



Date: 16-10-2018

To,
Mr. U. Srinivasa Rao

S/o. Mrs. Veerlakshamma

Q. No. C-1/9, NTPC Township,

(PTS) Jyothinagar, Ramagundam,

Peddapally - 505 215.

Sub.: Payment of balance due and possession of your villa.

Ref.: Booking for villa no. 85 in 'Nilgiri Estate' situated at Sy. Nos. 100/2, Rampally, Keesara
Mandal, Hyderabad.

Dear Sir/Madam,

As you are aware majority of the work of your villa no. 85 at 'Nilgiri Estate' is completed. We can
handover possession for furniture work by 20th October 2018 and possession of fully completed villa
by 20th November 2018.

It is difficult for us to maintain the villa in a brand new condition for weeks or months and therefore
minor works like final coat of paint, polish, installing CP and sanitary ware, etc., have not been
completed.

You are requested to come forward and clear all your dues (an account statement is enclosed). We
shall handover possession of your villa completed in all respects within 2 weeks of clearing all dues.
You shall be required to give 6 post dated cheques towards maintenance charges and sign documents
for possession of your flat/villa. Upon completing these formalities we shall issue a post dated (by 2
weeks) letter of possession to enable our engineers to complete your villa in all respects.

You are further requested to visit your villa and give a written list of works to be completed or
complaints, if any. The same shall be attended to and completed within the 2 weeks. Our engineers
have been advised to complete the minor works only after receipt of a post dated letter of possession.

You may contact Mr. K. Krishna Prasad, Sr. Manager - Customer Relations (+91-998699536) or Mr.
Ch. Venkatramana Reddy, Asst-Manager - Customer Relations (+91-9393381666) or at our Head
office (Phone no. +91-40-66335551 or by e-mail: cr@modiproperties.com) for details regarding your
dues and for completing the above formalities.

You may contact Mr. G. Srinivasa Kumar, Project Manager (+91-9640383162) or Mr. B. Mohd. Fazal
Pasha, Engineer (+91-8886856887) or our site (8415260410) e-mail:
(nilgiriestate@modiproperties.com) regarding completion of work and complaints

Thank You.
Yours sincerely

Soham Modi

Managing Partner.

Enclosed: Your Account Statement.



Modi Properties Pvt. Ltd.
Since 1961
MODI PROPERTIES
Head Office: 5-4-18/7/3&4, II Floor, M. G. Road,
Secunderabad - 500 003. ☎ +91 40 66335551,
✉ info@modiproperties.com www.modiproperties.com

Villa no. 85,
Nilgiri Estate,
Sy. Nos. 100/2,
Rampally,
Keesara Mandal,
Hyderabad.

A.	Sale consideration	36,50,000/-
B.	Registration charges	
C.	GST	3,28,500/-
D.	Total of other charges (B+C)	3,28,500/-
E.	Total amount payable (A+D)	39,78,500/-
F.	Amounts received	34,50,000/-
G.	Balance amount due (E-F)	5,28,500/-
H.	Corpus fund payable Nilgiri Homes Owners Association	30,000/-

Amount in Rs.

Notes:

1. Charges for additions and alteration provided have not been included. They have to be paid for separately.
2. If registration is not yet complete, stamp duty & registration charges will also have to be paid separately. Registration includes mutation charges.
3. Applicable GST payable Extra.
4. Amounts received after 10.10.18 may have not been reflected in the above statement.
5. Interest on delayed payment of installments has not been reflected in the above statement and has to be paid separately.
6. In case, you have availed a Housing Loan, we request you to arrange for the release of the balance Housing Loan amount in our favour.
7. Maintenance charges are payable from 01.11.18 at the rate of Rs. 1500/- per month, irrespective of date of possession. Please note that the maintenance charges are payable to Nilgiri Estate Owners Association and not to the Builder.