PURCHASE DIVISION
Advice for approval for credit to supplier

gc

Date:	22/09/2021	Prepared by:	T.D. Murthy
PO/WO no.	80852	PO / WO Date.	22/09/2021
Supplier Name	Mr. M. Sudarshan	PO/WO amount	Rs. 11,956/-
Firm/Company	Modi Properties PVT LTD	Project	Plot no. 280
Sl. No.	Bill No.	Bill Date	Bill amount
1.	158	11/09/2021	Rs. 11,956/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 11,956/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☑ Yes ☐ No
2.				☑ Yes ☐ No
3.				☑ Yes ☐ No
4.				☑ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 11,956/-
Amount E – PO / WO value:	Rs. 11,956/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**27/09/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED				
Date			22 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOCIE

Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D No 1348, Pioneer Bazar Bollarum Secunderabad - 500 010 TS

Email sudarshan maheshwaram@yahoo com

GSTIN No. 36BBIPM8347N1ZW

Name Modi Properties PVT Ltd
5-4-187/3&4 II Floor M.G.Road Sec-bad
GST No 36AABCM4761E1ZM

Bill No 150 Date 11-9-2021
D C No Date
Order No. Date

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminium Powder Coating						
	Grill 4x4x2 nos					5200	00
	2½x4 x1no						
2	Al Section 12' - 4 nos					800	00
3	Al Vertical bar					1500	00
4	4mm Plain Glass					630	00
	Fixing Charges					2000	00

Mvf 16/09/2021

Rupees In Words : Eleven thousand Nine hundred Fifty Five and Forty Paise only

SUB TOTAL			10130	00
SGST %	9		911	70
CGST %	9		911	70
IGST %				
GRAND TOTAL			11955	40

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and we are not responsible for any shortage or damage after delivery.
2. ...
3. Our responsibility ceases as soon as goods are handed over to ...
4. Subject to ... jurisdiction only.

SUMMIT SALES LLP R.R. DIST. IN WARD No. 84731 Date: 22/9 Sign:

for M. SUDARSHAN

Sudarshan

Signature

Purchase Order

 22-09-2021 10:46:16

80852
18.09.21 11:28:02

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Mr. M. Sudarshan
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.

GSTIN 36BBIPM8347N1ZW

9849102251

Doc No	80852	183191
Doc Date	22-09-2021	
Quote No	Nil	
Quote Date	22-09-2021	
SupplyType	Supply And Installation	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2187 - Carpentry - windows - Al. Fixed - other - sft *Al. powder coated grill - 4'0 x 4'0 - 02 nos*	32.00	162.50	0.00	18.00	6,136.00
2	2187 - Carpentry - windows - Al. Fixed - other - sft *Al. powder coated grill - 2'6" x 4'0 - 01 no*	10.00	80.00	0.00	18.00	944.00
3	2187 - Carpentry - windows - Al. Fixed - other - sft *Y section - 12' - 04 nos*	48.00	31.25	0.00	18.00	1,770.00
4	2205 - Carpentry - windows - Al. Openable - other - sft *Ventilator - 2'0 x 1'6" - 01 no*	3.00	210.00	0.00	18.00	743.40
5	2245 - Carpentry -glass - Plain glass - other - sft *4mm - 2'0 x 4'0 - 01 no*	8.00	143.00	0.00	18.00	1,349.92
6	2245 - Carpentry -glass - Plain glass - other - sft *4mm - 2'0 x 3'0 - 01 no*	6.00	143.00	0.00	18.00	1,012.44
					Total Order Value . . .	**11,955.76**

Rupees : Eleven Thousand Nine Hundred Fifty Five and Paise Seventy Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Material delivered.
Delivery Location	Mr.Soham Modi Plot No.280, Road No.25, Road Opposite Spicy Venue Restaurant, Jubilee Hills, Hyd - 37 Phone. 040-23545772
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Plot no. 280.
Completion Date	Work completed.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

22/09/2021

Name : ____________

Accepted the above Terms And Conditions
For *Mr. M. Sudarshan*

Name : ____________

Date : __/__/____

1196

Requisition Form

Company Name:	MPPL	Date:	18/09/2021
Site & Phase :	Plot.no 280	Time:	09.30am
Supplier		Req. No.	183191
Material required before date:	Urgent	ID No.	69465

No	Description	Size	Quantity	Units	Inward No	Date
1	Aluminium Powder Coating	4'0x4'0	02	No's		
2	Aluminium Powder Coating	2'1/2"x4'	01	No's		
3	Aluminimum y section	12'0	04	No's		
4	Aluminimum Ventilater	2'x1'1/2"	01	No's		
5	4mm plain glass	2'0x4'0	01	No's		
6	4mm plain glass	2'0x3'0	01	No's		
7	80852					
8						
9						
10						

Remarks : For Plot.no280 Servent room and store room windows.

Prepared By	G.Rajesh	Approved by	
Sign.& Date	18/09/2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
22 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT