PURCHASE DIVISION
Advice for approval for credit to supplier

B 20/9/21 (M)

Date:	20/9/21	Prepared by:	Harsha
PO/WO no.	80145	PO / WO Date.	30/8/21
Supplier Name	Anisha Associates	PO/WO amount	11,615/-
Firm/Company	SSUP	Project	SSUP
Sl. No.	Bill No.	Bill Date	Bill amount
1			
2	128	17/9/21	11,851/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			11,615/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	96594	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges	200/- + 18%			236/-
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				11,851/-
Amount E – PO / WO value:				11,615/-
Amount F – Difference (A – E): GST-18%				236/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ~~☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___ /- ~~☐ No~~
Payment – due date	25/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	(signed)		APPROVED 20 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer / To: Summit Sales LLP
Cherlapally - Sec-bad.
GST: 36ACQFS 2044 C1Z7

No. 128 Date : 17/9/2021
Your order No. 80145 Date 30/08/2021
Our D.C. No. ____ Date : ____
Documents Sent through ____

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1	Anchor set Cera HSN: 39079990	1kg	10	309.32	3093	20
2	RBR Bonding agent HSN: 40021100	5ltr	5	1350.00	6750	00
	Transport.				200	00
				Total Taxable	10043	20
				CGST @ 9%	903	88
				SGTS @ 9%	903	88
				IGST @		
				TOTAL	11850	96

Rupees eleven thousand Eight hundred & fifty and only

SUMMIT SALES LLP R.R. DIST. IN WARD No. 8963 Dt. 20/9 Sign:

INWARD Inward No: 16984 Dt: 17/9/21 GRN No: 96594 Dt: 18/9/21 Received By: Sign: SUMMIT SALES LLP

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For Anisha Associates

Purchase Order

 30-Aug-21 5:31:09 PM

80145
27.08.21 3:31:35

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details

Anisha Associates
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.

GSTIN 36ABTPV3594Q1Z8 NA
66209804 9246589804

Doc No	80145	168963
Doc Date	30-08-2021	
Quote No	NIL	
Quote Date	26-08-2021	
SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3101 - Chemicals - Adhesive set - NA - kgs *CERA*	10.00	309.32	0.00	18.00	3,649.98
2	3127 - Chemicals - RBR bonding agent - 5ltrs - nos	5.00	1,350.00	0.00	18.00	7,965.00
					Total Order Value . . .	**11,614.98**

Rupees : Eleven Thousand Six Hundred Fourteen and Paise Ninty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Anisha Associates*

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	26-08-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00PM
Supplier		Req. No.	168963
Material required before date:		ID No.	68794

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Adhesive Set-Cera Brand		10	Kgs		
2	Bonding Agent-RBR-Roff Brand	5ltrs	05	Ltrs		

Remarks:For Stock Maintenance Purpose

Prepared By	Bhavani		
Sign.& Date	26-08-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
27 AUG 2021
SOHAM MODI
MANAGING DIRECTOR

80145