Remarks from site on the 'Requisition by Site Report' of purchase division

						The state of the s	
Company:	Vi	lla Orchids-LLP	Dat		25-09-20		
		lla Orchids	The second secon	pared by:		N.Shravya	
Report From / To 19-09		-09-21 To 25-09-21	Ap	proved by:	A.SURE	SH	
Report Date		-09-2021					
List of requ	isitions number	rs missing in the rep	ort*:				
List of requ	isitions where	PO/WO not prepared	d 3 working day	s after requisi	tion:	: PO/WO#	
Req No. Req Date			Item Des	scription	Reason for not preparing PO/WO#		
		item in Req.					
-	-	-	-		-	Lite Lead time:	
List of requi	isitions where l	PO/WO is prepared	and items have r	ot been receive	ved at site beyon	of discussion with suppliers	
Req No.	Req Dat	te Serial no of	Item Description		Details	of discussion with supplier	
		item in Req.			DO N. 00045	Sup S P Lights We will get it	
63797	20-09-2021 1		Gate lamps		PO No. 80845, Sup: S.R Lights, We will get it from them by Tuesday.		
					from them by I	uesday.	
						Го No.	
No. of gate passes issued this		nis week:	Nil	Nil From No		10110.	
Delivery var	n site visit on:		-		0	Yes	
		& stock report ema	ailed in pdf form	at to purchase	?	103	
_							
	dered but recei						
Other correc	ctions & remark	KS:					
Other correc		ks: tock				Provious stack in Kas	
Other correct Details of sto	ctions & remark	KS:	Wt. for 12 mtr		Stock at sit	te in Previous stock in Kgs	
Other correct Details of sto	ctions & remark eel & cement s	ks: tock	Wt. for 12 mtr rod – kgs	site – no o		te in Previous stock in Kgs	
Other correct Details of sto	ctions & remark eel & cement s	kgs: Wt per mtr	rod – kgs	site – no o rods	f Kgs		
Other correct Details of sto	ctions & remark eel & cement s	tock Wt per mtr kgs	rod – kgs 4.74	site – no o rods Nil	f Kgs	Nil	
Other correct Details of sto Sl. No	etions & remark eel & cement s Tor size	ks: tock Wt per mtr kgs .395 .617	rod – kgs 4.74 7.404	site – no o rods Nil Nil	f Kgs Nil Nil	Nil Nil	
Other correct Details of sto Sl. No	etions & remark eel & cement s Tor size	ks: tock Wt per mtr kgs .395 .617 .89	rod – kgs 4.74 7.404 10.68	site – no o rods Nil Nil Nil	f Kgs Nil Nil Nil	Nil Nil Nil	
Other correct Details of sto Sl. No	etions & remark eel & cement s Tor size 8mm 10mm	ks: tock Wt per mtr kgs .395 .617 .89 1.58	rod – kgs 4.74 7.404 10.68 18.96	site – no o rods Nil Nil Nil Nil Nil	f Kgs Nil Nil Nil Nil	Nil Nil Nil Nil	
Other correct Details of sto SI. No 1. 2. 3.	tions & remarkeel & cement s Tor size 8mm 10mm 12mm	ks: tock Wt per mtr kgs .395 .617 .89 .1.58 .2.47	rod – kgs 4.7 ² 7.40 ² 10.68 18.96 29.6 ²	site – no o rods Nil	f Kgs Nil Nil Nil Nil Nil Nil	Nil Nil Nil Nil Nil	
Other correct Details of storms. No. 1. 2. 3. 4.	tions & remark eel & cement s Tor size 8mm 10mm 12mm 16mm	kgs Wt per mtr kgs 395 617 89 1.58 2.47 3.86	rod – kgs 4.74 7.404 10.68 18.96 29.64 46.32	site – no o rods Nil Nil Nil Nil Nil Nil Nil Nil Nil Ni	f Kgs Nil Nil Nil Nil Nil Nil Nil Nil Nil	Nil Nil Nil Nil Nil Nil Nil	
Other correct Details of storms. No 1. 2. 3. 4. 5.	stions & remark eel & cement s Tor size 8mm 10mm 12mm 16mm 20mm 25mm 32mm	kgs Wt per mtr kgs 395 617 89 1.58 2.47 3.86 6.32	rod – kgs 4.7 ² 7.40 ² 10.68 18.96 29.6 ²	site – no o rods Nil Nil Nil Nil Nil Nil Nil Nil Nil Ni	f Kgs Nil Nil Nil Nil Nil Nil Nil Nil Nil Ni	Nil Nil Nil Nil Nil Nil Nil Nil	
Other correct Details of storms. No 1. 2. 3. 4. 5. 6.	stions & remark eel & cement s Tor size 8mm 10mm 12mm 16mm 20mm 25mm	kgs Wt per mtr kgs 395 .617 .89 .1.58 .2.47 .3.86 .6.32	rod – kgs 4.74 7.404 10.68 18.96 29.64 46.32	site – no o rods Nil Nil Nil Nil Nil Nil Nil Nil Nil Ni	f Kgs Nil Nil Nil Nil Nil Nil Nil Ni	Nil	
Other correct Details of storms. No 1.	stions & remark eel & cement s Tor size 8mm 10mm 12mm 16mm 20mm 25mm 32mm	Wt per mtr kgs .395 .617 .89 .1.58 .2.47 .3.86 .6.32 .6.3	rod – kgs 4.74 7.404 10.68 18.96 29.64 46.32	site – no o rods Nil Nil Nil Nil Nil Nil Nil Nil Nil Ni	f Kgs Nil Nil Nil Nil Nil Nil Nil Nil Nil Ni	Nil	
Other correct Details of storms. No 1.	stions & remark eel & cement s Tor size 8mm 10mm 12mm 16mm 20mm 25mm 32mm	ks: ttock Wt per mtr kgs .395 .617 .89 .1.58 .2.47 .3.86 .6.32 . OPC last weeks stock	rod – kgs 4.74 7.404 10.68 18.96 29.64 46.32 75.84	site – no o rods Nil Nil Nil Nil Nil Nil Nil Nil Nil Ni	f Kgs Nil Nil Nil Nil Nil Nil Nil Nil Nil Ni	Nil Nil Nil Nil Nil Nil Nil Nil Nil PPC/PSC last weeks stock	
Other correct Details of stores SI. No 1. 2. 3. 4. 5. 6. 7. 8. OPC stock	stions & remark eel & cement s Tor size 8mm 10mm 12mm 16mm 20mm 25mm 32mm	ks: ttock Wt per mtr kgs .395 .617 .89 .1.58 .2.47 .3.86 .6.32 . OPC last weeks stock Project Manage	rod – kgs 4.74 7.404 10.68 18.96 29.64 46.32 75.84	site – no o rods Nil Nil Nil Nil Nil Nil Nil Nil Nil Ni	Mil Nil Nil Nil Nil Nil Nil Nil Nil Nil N	Nil	
Other correct Details of stores. No 1.	stions & remark eel & cement s Tor size 8mm 10mm 12mm 16mm 20mm 25mm 32mm	ks: ttock Wt per mtr kgs .395 .617 .89 .1.58 .2.47 .3.86 .6.32 . OPC last weeks stock	rod – kgs 4.74 7.404 10.68 18.96 29.64 46.32 75.84	site – no o rods Nil Nil Nil Nil Nil Nil Nil Nil Nil Ni	Mil Nil Nil Nil Nil Nil Nil Nil Nil Nil N	Nil Nil Nil Nil Nil Nil Nil Nil Nil PPC/PSC last weeks stock	

Notes: 1. A FSend a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for

follow-up - DO NOT CALL PURCHASE!

N. Shravya Asst. Engineer MEHTA & MODI REALTY KOWKUR LLP