PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/10/21	Prepared by:	Sneha.
PO/WO no.	69346	PO / WO Date.	19/8/21
Supplier Name	Sri Saivishal Enterprises	PO/WO amount	37000/-
Firm/Company	Modi Reality mallapur llp	Project	GMR
Sl. No.	Bill No.	Bill Date	Bill amount
1	073	19/8	9,250/-
2			
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9,250/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15	21/8/21	96078	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,250/-
Amount E – PO / WO value:	37000/-
Amount F – Difference (A – E): GST-18%	27,750/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	4/10/21
Remarks:	

– final bill –

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	1/10/21	8/10/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s modi Reality mallapur LLP

Party GSTIN 36AAEFM1459R1ZP

Inv. No. 073 Date : 19/8/21
D.C. No. ______ Date : ______
P. O. 69346 Date : ______
Payment ______
State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	~~Cement Solid~~ Hollow Bricks					
	4X8X16 →		500	18.50	NO	9,250
	6X8X16					
	6X8X12					

SUMMIT SALES LLP * R.R. DIST. *
INWARD
No: 14635
Date: 20/9
Sign:

Rupees in words ~~Eight~~ Nine thousand Two hundred fifty only

TOTAL	9,250
SGST @ %	
CGST @ %	
GRAND TOTAL	9,250

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 Branch : Nacharam

E. & O.E.

For SRI SAI VISHAL ENTERPRISES

SRI SAI VISHAL ENTERPRISES

MODI REALITY (MALLAPUR)

HOLLOW BRICKS – 4X8X16

DATE	V.NO	DC.NO	4X8X16	PO.NO	PO.DATE
21.5.2021	0811	15	500	69346	1.8.2021
		Total No:s	500		

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Realty Mallapur LLP	Requisition nos.:	68363	Total PO quantity:	2000
Project:	Gulmohar Residency	PO No(s).	69346	Quantity delivered in earlier period:	1500
Block /Flat / Villa no.:		Total material delivered	Yes	Quantity delivered during week:	500
Supplier:	Sri sai vishal enterprises	Close PO:	Yes	Balance quantity to be delivered:	nil
Sign of security	Amreet	Sign of Admin	Sravani. A.	Sign of Project manager	
Date	09/9/21	Date		Date	09/09/21

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	03.08.21	11:00	4"x8"x16"	500	83	934	81738
2.	04.08.21	10:00	4"x8"x16"	500	85	936	81737
3.	03.08.21	10:00	4"x8"x16"	500	92	993	82618
	Total			**1500**			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	21.05.21	14:13	4"x8"x18"	500	015	4197	96078
2.							
4.							
	Total			**500**			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

DELIVERY CHALLAN ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN: 36ACZPL1512H1ZF

No. 015 Date : 21.05.21

M/s. GMK NFC

P.O. No. .... Date : ....

S.No.	PARTICULARS	BRICK SIZE	QUANTITY
1	Hollow Brick	6x8x16	500 no
	Vehicle No. TS08VE 0911		
	Time : 1:00 AM		
	Driver Name : Srinu		
		Total	500 no

INWARD
MODI REALTY MALLAPUR LLP
Inward No. 4197 Dt. 21/5/21
MRN No. 96078 Dt.
Received By Sign.

Received the above material in good condition

For SRI SAI VISHAL ENTERPRISES

Receiver's Signature

Purchase Order

01-08-2020 14:42:43

69346
31.07.20 12:25:05

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Sri Sai Vishal Enterprises
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.

GSTIN 36ACZPL1512H1ZF
9391029193 9391029193

Doc No	69346	68363
Doc Date	01-08-2020	
Quote No	Nil	
Quote Date	01-08-2020	
SupplyType	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1047 - Building material - Hollow brick - 4 in x 8 in x 16 in - nos	2,000.00	18.50	0.00	0.00	37,000.00

Rupees : Thirty Seven Thousand Only. **Total Order Value . . . 37,000.00**

Terms and Conditions :-

Specification / Brand	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for labour quarters work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

⇒ Part bill received @Rs. 18,500/- B.no: 059. 19/8/20 and Bal. bill to be receivable @Rs. 18,500/-

20/8/20.

For *Modi Reality Mallapur LLP*
Authorised Signatory
01/08/2020
Name : ______________________

Accepted the above Terms And Conditions
For *Sri Sai Vishal Enterprises*

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	31.07.2020
Site & Phase :	GULMOHAR RESIDENCY	Time:	14:15
Supplier		Req. No.	68363
Material required before date:	03.08.2020	ID No.	58907

No	Description	Size	Quantity	Units	Inward No	Date
1.	HOLLOW BLOCKS	4"X8"X16"	2000	NO'S		
2.						
3.						
4.						
5.	PO 69346					
6.						
7.						
8.						
9.						
10.						

Remarks: FOR LABOUR QAURTERS WORK PURPOSE.

Prepared By	Likhitha	Approved by	
Sign.& Date	31.07.2020	Sign. & Date	

Note: