PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/9/21	Prepared by:	Sneha.
PO/WO no.	80757	PO / WO Date.	17/9/21
Supplier Name	Sri Balaji enterprises	PO/WO amount	40,026/-
Firm/Company	Silver oak villas Up	Project	SOV. part-TY
Sl. No.		Bill Date	Bill amount
1.	93	17/9/21	44,132/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			44,132/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	96624	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	—
Amount C –Other Debits :_	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	44,132/-
Amount E – PO / WO value:	40,026/-
Amount F – Difference (A – E):	4,106/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ ~~No~~ (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ ~~No – wait for balance material ☐ No (explained below)~~
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ No
Payment – due date	4/10/21
Remarks:_ Size Difference Acceptable for la|PL Material.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha		APPROVED 29 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	29/9/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Tax Invoice

SRI BALAJI ENTERPRISES

14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No. **93**	Date **17-09-2021**
Place of supply **36-Telangana**	PO date **17-09-2021**
PO number **80757**	Vehicle Number **TS09UC-7862**

Bill To

SILVER OAK VILLAS LLP

5-4-187/3&4, IInd Floor,
MG Road, Secunderabad - 03

Contact No.: 9502177288

GSTIN Number: 36ADBFS3288A2Z7

State: 36-Telangana

Ship To

SILVER OAK VILLAS PART 3
CHERLAPALLY -

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	WPC DOOR FRAMES 2+2 (5X2.5)	3925	7 FIT X 4 FIT	8	NOS	₹ 4,400.00	₹ 6,336.00 (18%)	₹ 41,536.00
2	TRANSPORT			1	-	₹ 2,200.00	₹ 396.00 (18%)	₹ 2,596.00
	Total			**9**			**₹ 6,732.00**	**₹ 44,132.00**

Invoice Amount In Words

Forty Four Thousand One Hundred Thirty Two Rupees only

Amounts:

Sub Total	₹ 44,132.00
Total	**₹ 44,132.00**
Received	₹ 0.00
Balance	₹ 44,132.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 2,200.00	9%	₹ 198.00	9%	₹ 198.00	₹ 396.00
3925	₹ 35,200.00	9%	₹ 3,168.00	9%	₹ 3,168.00	₹ 6,336.00
Total	**₹ 37,400.00**		**₹ 3,366.00**		**₹ 3,366.00**	**₹ 6,732.00**

Terms and conditions:

Thanks for doing business with us!

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES

SUMMIT SALES LLP R.R. DIST. IN WARD No: 84931 Date: 28/9

For, SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorized Signatory

INWARD WITH TIME:
Inward No: 1288 Dt: 18/9/21
MRN No: 96624 Dt: 20/9/21
Received By: Sign:
SUMMIT OAK VILLAS PART-III

Purchase Order

 17-Sep-21 3:11:21 PM

80757
14.09.21 11:35:46

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sri Balaji Enterprises	**Doc No**	80757	183671
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	17-09-2021	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	17-09-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2384 - Carpentry - other - WPC -2+2 - 7 ft x 3 ft 6 in - Nos	8.00	4,240.00	0.00	18.00	40,025.60
	Total Order Value . . .					**40,025.60**

Rupees : Fourty Thousand Twenty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of WPC door frames, Main door frames Section size 5"x2 1/2", Internal door section size 4"x 2 1/2", Rs 200 Per rft main door and Rs 165 per rft internal door frame, NO making charges, making is our responsibility.
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in 2 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per the specifications, above order for Villa no- 106-113 , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Logs will be supplied by supplier standerd log sizes will be calculated as 7' 3" as 8' and 3' 6" as 4', 2'5" as 3' fitting will be ous responsibility, Density will be 1000 kg /cum.

For *Silver Oak Villas LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name :

Date : __/__/__

1184

Requisition Form - Door Frames - WPC			
Company	Silver Oak Villas LLP	Site & Phase	SOV
Req. no.	183671	Req. Date	16-09-2021
Material required before	25-09-2021	ID no.	69426
Prepared by:	K.Purshotham	Approved by (sign):	
Flat / Block no:	For V.no 106,107,108,109,110,111,112,113,		
Material :-	Door Frames WPC		
Type A1 & A2 1100 Sft 2BHK Order Value:	6	Villas	
Type A1 & A2 2040 Sft 4BHK Order Value:	2	Villas	
Electrical duct doors	0		

80757

APPROVED
16 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

S No.	Item Description	Units	Qty required for Type A1 & A2 1100Sft 2BHK flat	Qty required for Type A1 & A2 2040 Sft 4BHK flat	Qty required for Type A1 & A2 2040 Sft 3BHK flat	Type A 1210 Sft3 BHK flats requirement	Quantity required	Qty Available at site - full frames	Balance Qty to be ordered
1	Main door frame 7' x 3'6" with threshold	Nos	1.00	1.00	0.00	0.00	8.00	0.00	8.00
2	Door frame 7'3" x 3' without threshold	Nos	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	Door frame 7' 3" x 2'6" without threshold	Nos	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	Door frame 7' x 3' with threshold	Nos	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	Door frame 7' x 2'6" with threshold	Nos	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	Door frame 5' x 2' with threshold	Nos	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total						8.00	0.00	8.00

S No.	Item Description	Units	Quantity required	Qty Available at site - extra pieces	Balance Qty to be ordered	Qty in cft	Inward No	Date
1	Main door side 7' 3" X 5" X 3"	Nos	16.00	0.00	16.00	11.89		
2	Main door top /bottom 4' X 5" X 3"	Nos	16.00	0.00	16.00	6.56		
3	Other door sides 7' 3" X 4" X 2 1/2"	Nos	0.00	0.00	0.00	0.00		
4	Other door top / bottom 3' X 4" X 2 1/2"	Nos	0.00	0.00	0.00	0.00		
5	Other door top / bottom 3' 6" X 4" X 2 1/2"	Nos	0.00	0.00	0.00	0.00		
6	Other door top / bottom 3' 6" X 4" X 2 1/2"	Nos	0.00	0.00	0.00	0.00		
7	Other door sides 5' X 4" X 2 1/2"	Nos	0.00	0.00	0.00	0.00		
8	Other door top / bottom 2'6" X 4" X 2 1/2"	Nos	0.00	0.00	0.00	0.00		
9	Fish Tail Holdfast	Nos	32.00	0.00	32.00			
10	Wooden Screw 30 X 8 MM	Nos	96.00	0.00	96.00			
11	Nails 2"	Nos	0.57	0.00	0.57			
	Total		160.6	0.0	160.6	18.5		

Note: Round of nails to the nearest kg.