

PURCHASE DIVISION
Advice for approval for credit to supplier

⑤ 110

Date: 30/9/21		Prepared by: No dra	
PO/WO no. 80946		PO / WO Date. 27/9/21	
Supplier Name: Pratul Sanitary		PO/WO amount 1,57,648/-	
Firm/Company: S S LCP		Project: SRUP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	585	27/9/21	1,60,834/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 1,57,648/-			
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B – Other Credits : Transportation charges 2700/- + 181/- 3,186/-			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,60,834/-			
Amount E – PO / WO value: 1,57,648/-			
Amount F – Difference (A – E): GST-18% 3,186/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		21/10/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			05/10/2021
		APPROVED BY bill 06 OCT 2021 SOHAM MODI MANAGING DIRECTOR	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

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28-09-2021 11:02:11



80946

22.09.21 4:26:50

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details				
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad. GSTIN 36ACWPG864A1ZG 65526886.	40077300 9849624797	Doc No	80946	169034
		Doc Date	27-09-2021	
		Quote No	Nil	
		Quote Date	24-07-2021	
		SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7321 - Plumbing - sanitary - Washbasin - other - nos Delta	20.00	1,495.00	50.00	18.00	17,641.00
2 7348 - Plumbing - sanitary - Pedastal - NA - nos 11027	20.00	1,765.00	50.00	18.00	20,827.00
3 10232 - Plumbing - sanitary - EWC + flush tank + seat cover - NA - nos Etios	20.00	10,100.00	50.00	18.00	119,180.00
Total Order Value . . .					157,648.00
Rupees : One Lakh(s) Fifty Seven Thousand Six Hundred Fourty Eight Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for 15, 48, 25, 42 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For Summit Sales LLP

Authorised Signatory

Name : _____

29/09/2021

Name : _____

Accepted the above Terms And Conditions

For Praful Sanitary

Date : ____/____/____

Estimate

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25-09-2021 12:11:52

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

Doc No	80946	169034
Doc Date	24-09-2021	
Quote No	Nil	
Quote Date	24-07-2021	
SupplyType	Supply	

GSTIN 36ACWPG864A1ZG

40077300

65526886.

9849624797

Kind Attn : Mr. Ashish Gupta

Estimate for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
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Total Order Value . . .					157,648.00
Rupees : One Lakh(s) Fifty Seven Thousand Six Hundred Fourty Eight Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone: 9618244433, Hamendra

Penalty For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for 15, 48, 25, 42 purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SLLP stock
☐ Other

APPROVED BY

27 SEP 2021

SOHAM MODI
MANAGING DIRECTOR

For Summit Sales LLP

Authorised Signatory

Accepted the above Terms And Conditions

For Praful Sanitary

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		22-09-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		11:00PM	
Supplier				Req. No.		169034	
Material required before date:					ID No.		69645
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	EWC+Seat Cover+Flush Tank	Etios	20	Nos			
2	Sanitary Wash Basin	80946	20	Nos			
3	Sanitary Wash Basin Pedastal		20	Nos			
4	Sanitary Rag Bolts	80948	40	Nos			
5	Sanitary Wall Hung Rag Bolts		40	Nos			
Remarks: For Stock Replenishing Purpose							
Prepared By		Bhavani				APPROVED BY 23 SEP 2021 SOHAM MODI MANAGING DIRECTOR	
Sign. & Date		22-09-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.