

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>16/9/21</u>		Prepared by: <u>H. dha</u>	
PO/WO no. <u>79574</u>		PO / WO Date. <u>12/8/21</u>	
Supplier Name <u>Sri Laxmi Garment still to come</u>		PO/WO amount <u>7,573/-</u>	
Firm/Company <u>S.S.L.U</u>		Project <u>Shur Surur</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>16.5</u>	<u>2/8/21</u>	<u>7,573/-</u>
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): <u>7,573/-</u>			
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN
1.			<u>95668</u> ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: <u>7,573/-</u>			
Amount F – Difference (A – E): GST-18% <u>7,573/-</u>			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes – Rs. <u>7,573/-</u> ☐ No	
Payment – due date		<u>23/9/21</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Accounts – receiver of bill
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com Po No 79.574

M/s. SUMMIT Sales LLP
M.G. Road

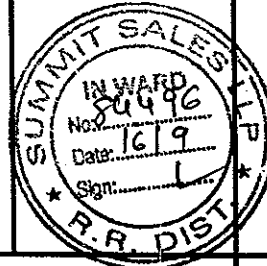
Invoice No.: 165
Date: 20/8/21
Transporter:
L.R. No.:

Party's GSTIN 36ACQFS2044C1Z7

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	M.S. Tower Bolt	4 Nos	130/-	520 =	✓
	M.S. Lock Patti	4 Nos	10/-	40 =	✓
	M.S. Sq Hinges 12"	6 Nos	205/-	1230 =	✓
	M.S. Lorry Hinges	8 Nos	52/-	416 =	✓
	M.S. Gazette Plates 12x12	54 Nos	78/-	4212 =	✓
Total				6418 =	✓
SGST @ 9 %				577 =	62
CGST @ 9 %				577 =	62
IGST @ 18 %					
Roundup					24
Grand Total				7573 =	✓

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

INWARD
Inward No: 10535 Dt: 30/8/21
MRN No: 95668 Dt: 30/8/21
Received By: Sign: [Signature]
SUMMIT SALES LLP



Rupees In words :

INWARD
Inward No: 16940 Dt: 9/9/21
MRN No: 95668 Dt: 16/9/21
Received By: Sign: [Signature]
SUMMIT SALES LLP

E & O.E

Terms & Conditions

Subject to hyderabad jurisdiction only

Goods once sold will not be taken back or Exchange

For Sri Laxmi Ganesh Steels & Hardware

Signature

Purchase Order

Page(s) 1 Of 1

12-08-2021 12:11:48



79574

10.08.21 11:15:45

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Laxmi Ganesh Steels & Hardware

Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad

GSTIN : 36ARPPK9655D2ZA

9246205245/9542575725

Doc No	79574	168906
Doc Date	12-08-2021	
Quote No	Nil	
Quote Date	10-08-2021	
Supply Type	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2174 - Carpentry - hardware - Towerbolt - other - nos STD	4.00	130.00	0.00	18.00	613.60
2 8015 - Steel - other - MS Gate Lock Patti - 1 1/2 In - nos STD	4.00	10.00	0.00	18.00	47.20
3 2127 - Carpentry - hardware - MS Hinges - other - nos 10" - Heavy	6.00	205.00	0.00	18.00	1,451.40
4 2127 - Carpentry - hardware - MS Hinges - other - nos Lorry Hinges - 8"	8.00	52.00	0.00	18.00	490.88
5 8016 - Steel - other - MS Gazette Plates - other - kgs 1' X 1' X 8mm thick - 06 nos	54.00	78.00	0.00	18.00	4,970.16
Total Order Value . . .					7,573.24
Rupees : Seven Thousand Five Hundred Seventy Three and Paise Twenty Four Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation. sl.no. 5 - 9kgs per plate.
Payment Terms	100% as advance payment.
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	NIL
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 7,573/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject the item not confirming to the specifications . Above order for making of MS Gate at GMR site purpose.
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Steels & Hardware**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		07/08/2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		15:00	
Supplier				Req. No.		168906	
Material required before date:				ID No.		68267	

No	Description	Size	Quantity	Units	Inward No	Date
1	MS GATE HANDLES	18"	02	NOS		
2	TOWER BOLTS	STD	04	NOS	130	
3	ROLLER WHEELS	3"	02	NOS		
4	LORRY HINGES	8"	08	NOS	52	
5	MS HINGES - SQUARE	10"	06	NOS	205	
6	LOCK PATTI	STD	04	NOS	10	
7	GAZZET PLATES	1' X 1' X 8MM THICK	06	NOS	75 + 18	
8						

Remarks: ABOVE ORDER FOR MAKING OF MS GATE AT GMR SITE(REQ.NO. 187200).

Prepared By	T.D. MURTHY	Sign. & Date	APPROVED BY 09 AUG 2021 SOHAM MODI MANAGING DIRECTOR
Date:	07/08/2021		

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSSLP stock
- ☒ Other

Estimate/Draft PO

Page(s) 1 Of 1

10-08-2021 15:03:49

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Laxmi Ganesh Steels & Hardware
Shop no. 6-6-125/A/2, Kavadiiguda main road, Beside SBH,
Secunderabad
GSTIN 36ARPPK9655D2ZA
9246205245/9542575725

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SupplyType	Supply	

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Payment Terms 100% as advance payment.

Tax Included in the above price

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay NIL

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Rs. 7,573/- to be pay vide cheque no. dt.

Other Terms We reserve the right to reject the item not confirming to the specifications. Above order for making of MS Gate at GMR site purpose.

Completion Date NIL

Measurement NIL

Security NIL

Remarks

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Steels & Hardware**

Name : _____

Name : _____

Date : ____/____/____

Main Gate @ G. M. R. Site

1) $3'' \times 3'' \times 3 \text{ mm}$ = 14 nos. — Sq. pipe

2) $1\frac{1}{2}'' \times 1\frac{1}{2}'' \times 1.5 \text{ mm}$ = 12 nos. — Sq. pipe

3) 18" handles Gate = 2 nos.

④ Gate Screw rollers (for Gsa board fixing)

5) 4 nos. tower bolts.

6) 2 wheels (Rollers) — 3"

7) $3'' \times 6 \text{ mm}$ = 1 length. — Flat plate.

8) Lorry hinges = 8" = 8 nos.

9) Hinges — 10" = 6 nos.

10) Lock plate = 11 nos.

11) Glazed plates = 6 nos.

1' x 1' x 8mm angle.