PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/9/21	Prepared by:	Sneha
PO/WO no.	80587	PO / WO Date.	13/9/21
Supplier Name	Santosh tarpaulin	PO/WO amount	8,685/-
Firm/Company	GVRC pvt ltd	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	076	14/9/21	8,685/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,685/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	96337	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				8,685/-
Amount E – PO / WO value:				8,685/-
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____/- □ No
Payment – due date	27/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha		25 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	25/9/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To G V RESERCH CENTERS PVT LLP 5-4-187/3&3 IInd floor SOHAM MANSION MG ROAD SECUNDERABAD 500003 **GSTIN No. 36AAHCG4562D1ZP**	Invoice No:**076** Invoice Date: 14/09/2021 P.O.No.80587/163839 P.O.Date: 13.09.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	LDPE POLYTHENE SHEET	3920	80 KGS	@ 92/-	7,360.00
Rupees in words EIGHT THOUSAND SIX HUNDRED EIGHTY FOUR AND EIGHTY PAISE ONLY			**Total ::**		**7,360.00**
			CGST @ 9 %		**662.40**
			SGST @ 9 %		**662.40**
			IGST 18% ::		
			Grand Total ::		**8,684.80**

Receiver Signature & Seal	**For SANTHOSH TARPAULIN** **Authorized Signatory**

INWARD
Inward No: 4774 Dt: 18/9/21
MRN No: 96337 Dt: 15/9/21
Received By: Sign:
G.V.R.C. PVT. LTD.

SUMMIT SALES LLP
IN WARD
No: 84564
Date: 18/9
Sign:
R.R. DIST.

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To G V RESERCH CENTERS PVT LLP
5-4-187/3&3 IInd floor SOHAM
MANSION MG ROAD
SECUNDERABAD 500003
GSTIN No. 36AAHCG4562D1ZP

Invoice No:**076**
Invoice Date: 14/09/2021
P.O.No.80587/163839
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Grand Total ::	**8,684.80**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD	
Inward No: 4774	Dt: 15/9/21
MRN No: 96333	Dt: 15/9/21
Received By:	Sign:
G.V.R.C. PVT. LTD.	

Purchase Order

 13-09-2021 4:41:07 PM

80587
08.09.21 4:57:38

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Santosh Tarpaulin	**Doc No**	80587	163839
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	13-09-2021	
	Quote No	NIL	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	26-08-2021	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4051 - Consumables - Polythene Covers - other - pkts *LDPE Black cover- 12' x 15'*	80.00	92.00	0.00	18.00	8,684.80
					Total Order Value . . .	**8,684.80**

Rupees : Eight Thousand Six Hundred Eighty Four and Paise Eighty Only.

Terms and Conditions :-

Specification /	All Items shall be of 1st qlty.
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Drive way CC Road purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 14/09/2021

Accepted the above Terms And Conditions

For *Santosh Tarpaulin*

Name : ______________________

Date : __/__/____

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Requisition Form

Company Name:	GVRC		Date:	13.09.2021
Site & Phase :	Innopolis		Time:	11:00AM
Supplier			Req. No.	163839
Material required before date:		Urgent	ID No.	69289

No	Description	Size	Quantity	Units	Inward No	Date
1.	Black Cover		80	Kgs		
2.						
3.						
4.						
5.	80587					
6.						
7.						
8.						

APPROVED
14 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For East side CC Road work purpose.

Prepared By	Sridevi	Approved by	Balamurali Krishna
Sign.& Date	13.09.2021	Sign. & Date	13.09.2021

Note:

13.09.2021