PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/10/21	Prepared by:	Sneha
PO/WO no.	80558	PO / WO Date.	11/9/21
Supplier Name	Green Belt Services	PO/WO amount	5,300/-
Firm/Company	Modi Realty pocharam llp	Project	N.H
Sl. No.	Bill No.	Bill Date	Bill amount
1	53	27/9/21	6890/-
2			/
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6890/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	53	24/9/21	96848	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6890/-
Amount E – PO / WO value:	5,300
Amount F – Difference (A – E): GST-18%	1590/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes~~ ☐ ~~No~~ (explained below)
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ /- ☑ No
Payment – due date	4/10/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	1/10/21	2/10/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Reality pocharam LLP

Sl.No. 53 Date 27/09/2021

D.C.No. 53 Date :

P.O.No 80558 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	supplly of Carpet grass-			6890	00
			TOTAL	6890	00

SUMMIT SALES LLP
IN WARD
No: 84959
Date: 29/9
Sign:
R.R. DIST.

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Six Thousand Eight Hundred sixty only

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

 11-09-2021 15:13:16

80558
08.09.21 4:57:38

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Green Belt Services 4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49 **GSTIN** 36AAUFG2910P1ZT 8897895924	**Doc No**	80558	181700
	Doc Date	11-09-2021	
	Quote No	Nil	
	Quote Date	11-09-2021	
	SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6016 - Miscellaneous - Carpet Grass - NA - sft	500.00	10.00	0.00	6.00	5,300.00
					Total Order Value . . .	**5,300.00**

Rupees : Five Thousand Three Hundred Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Nilgiri Heights
pocharam
Phone. .9849497484

Penality For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Front side Compound wall Lawn laying purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For *Modi Realty Pocharam LLP*

Authorised Signatory

Name : 14/09/2021

Contact : -

Accepted the above Terms And Conditions

For *Green Belt Services*

Name : ____________________

Date : __/__/____

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Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	11.09.2021
Site & Phase :	Niligiri Heights	Time:	11.40 AM
Supplier:		Req. No.	181700
Material required before date:	15.09.2021	ID No.	69253

No	Description	Size	Quantity	Units	Inward No	Date
1	**Carpet Grass**	STD	500	Sft		
2						
3						
4						
5						
6	80558					
7						
8						
9						
10						
11						

Remarks: For Front side Compound wall Lawn Laying purpose

Prepared By	Vijay Raj	Approved by	
Sign.& Date	11.09.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
11 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

GSTIN :36AAUFG2910P1ZT

Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Reality pocharam LLP

D.C.No. 53 Date 24/09/2021

P.O.No 80558 Date :

S.No.	PARTICULARS	QUANTITY
1	Carpet grass	500 sft
2	Transport Extra	

INWARD

Inward No: 10473 Dt: 24/09/21

MRN No: 96848 Dt: 25/9/21

Received By: Bhola Sign:

NILGIRI HEIGHTS

Receivers Signature

For GREEN BELT SERVICES

Authorised Signatory

SUMMIT SALES LLP

IN WARD

No: 24032

Data: 28/9/21

Sign:

R.R. DIST.