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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/9/21	Prepared by:	Harsha
PO/WO no.	80352	PO / WO Date.	6/9/21
Supplier Name	~~Sri~~ Anisha Associates	PO/WO amount	21,346/-
Firm/Company	SSUP	Project	SSUP
Sl. No.	Bill No.	Bill Date	Bill amount
1	129	17/9/21	21,700/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			21,346/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	96593	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges 300+18%	354/-
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,700/= (21,700/-)
Amount E – PO / WO value:	21,346/-
Amount F – Difference (A – E): GST-18%	354/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	25/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	(signature)		APPROVED 20 SEP 2021 MANISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer / To: Summit Sales LLP
Cherlapally Sec-bad
GST: 36ACQFS 2044 C1Z7

No. 129 Date: 17/09/21
Your order No. 80352 Date 6/09/21
Our D.C. No. ____ Date: ____
Documents Sent through ____

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1	Anchor set cera HSN: 39079990	1kg	15	309.32	4639	80
2	RBR bonding agent HSN: 40021100	5ltrs	5	1350.00	6750	00
3	Roff STA (Vitrofix)	20kg	10	670.00	6700	00
	Transport				300	00
				Total Taxable	18389	80
				CGST @ 9%	1655	10
				SGTS @ 9%	1655	10
				IGST @		
				TOTAL	21,700	00

SUMMIT SALES LLP R.R. DIST. IN WARD No. 84634 Dt. 20/9 Sign:

INWARD
Inward No: 6983 Dt: 17/9/21
MRN No: 96593 Dt: 18/9/21
Received By: Sign:
SUMMIT SALES LLP

Rupees Twenty one thousand seven hundred only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For Anisha Associates

 06-09-2021 16:18:20

Purchase Order

80352
02.09.21 4:46:56

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc No**	80352	168987
	Doc Date	06-09-2021	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote No**	NIL	
66209804 9246589804	**Quote Date**	26-08-2021	
	SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3101 - Chemicals - Adhesive set - NA - kgs *CERA*	15.00	309.32	0.00	18.00	5,474.96
2	3127 - Chemicals - RBR bonding agent - 5ltrs - nos *01ltrs*	5.00	1,350.00	0.00	18.00	7,965.00
3	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	10.00	670.00	0.00	18.00	7,906.00
					Total Order Value . . .	**21,345.96**

Rupees : Twenty One Thousand Three Hundred Fourty Five and Paise Ninty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock main purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***
Authorised Signatory

Name : 06/09/2021
Contact

Accepted the above Terms And Conditions
For ***Anisha Associates***

Name : ____________

Date : __/__/____

1137

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	02-09-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00PM
Supplier		Req. No.	168987
Material required before date:		ID No.	69094

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Adhesive Set-Cera Brand		15	Kgs		
2	Tile Adhesive -Roff Brand 8035	20kgs	10	Bags		
3	RBR Roff Brand	01Ltrs	5	Ltrs		

Remarks:For Stock Replenishing Purpose

Prepared By	Bhavani		APPROVED BY
Sign.& Date	02-09-2021	Sign. & Date	04 SEP 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.