PURCHASE DIVISION
Advice for approval for credit to supplier

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Date:	2/9/21	Prepared by:	Handa
PO/WO no.	80104	PO / WO Date.	3/8/21
Supplier Name	Sri Balaji Engg.	PO/WO amount	3,70,688/-
Firm/Company	SSLLP	Project	SKLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	92	9/9/21	77,381/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			74,765/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	96137	☐ ~~Yes~~ ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges 2200 + 18%	2,598/-
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	77,361/-
Amount E – PO / WO value:	370,688/-
Amount F – Difference (A – E): GST-18%	290,327/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. ____/- ☐ No 1,78,000/-
Payment – due date	25/9/21
Remarks: Part bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 20 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES
14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No. **92**	Date **09-09-2021**
Place of supply **36-Telangana**	PO date **30-08-2021**
PO number **80104**	Vehicle Number **TS12UC-2008**

Bill To
SUMMIT SALES LLP
5-4-187/3& 4, 2 nd Floor,
MG Road, Secunderabad - 03
Contact No.: 9502277299
GSTIN Number: 36ACQFS2044C1Z7
State: 36-Telangana

Ship To
SUMMIT HOUSING LLP
Cherlapally Behind Kingston PG College
pin cod -500051 (R.R. DSTI)

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	Discount	GST	Amount
1	ETTO SS CYLINDRICAL LOCK	8301	24X5	120	NOS	₹ 960.00	₹ 51,840.00 (45%)	₹ 11,404.80 (18%)	₹ 74,764.80
2	TRANSPORT			1	-	₹ 2,200.00	₹ 0.00 (0%)	₹ 396.00 (18%)	₹ 2,596.00
	Total			**121**			**₹ 51,840.00**	**₹ 11,800.80**	**₹ 77,360.80**

Invoice Amount In Words
Seventy Seven Thousand Three Hundred Sixty One Rupees only

Amounts:	
Sub Total	₹ 77,360.80
Round off	₹ 0.20
Total	**₹ 77,361.00**
Received	₹ 0.00
Balance	₹ 77,361.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 2,200.00	9%	₹ 198.00	9%	₹ 198.00	₹ 396.00
8301	₹ 63,360.00	9%	₹ 5,702.40	9%	₹ 5,702.40	₹ 11,404.80
Total	**₹ 65,560.00**		**₹ 5,900.40**		**₹ 5,900.40**	**₹ 11,800.80**

Terms and conditions:
Thanks for doing business with us!

Company's Bank details:
Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY
Bank Account No.: 4312001151
Bank IFSC code: KKBK0000553
Account Holder Name: SRI BALAJI ENTERPRISES

SUMMIT SALES LLP R.R. DIST. IN WARD No: 84303 Date: 11/9 Sign:

For, SRI BALAJI ENTERPRISES
SRI BALAJI ENTERPRISES SBE HYD.
Authorized Signatory

INWARD	
Inward No: 16948	Dt: 9/9/21
MRN No: 96137	Dt: 11/9/21
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:
Stores Manager

e-Way Bill

1. E-WAY BILL Details

eWay Bill No: **1813 7830 1462** Generated Date: **17/09/2021 06:11 PM** Generated By: **36AEI PJ049 4H1ZF** Valid Upto: **18/09/2021**

Mode: **Road** Approx Distance: **23km**

Type: **Outward - Supply** Document Details: **Tax Invoice - 92 - 09/09/2021** Transaction type: **Regular**

2. Address Details

From

GSTIN : 36AEI PJ049 4H1ZF
SRI BALAJI ENTERPRISES
TELANGANA

:: Dispatch From ::
14-1-418 GROUND FLOOR
NEW AGAPURAHYDERABAD
Hyderabad,TELANGANA-500001

To

GSTIN : 36ACQ FS204 4C1Z7
SUMMIT SALES LLP
TELANGANA

:: Ship To ::
summit hosing llp
benhind kingston pg coll
cherlapally,TELANGANA-500051

3. Goods Details

HSN Code	Product Name & Desc.	Quantity	Taxable Amount Rs.	Tax Rate (C+S+I+Cess+Cess Non.Advol)
8301	ETTO SS & LOCK	120.00 NOS	65560.00	9.000+9.000+NE+0.000+0.00

Tot. Tax'ble Amt ` **65560.00** CGST Amt ` **5900.40** SGST Amt ` **5900.40** IGST Amt ` **0.00** CESS Amt ` **0.00** CESS Non.Advol Amt ` **0.00**

Other Amt ` **0.00** Total Inv.Amt ` **77360.80**

4. Transportation Details

Transporter ID & Name : **RANDHIR** Transporter Doc. No & Date : **& 17/09/2021**

5. Vehicle Details

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS12UC2008	Hyderabad	17/09/2021 06:11 PM	36AEIPJ0494H1ZF	-	-

181378301462

SRI BALAJI ENTERPRISES SBE HYD

Purchase Order

 06-Sep-21 4:25:20 PM

80104
27.08.21 3:31:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001 GSTIN 36AEIPJ0494H1ZF 9030605690	**Doc No**	80104	168962
	Doc Date	30-08-2021	
	Quote No	Nil	
	Quote Date	30-08-2021	
	SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	30.00	2,187.00	0.00	18.00	77,419.80
2	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"x80"*	20.00	1,734.00	0.00	18.00	40,922.40
3	2007 - Carpentry - doors - Flush Door - 30mm - other - sft *60"x24"- 20 nos* 5	200.00	80.00	0.00	18.00	18,880.00
4	~~2169 - Carpentry - hardware - SS Mortise Lock - other - nos~~	~~16.00~~	~~4,190.00~~	~~45.00~~	~~18.00~~	~~43,508.96~~
5	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	120.00	960.00	45.00	18.00	74,764.80
6	2285 - Carpentry - hardware - SS Hinges - Others - nos *4"* 436	440.00	360.00	45.00	18.00	102,801.60
7	2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	105.00	0.00	18.00	12,390.00
					Total Order Value . . .	**370,687.56**

Rupees : Three Lakh(s) Seventy Thousand Six Hundred Eighty Seven and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand All items shall be of good quality, Hardware is of Dorset, Doors are mango woodframes with masonite skin two sides, haddwood filling inside Rs. 120+185 per sft.

Payment Terms 50% advance payment, balance after delivery

Tax Inclusive of all GST taxes

Delivery Date with in 5 days.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Cost Extra.

Warranty Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.

Advance Paid Rs. 1,78,000-00, by RTGS/NEFT, dated....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.

Completion Date Nil

Measurment Nil

TPT-3894
Bill
85
2/9
92
9/9
2,86,138/-
77,387/-
TPT 2598

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

1193

Requisition Form

...:	SUMMIT SALES LLP	Date:	26-08-2021
...:	SUMMIT HOUSING LLP	Time:	12:00PM
		Req. No.	168962
...al required before date:		ID No.	68826

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Non WPC Panel Door	32"x82"	30	Nos		
2	Non WPC Panel Door	26"x80"	20	Nos		
3	Flush Door	5'x2'	20	Nos		
4	Mortise Lock		16	Nos		
5	Cylindrical Lock		120	Nos		
6	SS Hinges		440	Nos		
7	Magnetic Door Stopper		100	Nos		

80104

Remarks:For Stock Maintenance Purpose

Prepared By	Bhavani		
Sign.& Date	26-08-2021	Sign. & Date	

APPROVED BY
27 AUG 2021
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.