

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/9/21		Prepared by: Deepa	
PO/WO no. 80742		PO / WO Date. 17/9/21	
Supplier Name: elegant enterprises		PO/WO amount: 49,206/-	
Firm/Company: Grcc Pvt Ltd		Project: Annapolis	
Sl. No.	Bill No.	Bill Date	Bill amount
1	EE2122-0268	17/9/21	49,206/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			
			49,206/-
Sl. No.	DC No.	DC. Date	MRN No.
1.			DC matches MRN
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
-			
Amount C –Other Debits :			
-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
			49,206/-
Amount E – PO / WO value:			
			49,206/-
Amount F – Difference (A – E): GST-18%			
-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		27/9/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Accounts – receiver of bill
Sign:		25 SEP 2021	
Date	25/9/21	MANISH PARKH	
		MANAGER PROCUREMENT	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order



80742

14.09.21 11:35:45

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From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	80742	163843
Doc Date	17-09-2021	
Quote No	Nil	
Quote Date	17-09-2021	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4781 - Electrical - wires - A1 Service Wire - 3/20 - mts 2.5 core (90 mtrs)	4.00	1,125.00	0.00	18.00	5,310.00
2 4695 - Electrical - wires - Copper flat wire - 3core - mtrs 7/20 (100mtrs)	400.00	93.00	0.00	18.00	43,896.00
Total Order Value . . .					49,206.00

Rupees : Fourty Nine Thousand Two Hundred Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next day

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Mr. Sanjay - 9502288244

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Order for 2727 block tube lights and copper wire motor curing purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Prices shall remain fixed (Subject to change in GST) for a period of 4 months.

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

17/09/2021

Name :

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Date : / /

Requisition Form

Company Name:		GVRC		Date:		15.09.2021	
Site & Phase :		INNOPOLIS		Time:		10:00AM	
Supplier				Req. No.		163843	
Material required before date:		17.09.2021		ID No.		69370	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Aluminium Service Wire (320 Bundle) →	90Mtrs	04	No's			
2	3 Core copper wire (720) 80742	100mtrs	04	No's			
3	Insulation Tapes		02	Box's			
4							
5							
6							
7							
8							
9							
10							
Remarks : For 2727 block tube lights fixing and copper wire motor curing purpose.							
Prepared By		Sridevi		Approved by		Balamuralikrishna	
Sign. & Date		15.09.2021		Sign. & Date		15.09.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

Handwritten signature
15.09.2021

Handwritten signature
16 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE