

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		17/9/21		Prepared by:		Sneha	
PO/WO no.		78324		PO / WO Date.		5/7/21	
Supplier Name		Manasa natural stone		PO/WO amount		45,360/-	
Firm/Company		Aedis Developers LLP		Project		MBA	
SL No.	Bill No.	Bill Date		Bill amount			
1	MNS/2021-22/02	28/7/21		62585/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						62585/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	—	—	94569	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						62,585/-	
Amount E – PO / WO value:						45,360/-	
Amount F – Difference (A – E): GST-18%						—	
Quantity received as per PO /WO			☐ Yes ☒ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☒ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			20/9/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha						
Date	17/9/21	17/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

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05-07-2021 16:58:36



78324

06.07.21 4:40:58

From Company : **Aedis Developers LLP**
5-4-187/3&4, II Floor, M G Road, Secunderabad-500003
G S T No. : 36ABPFA0002Q1ZD

Supplier Details

Manasa Natural Stones
Ground floor, 15-2-19/3, Opp. to Court, Guntur Road, Macherla, Guntur,
Andhra Pradesh - 522426

GSTIN 37A0KPB0752L1ZW

9866664535

Doc No	78324	100410
Doc Date	05-07-2021	
Quote No	Nil	
Quote Date	21-09-2019	
SupplyType	Supply	

Kind Attn : Mr. Nagaraju

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 8519 - Stone - other - Macherla stone - other - sft Chocolate colour - 23" x 23"	1,800.00	24.00	0.00	5.00	45,360.00
Total Order Value . . .					45,360.00
Rupees : Fourty Five Thousand Three Hundred Sixty Only.					

Terms and Conditions :-

Specification / Brand All items shall be of min.20mm maximum 25mm thickness. weigh bill must be attach.

Payment Terms 100% Advance payment.

Tax All taxes included in above price.

Delivery Date Within 4days.

Delivery Location Morning Glory Apartments
Genomevalley, Hyderabad
Phone. Madhu Site Engineer - 9502211499

Penalty For Delay Nil

Transportation Cost Extra. Rs. 1,400/- approx per ton.

Warranty Nil

Advance Paid Rs. 45,360/- to be pay vide cheque no. dt.

Other Terms We reserve the right to reject items not conforming to qty and specs. with full refund of money . Breakage in your a/c. Order for Cellar flooring purpose.Ldng charges Rs.0.50/- per sft, UL @ our cost.Royalty extra Rs. 200/- per ton.

Completion Date NA

Measurment Final payment as per actual measurements on site.

Security Nil

Remarks

For **Aedis Developers LLP**

Authorised Signatory


Name : _____

Accepted the above Terms And Conditions

For **Manasa Natural Stones**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	Aedis Developers LLP	Date:	05.07.2021
Site & Phase :	MGA	Time:	2:30PM
Supplier		Req. No.	100410
Material required before date:	07.07.2021	ID No.	63552 67272

No	Description	Size	Quantity	Units	Inward No	Date
1	Rough Macharla Chocolate.	12"x12"	1800	sft		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For MGA Cellar Flooring purpose

Prepared By	Pushpalatha	Approved by	T. Madhu
Sign. & Date	05.07.2021	Sign. & Date	05.07.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

