

PURCHASE DIVISION
Advice for approval for credit to supplier

(M) (B)

Date:		23/9/21		Prepared by:		Sneha	
PO/WO no.		80409		PO / WO Date.		16/9/21	
Supplier Name		Green Belt Services		PO/WO amount		954 /-	
Firm/Company		Mopd properties pvt ltd		Project		MPL	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	52	20/9/21		1,325 /-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,325 /-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	52	16/9/21	96499	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,325 /-	
Amount E – PO / WO value:						954 /-	
Amount F – Difference (A – E): GST-18%						371 /-	
Quantity received as per PO /WO			☒ Yes ☒ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			27/9/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha						
Date	23/9/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Composite Scheme

Cell : 8897895924



GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi properties Pvt Ltd
Mallapur - Hyd

Sl.No. **52** Date: 20/09/2021

D.C.No. 52 Date :

P.O.No 80709 Date :

(Mpp2)

[illegible]

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: one Thousand Three
Hundred Twenty five only

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order



80709

PY

Page(s) 1 Of 1

16-09-2021 14:55:06

14.09.21 11:35:45

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	80709	178000
Doc Date	16-09-2021	
Quote No	Nil	
Quote Date	16-09-2021	
SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6031 - Miscellaneous - Plants - NA - nos Tecoma plants	20.00	45.00	0.00	6.00	954.00
Total Order Value . . .					954.00

Rupees : Nine Hundred Fifty Four Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Within 7 days**Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999**Penalty For Delay** Nil**Transportation** Extra.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for South side planters box purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Green Belt Services**

Name : _____

Date : __/__/__

Requisition Form

1187

Company Name:		Modi Properties Pvt Ltd		Date:		16.09.2021	
Site & Phase :		May Flower Platinum		Time:		11:20	
Supplier				Req.No.		178000	
Material required before date:		19.09.2021		ID No.		69394	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Tecoma Plants 80709	-	20	No's			
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
Remarks: Towards South Side Planters Boxs Purpose.							
Prepared By		R.Ashok		Approved by		S.V.Subba Reddy	
Sign.& Date		16.09.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
15 SEP 2021
P. PRADHAKAR
Sr. MANAGER PURCHASE

Purchase Order

Page(s) 1 Of 1

16-09-2021 14:55:06

Original / Office Copy / Purchase Div.Copy

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5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

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Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Green Belt Services**

Date : __/__/__

Name : _____

GSTIN : 36AAUFG2910P1ZT
Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR
H No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s MODI properties pvt Ltd
Mallapur - Hyd.

D.C.No. 52 Date 16/09/2019

P.O.No. 80709 Date :

S.No.	PARTICULARS	QUANTITY
1	Te Comg plants	20 no's
2	Transport Extra	

INWARD

Inward No: 7519	Dt: 16/9/2019
MKN No: 96499	Dt: 17/9/2019
Received By:	Sign: [Signature]
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

SUMMIT SALES LLP

INWARD
No: 73990
Date: 12/9
Sign: [Signature]

R.R. DIST.

For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory



RANIGUNJ, SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com