PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14/9/21	Prepared by:	P. Sneha.
PO/WO no.	80197	PO / WO Date.	1/9/21
Supplier Name	Anisha Associates	PO/WO amount	15,812/-
Firm/Company	Modi properties pvt. ltd	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	116	2/9/21	16,402/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			16,402/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	111	2/9/21	95856.	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges 500+18%	590/-
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,402
Amount E – PO / WO value:	15,812
Amount F – Difference (A – E): GST-18%	590/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes~~ ☐ No (explained below)
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	20/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	14/9/21	17/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

Pidilite
Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
©: 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer To M/s Modi Properties Pvt ltd
Mallapur, Hyderabad
GST NO: 36AABCA
4761 E1ZM

No. 116 Date : 02/09/2021
Your order No. 80197 Date 01/09/2021
Our D.C. No. 111 Date : 02/09/2021
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Roff S.T.A	20kg	20	670.00	13400	00
	Transportation charges				500	00
			Total Taxable		13900	00
			CGST @	9%	1251	00
			SGTS @	9%	1251	00
			IGST @		/	
			TOTAL		16,402	00

INWARD
Inward No 17396 Dt: 2/9/21
... No: 95856 Dt: 3/9/21
Received By: Sign: 11:30am
MODI PROPERTIES PVT. LTD. S. No. 1/1

Rupees sixteen Thousand four Hundred and Two Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

SUMMIT SALES LLP
INWARD No: 84075
Date: 3/9
Sign:
R.R. DIST.

For Anisha Associates

DELIVERY CHALLAN

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC, MYK & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026. ✆ : 040-48509804, Mob : 9246589804

E-mail : anishaassociates68@gmail.com

No. 111 Date : 02/09/2021

To M/s Modi Properties Pvt. Ltd

Mallapur. P.O.No: 80197 Edt 01/09/2021

S.No.	DESCRIPTION	Packing	Quantity
1)	Roff S.T.A	20Kg	20nos
	GSTIN : 36ABTPV3594Q1Z8		20nos

INWARD

Inward No: 7396 Dt: 2/9/21

MRN No: 95856 Dt: 3/9/21

Received By: Sign: Nigam

MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 23642 Date: 3/9 Sign:

Customer Signature

For ANISHA ASSOCIATES

Purchase Order

 01-09-2021 12:59:24

80197
27.08.21 3:50:46

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Anisha Associates No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc No**	80197	177962
	Doc Date	01-09-2021	
	Quote No	NIL	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote Date**	19-08-2021	
66209804 9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs	20.00	670.00	0.00	18.00	15,812.00
					Total Order Value . . .	**15,812.00**
Rupees : Fifteen Thousand Eight Hundred Twelve Only.						

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions

For *Anisha Associates*

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	31.08.2021
Site & Phase :	May Flower Platinum	Time:	14;40
Supplier		Req.No.	177962
Material required before date: 02.09.2021		ID No.	68914

No	Description	Size	Quantity	Units	Inward No	Date
1	Tiles Grout White	1kgs	20	Nos		
2	Tiles grout Silk 80196	1kgs	20	Nos		
3	Arldite	1kgs	10	Nos		
4	Roff chemical STA ~~80196~~ 80197	20kgs	20	Nos		
5						
6						
7						
8						
9						
10						

Remarks: for site use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	30.08.2021	Sign. & Date	

Note:

APPROVED
31 AUG 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE