

PURCHASE DIVISION
Advice for approval for credit to supplier

(M) ① d/s

Date: 14/9/21		Prepared by: H. H. H. H.		MEMORANDUM			
PO/WO No. 80000		PO / WO Date. 26/8/21					
Supplier Name: Rajul Sanitary		PO/WO amount: 79,362/-					
Firm/Company: SLLP		Project: SHLP					
Sl. No.	Bill No.	Bill Date	Bill amount				
1	516	7/9/21	21,066/-				
2							
3							
4							
Amount A - Bills total (Excluding Transport & Hamali Charges):							
Sl. No.	DC No.	DC Date	MRN No.	DC matches MRN			
1.				☒ Yes ☐ No			
2.			96145	☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B - Other Credits : Transportation charges							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:							
Amount E - PO / WO value: 21,066/-							
Amount F - Difference (A - E): GST-18% 79,362/-							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved - within acceptable limits ☐ No (explained below)				
Close PO / WO			☒ Yes ☐ No - wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes - Rs. 1/- ☒ No				
Payment - due date							
Remarks: <i>for bill</i>			18/9/21				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>						
Date			1 SEP 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Invoice No. PS/21-22/ 516	Dated 7-Sep-21
Delivery Note Invoice	
Reference No. & Date.	Other References Credit
Buyer's Order No. 80000	Dated 26-Aug-21
Dispatch Doc No. Invoice	Delivery Note Date 7-Sep-21
Dispatched through Self	Destination Cherlapally

INWARD			
Inward No:	6935	Dt:	7/9/21
MRN No:	96145	Dt:	11/9/21
Received By:		Sign:	84
SUMMIT SALES LLP			



Purchase Order

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13.08.21 2:26:20

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG
65526886.

40077300

9849624797

Doc No	80000	168942
Doc Date	26-08-2021	
Quote No	NIL	
Quote Date	26-08-2021	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 10043 - Plumbing - CP - Bottel trap - NA - nos	40.00	876.00	30.00	18.00	28,943.04
2 7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6 In - nos	200.00	179.00	35.00	18.00	27,458.60
3 7028 - Plumbing - CP - Extension Nipple - other - nos 1/2" X 1.5"	40.00	90.00	20.00	18.00	3,398.40
4 7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos	24.00	275.00	30.00	18.00	5,451.60
5 10006 - Plumbing - GI - Ball Valve - 1/2 In - nos	5.00	401.00	35.00	18.00	1,537.84
6 7049 - Plumbing - GI - Ball Cock - 1/2 In - nos	5.00	540.00	35.00	18.00	2,070.90
7 7319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	20.00	550.00	30.00	18.00	9,086.00
8 7284 - Plumbing - PVC - Waste Pipe - other - nos	60.00	25.00	20.00	18.00	1,416.00
Total Order Value ...					79,362.38
Rupees : Seventy Nine Thousand Three Hundred Sixty Two and Paise Thirty Eight Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms Within 30 days of delivery.

Tax All taxes included in above price.

Delivery Date Within 3 days

Delivery Location Summit Housing LLP
Chertapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Included by us !

Warranty 7 years warranty

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.

For **Summit Sales LLP**

Authorised Signatory

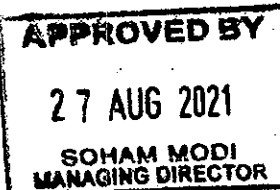
Name : _____

Name : _____

Date : ____/____/____

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☒ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other



Accepted the above Terms And Conditions

For **Praful Sanitary**

Bill
493 = 58,297/-
119/-
516
219 - 21,066/-
79,363/-

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Completion Date Nil
Measurment Nil
Security Nil
Remarks

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		17-08-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		12:00PM	
Supplier				Req. No.		168942	
Material required before date:				ID No.		68632	

S. No	Description	Size	Quantity	Units	Inward No	Date
1	CP- Wall Mixture		12	Nos		
2	CP-Sink Cock With Swivel Spout,Hindware		12	Nos		
3	CP-Short Body		16	Nos		
4	CP-Shower Arm		18	Nos		
5	CP-Shower Head		18	Nos	79999	
6	CP-Pillar Cock		16	Nos		
7	CP-Angle Cock		50	Nos		
8	CP-Bottle Trap		40	Nos		
9	CP Double Square Jalli		200	Nos		
10	CP Extension Nipple	1/2"x1.5"	40	Nos		
11	CP-Wash Basin Waste Coupling		24	Nos	80000	
12	GI Ball Valve	1/2"	5	Nos		
13	GI Ball Cock	1/2"	5	Nos		
14	Sanitary-Wall Hung Rag Bolts		20	Nos		
15	CP-Health Faucet		20	Nos		
16	Sanitary-Concealed Flush Tank		20	Nos		
17	Sanitary-Concealed Flush Tank Plate		10	Nos		
18	Waste Pipe		60	Nos		

Remarks: For Stock Maintenance Purpose

Prepared By	Bhavani		
Sign. & Date	17-08-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
20 AUG 2021
SOHAM MODI
MANAGING DIRECTOR