

Silver Oak Villas LLP
M G Road, Ranigunj
Secunderabad

Journal Voucher

No. : JOU/MAR10033/20-21

Dated : 21-Apr-21

10037

Particulars	Debit	Credit
OE-Misc. Expenses	750.00	
To Summit Sales Common Expenses Card		750.00
Dr		
On Account of : Being amount credited to sslp exp card towards purchase of rubber stamps		
	₹ 750.00	₹ 750.00

Prepared by: ambika

Approved by

Weekly - Petty cash /expense card statement.

Name	D. Sure Sharma		Statement date	16/04/21
Prepared by	D. Sure Sharma		Sign	<i>Sure</i>
From period	14/04/21		To period	16/04/21

SI No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MPPL	MPPL	Sai SARA PLASTICS	50	☒	☒
2.	MPPL	MPPL	Reza & Co. Srinagar 221	750	☒	☒
3.			Reza & Co.	120	☒	☒
4.	Modi Realty Geron-values LLP		USHOBAYA ENTERPRISES PVT LTD	4700	☒	☒
5.	Govt LLP	Govt LLP	Reza & Co. Orinor 255	750	☒	☒
6.	Govt LLP	Govt LLP	Amazon.in Declaration Letter	2796	☒	☒
7.					☒	☒
8.					☒	☒
9.					☒	☒
10.					☒	☒
11.	Total:			9166/-		

Amount to be credited by: ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:	16 APR 2021		16 APR 2021	

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If 9 days are not received with vouchers of last week is not received without further payment and salary. 5. Employees must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval is required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

Handwritten notes:
 1. 85888
 2. 85888
 3. 85888
 4. 85888
 5. 85888
 6. 85888
 7. 85888
 8. 85888
 9. 85888
 10. 85888
 11. 85888

SILVER OAK VILLAS LLP
5-4-1873 & 4, IInd Floor,
M.G. Road, SECUNDERABAD-500 003,

Voucher No. _____

A/c. _____ Date: 14/04/24

[illegible]

Prepared by 

G. JAI KUMAR
AGM-HA Approved by

Receiver's Signature

ESTD:1938

CASH MEMO

RAJA & CO.,

M/s.

Govt

RUBBER STAMP MAKERS

7-2-658/1, Rashtrapathi Road,

SECUNDERABAD-500 003.

Ph:27704625, SMS/WhatsApp:9032008263

E-mail:rajastamps2018@gmail.com

No.

255

Date:

09/04/21

Sl.

No.

PARTICULARS

AMOUNT

Rs.

Ps.

1 Rubber Stamps Inks

750

0

INWARD	
Inward No: 991	Dt: 09/04/21
MRN No:	Dt:
Received	Sign:
<i>Jamroz</i>	
M.	

750 00

TOTAL

As per Specimen Attached

For RAJA & Co.

DEBIT VOUCHER

SILVER OAK VILLAS LLP
5-4-1873 & 4, IInd Floor,
M.G. Road, SECUNDERABAD-500 003.

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : 14/04/21

Paid to		Rs.	Ps.
Amazon . in Declaration Letter		2796	00
towards Purchases of 120000 multifold mini hand			
Towel Paper Disperses / Tissue			
Rupees Two Thousand Seven Hundred			
Ninety Six Rupees only			
Cheque No. _____ Dated _____		Drawn on Bank _____	
APPROVED BY _____			
Paid by _____	Cheque _____ Cash ☒	2796	00

Prepared by Sony

Receiver's Signature



APPROVED BY
G. JAI KUMAR
AGM-HR
16 APR 2021

Ship to:

Meenakshi
Soham Mansion, Mg Road
2nd floor
SECUNDERABAD, TELANGANA 500003
Phone : 7730835191

COD Collectible Amount
₹ 2,796.00

Order ID: 403-2956952-8737929

Thank you for buying from KLAXON.

Delivery address:	Order Date:	Thu, Mar 25, 2021
Meenakshi	Shipping Service:	Standard
Soham Mansion, Mg Road	Buyer Name:	meenakshi
2nd floor	Seller Name:	KLAXON
SECUNDERABAD,		
TELANGANA 500003		

Quantity	Product Details	Unit price	Order Totals
4	Klaxon Multifold Mini Hand Towel Paper Dispenser Tissue Paper Dispenser SKU: G0211IT0103-N ASIN: B07QH1Y1RT Condition: New Listing ID: 0409VW1HRVG Order Item ID: 45397187481251	₹ 699.00	Item subtotal ₹ 2,369.48 Tax ₹ 426.52 Item total ₹ 2,796.00

COD Collectible Amount: ₹ 2,796.00

Thanks for buying on Amazon Marketplace. To provide feedback for the seller please visit www.amazon.in/feedback. To contact the seller, go to Your Orders in Your Account. Click the seller's name under the appropriate product. Then, in the "Further Information" section, click "Contact the Seller."

Amazon.in Declaration Letter To Whomsoever It May Concern

I, meenakshi, have placed the order for

Quantity	Product Details
4	Klaxon Multifold Mini Hand Towel Paper Dispenser Tissue Paper Dispenser SKU: G0211IT0103-N Condition: New Order Item ID: 45397187481251

Order ID: 403-2956952-8737929

Meenakshi
Soham Mansion, Mg Road

<https://sellercentral.amazon.in/orders/packing-slip?orderId=403-2956952-8737929>

Ship to:

Meenakshi
Soham Mansion, Mg Road
2nd floor
SECUNDERABAD, TELANGANA 500003
Phone : 7730835191

COD Collectible Amount
₹ 2,796.00

Order ID: 403-2956952-8737929

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Meenakshi	Shipping Service:	Standard
Soham Mansion, Mg Road	Buyer Name:	meenakshi
2nd floor	Seller Name:	KLAXON
SECUNDERABAD,		
TELANGANA 500003		

Quantity	Product Details	Unit price	Order Totals
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Amazon.in Declaration Letter
To Whomsoever It May Concern

I, meenakshi, have placed the order for

Quantity	Product Details
4	Klaxon Multifold Mini Hand Towel Paper Dispenser Tissue Paper Dispenser SKU: G0211IT0103-N Condition: New Order Item ID: 45397187481251

INWARD	
Inward No: 994	Di: 14/4/21
MRN No:	Di:
Received By: <i>Samaran</i>	Sign: <i>[Signature]</i>
MODI PROPERTIES	

Order ID: 403-2956952-8737929

Meenakshi
 Soham Mansion, Mg Road

Silver Oak Villas LLP
M G Road, Ranigunj
Secunderabad

Journal Voucher

10038

No. : JOU/MAR10034/20-21

Dated : 21-Apr-21

Particulars	Debit	Credit
OE-Misc. Expenses	2,796.00	
To Summit Sales Common Expenses Card		2,796.00
On Account of : Being amount credited to sslip exp card towards purchase of Multi fold mini hand tissues		
	₹ 2,796.00	₹ 2,796.00

Prepared by: ambika

Approved by

Silver Oak Villas LLP
M G Road, Ranigunj
Secunderabad

Journal Voucher

No. : JOURNAL 10035/20-21

Dated : 21-Apr-21

Particulars	Debit	Credit
SUP-Sri Krishna Enterprises	861.00	
To ECARD-K.Purshotham		861.00
On Account of : Being amount credited to k.purshotham towards screws bill no:-043 dt:-12.04.2021	₹ 861.00	₹ 861.00

DEBIT VOUCHER

Voucher No. _____

A/c. _____ Date : 12/4/21

Paid to	Sri Krishna Enterprises		Rs.	Ps.
towards	Purchase of 2 1/2 Pp Saws,		861/-	
	Laxman Patti, vice Bosh for site			
	use propose			
Rupees	Eight hundred Sixty one Rupees			
	Cheque No.	Dated	Drawn on Bank	
Paid by	Cheque			
	Cash			
			861/-	

Prepared by

Approved by

Receiver's Signature



Silver Oak Villas LLP
M G Road, Ranigunj
Secunderabad

Journal Voucher

No. : JOURNAL 10040
10040
JOURNAL 10036/20-21

Dated : 21-Apr-21

Particulars	Debit	Credit
SUP-Sri Krishna Enterprises	590.00	
To ECARD-K.Purshotham		590.00
On Account of : Being amount credited to k.purshotham towards screws bill no:-038 dt:-12.04.2021	₹ 590.00	₹ 590.00

Prepared by: vindya

Approved by

