

Prepared by:	Bhavani				
Report Date	03-10-2021				
Site	Green Towers				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
183203	24-09-2021	Ply wood&Granite Patti	PO issued.Po no:81094		
183202	24-09-2021	Manhole Covers	PO issued.Po no:81057		
183192	20-09-2021	Fiber Sheet Material	Cash Purchase		
183215	01-10-2021	Fire Pipe Material	PO issued.Po no:81290&81310		
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
NIL					