PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/9/21	Prepared by:	Monika.
PO/WO no.	78092	PO / WO Date.	28/6/21
Supplier Name	Gautham Enterprises	PO/WO amount	2250/-
Firm/Company	MMR Kowkur LLP	Project	GHT
Sl. No.	Bill No.	Bill Date	Bill amount
1	348	29/6/21	2,250/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,250/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	348	29/6/21	93382	✓ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,250/-
Amount E – PO / WO value:				2,250/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	✓ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	✓ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____/- □ No
Payment – due date	4/10/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Monika						
Date	28/9/21	28/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE *(ORIGINAL FOR RECIPIENT)*

Gautham Enterprises
1-10-98/19, Vallabh Nagar,Begumpet, Secunderabad
Pin-500016 Ph.27763763,40211963
GSTIN/UIN: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_entps2424@yahoo.com

Consignee (Ship to)
Mehta & Modi Realty Kowkur LLP
5-4-187/3&4, IInd Floor
MG Road, Soham Mansion
Secunerabad-500003
GSTIN/UIN : 36ABLFM7631F1Z3
State Name : Telangana, Code : 36

Buyer (Bill to)
Mehta & Modi Realty Kowkur LLP
5-4-187/3&4, IInd Floor
MG Road, Soham Mansion
Secunerabad-500003
GSTIN/UIN : 36ABLFM7631F1Z3
State Name : Telangana, Code : 36

Invoice No. **348**	Dated **29-Jun-21**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. **P.O.NO 78092 DT 28.6.21**	Dated **29-Jun-21**
Dispatch Doc No.	Delivery Note Date
Dispatched through **SOMESH**	Destination **TS 10UB 3123**
Terms of Delivery	

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Nescafe Signature Premix**	21011200	18 %	**5 kg**	450.00	381.36	kg		**1,906.80**
	CGST Output - 9%					9 %			**171.61**
	SGST Output - 9%					9 %			**171.61**
Less	*Rounded Off*								**(-)0.02**
	Total			**5 kg**					**₹ 2,250.00**

INWARD
Inward No: 11285 Dt: 01/07/21
MRN No: 93382 Dt: 01/07/2021 01/7/2021
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
15:09

Amount Chargeable (in words) E. & O.E
INR Two Thousand Two Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	1,906.80	9%	171.61	9%	171.61	343.22
Total	1,906.80		171.61		171.61	343.22

Tax Amount (in words) : **INR Three Hundred Forty Three and Twenty Two paise Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **022231043001908**
Branch & IFS Code : **Ameerpet Br & UBIN0802221**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Gautham Enterprises
Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION
This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
INWARD No: 65091 Date: 1/10 Sign:

GAUTHAM ENTERPRISES

78092
24.06.21 12:03:58

Purchase Order

27-09-2021 16:17:10

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Gautham Enterprises Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad	**Doc No**	78092	140654
	Doc Date	28-06-2021	
	Quote No	Nil	
GSTIN 36ADIPA9683N12W NA	**Quote Date**	28-06-2021	
2776-3763 / 6633-8763 9848035963	**SupplyType**	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4011 - Consumables - Coffee Powder - NA - kgs	5.00	450.00	0.00	0.00	2,250.00
	Total Order Value . . .					**2,250.00**

Rupees : Two Thousand Two Hundred Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Gautham Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	28-06-2021
Site & Phase :	GHT	Time:	15:33
Supplier		Req. No.	140654
Material required before date: 30-06-2021		ID No.	67075

No	Description	Size	Quantity	Units	Inward No	Date
1	Coffee powder	1 kg	05	Nos		
9						
10						

Remarks: - For site office purpose purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	28-06-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
28 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE