PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/09/2021	Prepared by:	MINISH
PO/WO no.	79759	PO / WO Date.	17/08/2021
Supplier Name	Shweta computers.	PO/WO amount	3,700/-
Firm/Company	Modi Realty Mallapur LLP	Project	GOLR
Sl. No.	Bill No.	Bill Date	Bill amount
1	17835.	04/09/2021	3,700/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,700/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			96544	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,700/-
Amount E – PO / WO value:				3,700/-
Amount F – Difference (A – E): GST-18%				- NIL -

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs._____/- □ No 100% Advance Paid.
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

APPROVED
18 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

☐ Original for Recepient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS

SHOP NO. 1,2,3 AND 4, GROUND FLOOR , CHENOY TRADE CENTRE ,
PARKLANE ,SECUNDERABADTELANGANAHYDERABAD 500003
State Name 36 - Telangana
Phone:040-66143437,66143438,66143439,
Email:Shwetacomputers@shwetagroup.com
GSTIN:36ACUFS2935A1ZZ
PAN:ACUFS2935A

Bill To :
MODI REALTY MALLAPUR LLP
5-4-187/3 AND 4, 2ND FLOOR, SOHAM MANTION, M G ROAD,
SECUNDERABAD, Hyderabad, Telangana, 500003
PH:8919278620
HYDERABAD - 500003
State : 36 - Telangana
PO NO: 79759 DATE: 17-08-2021

Ship to:

Invoice No. : 00017835
Invoice Date : 04/09/2021
GSTIN : 36AAEFM1459R1ZP
PAN : AAEFM1459R

Sl	Product Description	HSN/ SAC	Qty	Rate (incl GST)	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	IGST %	IGST Amt
1	HDD 1 TB LAPTOP SGT	84717020	1	3700.00	3135.59	3135.59	9.00	282.20	9.00	282.20	0.00	0.00
						3135.59						
	CGST				9.00	282.20						
	SGST				9.00	282.20						
	ROUND OFF				0.00	0.01						
	Grand Total:		1			**3700.00**		**282.20**		**282.20**		

INWARD
Inward No: 354 Dt: 04/9/21
MRN No: Dt:
Received By: Sanath Sign:
MODI PROPERTIES

Rupees Three Thousand Seven Hundred Only.

Bank Details :
HDFC BANK PARADISE **A/C NO** : 50200010045314, **IFSC**: HDFC0000042
Terms & Condition :
1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to **HYDERABAD** jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumbales products etc

SUMMIT SALES LLP
IN WARD
No: 8421/4
Date: 8/9
Sign:
R.R. DIST.

E.&O.E
For **SHWETA COMPUTERS**

SHWETA COMPUTERS SEC-BAD

Authorised Signatory

Purchase Order

 17-08-2021 15:11:33 Orig

79759
12.08.21 2:08:31

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Shweta Computers	**Doc No**	79759	183121
Shop no. 1 to 4 & 1A, 2A, 58A, 59A, Chenoy Trade Centre, Parklane, Secunderabad - 500 003.	**Doc Date**	17-08-2021	
	Quote No	Nil	
GSTIN 36ACUFS2935A1ZZ	**Quote Date**	29-06-2021	
9248091726	**SupplyType**	Supply	

Kind Attn : Mr.Irfan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3529 - Computers and Peripherals - Hard Disk - NA - Nos *1 TB*	1.00	3,700.00	0.00	0.00	3,700.00
					Total Order Value . . .	**3,700.00**
Rupees : Three Thousand Seven Hundred Only.						

Terms and Conditions :-

Specification /	All items shall be of Dell brand
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	3700 /-
Other Terms	We reserve the right to reject items not conforming to quality and specifications. above order for Site Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________________

Contact ..

Accepted the above Terms And Conditions

For ***Shweta Computers***

Name : ____________________

Date : __/__/____

Requisition Form

1127

Company Name:	Modi Realty Mallapur	Date:	17-08-2021
Site & Phase :	Gulmohar Residency	Time:	
Supplier		Req. No.	183121
Material required before date:		ID No.	68514

No	Description	Size	Quantity	Units	Inward No	Date
1	HDD ITB		1	No		
2						
3						
4						
5	79759					
6						
7						
8						
9						
10						

Remarks: This is for site

Prepared By	Suneel	Approved by	APPROVED
Sign.& Date	17-08-2021	Sign. & Date	17 JUN 2021 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.