

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		11/10/21		Prepared by:		Sueha	
PO/WO no.		80934		PO / WO Date.		23/9/21	
Supplier Name		Summit Sales Up		PO/WO amount		3,363/-	
Firm/Company		Mode properties Pvt Ltd		Project		MPL	
Sl. No.		Bill No.		Bill Date		Bill amount	
1		19562		27/9/21		3,140/-	
2		19563		27/9/21		193/-	
3							
4							
Amount A - Bills total (Excluding Transport & Hamali Charges):							
Sl. No.		DC No.		DC. Date		MRN No.	
1.		16740		27/9/21		96939	
2.		16741		27/9/21		96942	
3.							
						☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No	
Amount B - Other Credits: Transportation charges							
Amount C - Other Debits:							
Amount D (D=A+B-C) - Amount to be credited to the supplier:							
Amount E - PO / WO value:						3,363/-	
Amount F - Difference (A - E): GST-18%						3,363/-	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☒ Yes ☐ No (explained below)			
Excess / short material received				☒ Approved within acceptable limits ☐ No (explained below)			
Close PO / WO				☐ Yes ☒ No - wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes - Rs. <u>1/2</u> ☒ No			
Payment - due date				4/10/21			
Remarks:							
Approved by		Purchase Officer		Purchase Manager		Procurement Manager	
Sign:		Sueha		Raj			
Date		11/10/21		21/10/21			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-09-2021

Customer Details				Invoice No.		19562	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.		27-09-2021	
				PO No.		80934	
				PO Date.		23-09-2021	
				Req ID		69590	
				Req Date		22-09-2021	
				Loc Req No		178016	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos Blue -30 nos Black 30 nos	9608	60	3.50	210.00	12	25.20
2	7563 - Stationery - other - Pencil - NA - boxes	4421	3	42.00	126.00	12	15.12
3	7533 - Stationery - other - Highlighter - NA - nos	9608	6	20.00	120.00	12	14.40
4	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
5	7584 - Stationery - other - Scribbling Pads - other -		15	15.00	225.00	18	40.50
6	7528 - Stationery - other - Fevistick - NA - nos	9608	8	20.00	160.00	12	19.20
7	7592 - Stationery - other - stamp pad - NA - nos	9612	4	32.00	128.00	18	23.04
8	7594 - Stationery - other - Stapler pin - other - boxes small	7415	5	6.00	30.00	18	5.40
9	7594 - Stationery - other - Stapler pin - other - boxes Big	7415	5	20.00	100.00	18	18.00
10	7505 - Stationery - other - Binder Clips - other - 32mm	8305	5	45.00	225.00	18	40.50
11	7523 - Stationery - other - Eraser - NA - nos		5	1.50	7.50	18	1.36
12	7585 - Stationery - other - Sharpner - NA - nos	8214	5	3.00	15.00	12	1.80
13	7544 - Stationery - other - Marker - NA - nos Black-15 Red-15	9608	30	16.00	480.00	12	57.60
14	7512 - Stationery - other - CD Marker - NA - nos Black -5 Red-5	9608	10	18.90	189.00	12	22.68
15	7509 - Stationery - other - Calculator - NA - nos		4	158.00	632.00	18	113.76
IGST		CGST	SGST	Total Taxable Amount		2,752.50	417.46
		208.73	208.73	Total Invoice Amount		3,169.95	
Rupees : Three Thousand One Hundred Sixty Nine and Paise Ninty Five Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorized signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-09-2021

Customer Details		DC No.	16740
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM		DC Date.	27-09-2021
		PO No.	80934
		PO Date.	23-09-2021
		Req ID	69590
		Req Date	22-09-2021
		Loc Req No	178016
	Description of Goods	HSN/SAC	Qty.
1	7560 - Stationery - other - Pen - NA - nos	9608	60
2	7563 - Stationery - other - Pencil - NA - boxes	4421	3
3	7533 - Stationery - other - Highlighter - NA - nos	9608	6
4	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
5	7584 - Stationery - other - Scribbling Pads - other - nos		15
6	7528 - Stationery - other - Fevistick - NA - nos	9608	8
7	7592 - Stationery - other - stamp pad - NA - nos	9612	4
8	7594 - Stationery - other - Stapler pin - other - boxes	7415	5
9	7594 - Stationery - other - Stapler pin - other - boxes	7415	5
10	7505 - Stationery - other - Binder Clips - other - boxes	8305	5
11	7523 - Stationery - other - Eraser - NA - nos		5
12	7585 - Stationery - other - Sharpner - NA - nos	8214	5
13	7544 - Stationery - other - Marker - NA - nos	9608	30
14	7512 - Stationery - other - CD Marker - NA - nos	9608	10
15	7509 - Stationery - other - Calculator - NA - nos		4
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M.8V

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-09-2021

Customer Details

Modi Properties Private Limited,
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

Invoice No. 19563

Invoice Date. 27-09-2021

PO No. 80934

PO Date. 23-09-2021

Req ID 69590

Req Date 22-09-2021

Loc Req No 178016

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7593 - Stationery - other - Stapler - other - nos small	9608	4	36.50	146.00	18	26.28
2	7517 - Stationery - other - Colour Pencils - NA - pkts		2	9.00	18.00	12	2.16
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13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount	164.00			28.44
	14.22	14.22	Total Invoice Amount				192.44

Rupees : One Hundred Ninty Two and Paise Fourty Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-09-2021

Customer Details		DC No.	16741
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM		DC Date.	27-09-2021
		PO No.	80934
		PO Date.	23-09-2021
		Req ID	69590
		Req Date	22-09-2021
		Loc Req No	178016
	Description of Goods.	HSN/SAC	Qty
1	7593 - Stationery - other - Stapler - other - nos	9608	4
2	7517 - Stationery - other - Colour Pencils - NA - pkts		2
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M. S.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 2

24-09-2021 16:11:19



80934

22.09.21 4:26:50

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	80934	178016
Doc Date	23-09-2021	
Quote No	Nil	
Quote Date	23-09-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7560 - Stationery - other - Pen - NA - nos Blue -30 nos Black 30 nos	60.00	3.50	0.00	12.00	235.20
2 7563 - Stationery - other - Pencil - NA - boxes	3.00	42.00	0.00	12.00	141.12
3 7533 - Stationery - other - Highlighter - NA - nos	6.00	20.00	0.00	12.00	134.40
4 7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
5 7584 - Stationery - other - Scribbling Pads - other - nos	15.00	15.00	0.00	18.00	265.50
6 7528 - Stationery - other - Fevistick - NA - nos	8.00	20.00	0.00	12.00	179.20
7 7592 - Stationery - other - stamp pad - NA - nos	4.00	32.00	0.00	18.00	151.04
8 7594 - Stationery - other - Stapler pin - other - boxes small	5.00	6.00	0.00	18.00	35.40
9 7594 - Stationery - other - Stapler pin - other - boxes Big	5.00	20.00	0.00	18.00	118.00
10 7505 - Stationery - other - Binder Clips - other - boxes 32mm	5.00	45.00	0.00	18.00	265.50
11 7523 - Stationery - other - Eraser - NA - nos	5.00	1.50	0.00	18.00	8.85
12 7585 - Stationery - other - Sharpner - NA - nos	5.00	3.00	0.00	12.00	16.80
13 7544 - Stationery - other - Marker - NA - nos Black-15 Red-15	30.00	16.00	0.00	12.00	537.60
14 7512 - Stationery - other - CD Marker - NA - nos Black -5 Red-5	10.00	18.90	0.00	12.00	211.68
15 7509 - Stationery - other - Calculator - NA - nos	4.00	158.00	0.00	18.00	745.76
16 7593 - Stationery - other - Stapler - other - nos small	4.00	36.50	0.00	18.00	172.28
17 7517 - Stationery - other - Colour Pencils - NA - pkts	2.00	9.00	0.00	12.00	20.16
Total Order Value . . .					3,362.39

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name :

Date : / /

Contact - -

Purchase Order

Page(s) 2 Of 2

24-09-2021 16:11:19

Original / Office Copy / Purchase Div.Copy

Rupees : Three Thousand Three Hundred Sixty Two and Paise Thirty Nine Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name :

Date : _/_/_

Contact - -

Requisition Form

12/19

Company Name:		Modi Properties Pvt Ltd		Date:		22.09.2021	
Site & Phase :		May Flower Platinum		Time:		10:00	
Supplier				Req.No.		178016	
Material required before date:		25.09.2021		ID No.		69590	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Blue pens /Black pens	Std	05	Boxes			
2	Pencils	Std	03	Boxes			
3	Highlaters	Std	06	Nos			
4	Whiteners	Std	10	Nos			
5	Scribbling Pads	Std	15	Nos			
6	Fevi sticks	Std	10	Nos			
7	Stamp Pad	Std	04	Nos			
8	Stapler pins Small & bigs	Std	05	Boxes			
9	Binder clips small/big	Std	05	Boxes			
10	Earse s & shapners	Std	05	Boxes			
11	Black & Red Markers big	Std	10	Boxes			
12	Black & Red Markers Small	Std	05	Boxes			
13	Calculators	Std	05	Nos			
14	Staplers	Std	04	Nos			
15	Color pencils	Std	02	Boxes			
Remarks: For site use purpose							
Prepared By		K.Sravani Reddy		Approved by		S.V.Subba Reddy	
Sign.& Date		22.09.2021		Sign. & Date			

Note:

APPROVED
24 SEP 2021
P. PRASHAKAN
Sr. MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-09-2021

Customer DetailsModi Properties Private Limited,
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No.	16741
DC Date.	27-09-2021
PO No.	80934
PO Date.	23-09-2021
Req ID	69590
Req Date	22-09-2021
Loc Req No	178016

	Description of Goods	HSN/SAC	Qty
1	7593 - Stationery - other - Stapler - other - nos	9608	4
2	7517 - Stationery - other - Colour Pencils - NA - pkts		2
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 7596	DC: 27/9/21
MRN No: 6939	DC: 28/9/21
Received By:	Sign: N18cm
MODI PROPERTIES PVT. LTD. Sy No. 82/1	

for Summit Sales LLP

Authorised signatory



TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-09-2021

Customer DetailsModi Properties Private Limited,
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN: 36AABCM4761E1ZM

Invoice No.	19563
Invoice Date.	27-09-2021
PO No.	80934
PO Date.	23-09-2021
Req ID	69590
Req Date	22-09-2021
Loc Req No	178016

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7593 - Stationery - other - Stapler - other - nos small	9608	4	36.50	146.00	18	26.28
2	7517 - Stationery - other - Colour Pencils - NA - pkts		2	9.00	18.00	12	2.16
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15							
IGST	CGST	SGST	Total Taxable Amount		164.00		28.44
	14.22	14.22	Total Invoice Amount			192.44	

Rupees : One Hundred Ninty Two and Paise Fourty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No. 9596	Date 27/9/21
MRN No. 9889	Date 28/9/21
Received By:	Sign: N13am
MODI PROPERTIES PVT. LTD. Sy No. 82/1	

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-09-2021

Customer DetailsModi Properties Private Limited,
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN: 36AABCM4761E1ZM

DC No.	16740
DC Date.	27-09-2021
PO No.	80934
PO Date.	23-09-2021
Req ID	69590
Req Date	22-09-2021
Loc Req No	178016

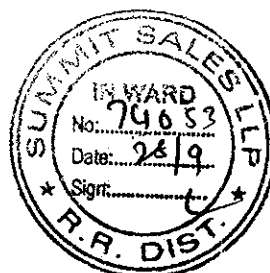
Description of Goods		HSN/SAC	Qty
1 7560 - Stationery - other - Pen - NA - nos		9608	60
2 7563 - Stationery - other - Pencil - NA - boxes		4421	3
3 7533 - Stationery - other - Highlighter - NA - nos		9608	6
4 7605 - Stationery - other - Whitener Pen - NA - nos		9608	5
5 7584 - Stationery - other - Scribbling Pads - other - nos			15
6 7528 - Stationery - other - Fevistick - NA - nos		9608	8
7 7592 - Stationery - other - stamp pad - NA - nos		9612	4
8 7594 - Stationery - other - Stapler pin - other - boxes		7415	5
9 7594 - Stationery - other - Stapler pin - other - boxes		7415	5
10 7505 - Stationery - other - Binder Clips - other - boxes		8305	5
11 7523 - Stationery - other - Eraser - NA - nos			5
12 7585 - Stationery - other - Sharpner - NA - nos		8214	5
13 7544 - Stationery - other - Marker - NA - nos		9608	30
14 7512 - Stationery - other - CD Marker - NA - nos		9608	10
15 7509 - Stationery - other - Calculator - NA - nos			4
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 7597	Date: 28/9/21
MKN No: 9604	Date: 28/9/21
Received By:	Sign: n13am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-09-2021

Customer Details				Invoice No.		19562	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad				Invoice Date.		27-09-2021	
				PO No.		80934	
				PO Date.		23-09-2021	
				Req ID		69590	
				Req Date		22-09-2021	
GSTIN : 36AABCM4761E1ZM				Loc Req No		178016	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos Blue -30 nos Black 30 nos	9608	60	3.50	210.00	12	25.20
2	7563 - Stationery - other - Pencil - NA - boxes	4421	3	42.00	126.00	12	15.12
3	7533 - Stationery - other - Highlighter - NA - nos	9608	6	20.00	120.00	12	14.40
4	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
5	7584 - Stationery - other - Scribbling Pads - other -		15	15.00	225.00	18	40.50
6	7528 - Stationery - other - Fevistick - NA - nos	9608	8	20.00	160.00	12	19.20
7	7592 - Stationery - other - stamp pad - NA - nos	9612	4	32.00	128.00	18	23.04
8	7594 - Stationery - other - Stapler pin - other - boxes small	7415	5	6.00	30.00	18	5.40
9	7594 - Stationery - other - Stapler pin - other - boxes Big	7415	5	20.00	100.00	18	18.00
10	7505 - Stationery - other - Binder Clips - other - 32mm	8305	5	45.00	225.00	18	40.50
11	7523 - Stationery - other - Eraser - NA - nos		5	1.50	7.50	18	1.36
12	7585 - Stationery - other - Sharpner - NA - nos	8214	5	3.00	15.00	12	1.80
13	7544 - Stationery - other - Marker - NA - nos Black-15 Red-15	9608	30	16.00	480.00	12	57.60
14	7512 - Stationery - other - CD Marker - NA - nos Black -5 Red-5	9608	10	18.90	189.00	12	22.68
15	7509 - Stationery - other - Calculator - NA - nos		4	158.00	632.00	18	113.76
IGST				CGST		SGST	
208.73				208.73		2,752.50	
Total Taxable Amount				Total Invoice Amount		417.46	
						3,169.95	

Rupees : Three Thousand One Hundred Sixty Nine and Paise Ninty Five Only.

Rupees : Three Thousand One Hundred Sixty Nine and Paise Ninty Five Only.

Subject to Hyderabad Jurisdiction

INWARD	
Inward No. 157	Dr. 27/9/21
MRN No. 9694	Dr. 28/9/21
Received By:	Sign: [Signature]
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory