PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/9/21	Prepared by:	P. Sneha.
PO/WO no.	80194	PO / WO Date.	1/9/21
Supplier Name	Sree Sunil Enterprises	PO/WO amount	1,239/-
Firm/Company	Modi properties pvt ltd	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	481	4/9/21	1,239/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,239/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	95953	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,239/-
Amount E – PO / WO value:				1,239/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No~~ (explained below)
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	20/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	14/9/21	16/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

CREDIT / TAX INVOICE

SREE SUNIL ENTERPRISES

DEALERS :
BOLTS, NUTS, SCREWS, WASHERS
MANUFACTURERS :
ANCHOR FASTNERS, HITECH RODS,
UNIVERSAL CLAMPS & A.C. CHANNELS
ANCHOR BOLTS FOR ANY LOAD ANY TYPE OUR SPECIALITY

5-5-201/E, B.S. Complex, Ranigunj, Secunderabad - 500 003.
Ph : 040-42610717, Cell : 93970 44443, 9550555703

No. 481
Date 4/9/21

M/s. Modi properties Private Limited
Secunderabad

Date ______ PO 80194/177959 Date 4/9/21

Party's GST No. 36AABCM4761E1ZM Phone 9000978917

HSN Code	PARTICULARS	Quantity	Unit Price	Amount Rs.	Ps.
7318	8x60 Wood Screw	15pkt	70/pkt	1050	00

INWARD
Inward No: 7491 Dt: 4/9/21
MRN No: 9593 Dt: 5/9/21
Received By: Sign: [illegible]
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

BANK DETAILS :
AXIS BANK LTD.
SECUNDERABAD, HYDERABAD
A/c. No. 911020047596936, IFSC Code : UTIB0000068

TOTAL	1050.00
SGST @ 9%	94.50
CGST @ 9%	94.50
IGST @ 18%	
P & F	
GRAND TOTAL	1239.00

GST No. : 36AAKPY9012E1ZG **State Code : 36**

For SREE SUNIL ENTERPRISES

1. Payment within ______ days, otherwise Interest @ 30% p.a. will be charged extra.
2. Our responsibility ceases on delivery of goods to carriers.
3. Subject to Secunderabad Jurisdiction Only.

Authorised Signatory

... responsibility ceases with delivery to Carrier's godown or at workshop.

AUTHORISED DISTRIBUTORS

Kirloskar
Enriching Lives

SUMMIT SALES LLP R.R. DIST.
INWARD No: 8418
Date: 7/9
Sign:

Purchase Order

 01-09-2021 12:59:24

Original / (

80194
27.08.21 3:50:46

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details		
Sree Sunil Enterprises 5-5-201/E, B.S.Complex,Ranigunj,Secunderabad-500003 **GSTIN** 36AAKPY9012E1ZG 9550555703	**Doc No**	80194 177959
	Doc Date	01-09-2021
	Quote No	NIL
	Quote Date	27-03-2021
	SupplyType	Supply

Kind Attn : Mr Sunil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2281 - Carpentry - hardware - Wooden Screws - Others - Pkts *50 x 8mm Shaved Head (Sharpex)*	15.00	70.00	0.00	18.00	1,239.00
					Total Order Value . . .	**1,239.00**

Rupees : One Thousand Two Hundred Thirty Nine Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On delivery and installation
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above material for site use purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Contact

Accepted the above Terms And Conditions

For ***Sree Sunil Enterprises***

Name : ____________________

Date : __/__/____

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Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	31.08.2021
Site & Phase :	May Flower Platinum	Time:	14;40
Supplier		Req.No.	177959
Material required before date:	02.09.2021	ID No.	68915

No	Description	Size	Quantity	Units	Inward No	Date
1	Bision boards [cement partical] 80186	6'x4'	30	Nos		
2	Wooden screw 80194	2"	15	Packet		
3	Pvc Plug 80195	2"	15	Packet		
4						
5						
6						
7						
8						
9						
10						

Remarks: for site use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	31.08.2021	Sign. & Date	

Note:

APPROVED
31 AUG 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE