

Summit Sak LLP

Common Expenses Department
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad

Journal Voucher

No. : JOU/10001

Dated : 2-Apr-21

Particulars	Debit	Credit
OIE- Office Expenses OE-Electricity Supply	Dr Dr 2,442.00 300.00	
To ECARD - SLLPCOMPEXP SHANKAR D		2,742.00
On Account of : Being amt cr to Shanker expenses card towards purchase of Graph book to MD sir, GHMC garbage collection lifting for the month of MAR ' 21; HO fuse connection paid to TSSPDCL Electrician; purchase of Water bottles; Milk packets & Sugar cubes		
	₹ 2,742.00	₹ 2,742.00

Prepared by: rajkumar.n

Approved by

Weekly - Petty cash /expense card statement.

Name		D. Shiva Shomeax		Statement date		02/04/21	
Prepared by		D. Shiva Shomeax		Sign		Shiva	
From period		30/03/21		To period		02/04/21	
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	SS LLP Common EXPENSES		GREETHIKA STATIONERY	284	☒ Y ☐ N	☐ Y ☒ N	
2.	SS LLP Common EXPENSES		ELECTRICALS DELOR SUPERM	300	☐ Y ☒ N	☐ Y ☒ N	
3.	SS LLP Common EXPENSES		G.H.M.C. Garbage collector	300	☐ Y ☒ N	☐ Y ☒ N	
4.	SS LLP Common EXPENSES		GANESH WATER SUPPLY & COOL DRINKS	912	☒ Y ☐ N	☐ Y ☒ N	
5.	SS LLP Common EXPENSES		DATNADEER SUPER MARKET	946	☒ Y ☐ N	☒ Y ☐ N	
6.	SS LLP Common EXPENSES		VIRAT VISION BILLING 385	1050	☒ Y ☐ N	☐ Y ☒ N	
7.	modi REALTY Genome valley LLP		Rosa & Co. Billing - 146	360	☒ Y ☐ N	☐ Y ☒ N	
8.	modi REALTY Genome valley LLP		Rosa & Co. Billing - 072	180	☒ Y ☐ N	☐ Y ☒ N	
9.	modi REALTY Genome valley LLP		Rosa & Co. Billing - 669	120	☒ Y ☐ N	☐ Y ☒ N	
10.	AEDIS DEVELOPERS LLP		Rosa & Co. Billing - 070	180	☒ Y ☐ N	☐ Y ☒ N	
11.	Total:			4632			
Amount to be credited by		☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:					
Approved by:		Div. Manager		Accountant		Accounts Manager MD	
Sign:		APPROVED BY		02 APR 2021			
Date:		02 APR 2021					

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____ Date : 02/04/21
A/c. _____

Paid to		Rs.	Ps.
towards	GEETHIKA STATIONERY	284	00
	Purchasing of Grate Book		
	Bill no. 917		
Rupees	Two Hundred Eighty four pence		
	only		
Paid by	Cheque ☐ Cash ☒		
	Cheque No. ☐ Dated ☐		
	Drawn on Bank ☐		
		284	00

Prepared by Gurpreet

02 APR 2021
Approved by
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Receiver's Signature



CASH BILL

Ph : 9059861363

GEETHIKA STATIONERY

DEALERS IN : STATIONERY, COMPUTER STATIONERY
& PERIPHERALS & GENERAL SUPPLIERS

12- 13-1166, Street No 11, Tamaka, Secunderabad - 17.

Name M. P. R.

INVOICE No. **917**

Date : **31/03/21**

P.O. NO Date :

S.no	PARTICULARS	QTY.	RATE	AMOUNT Rs.	Ps.
1	White Paper Box 2 nos INWARD Inward No: 971 Dt: 31/4/21 MRN No: Dt: Received By: Sign:  MODI PROPERTIES	02	142	284	
TOTAL				284	

Rupees :

FOR : **GEETHIKA STATIONERY**


Authorised Signatory

22

Voucher No. _____

A/c. _____ Date: 02/09/21

0270424

[illegible]

Prepared by

Receiver's Signature

Approved by
G. JAI KUMAR
ADMIN

228

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3 And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date: 02/06/17

[illegible]

Prepared by

Approved by **MANAGER-H.R. & ADMIN'**

Receiver's Signature

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3 And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : 30/03/21

Paid to		Rs.	Ps.
GRANESH WATER SUPPLY & COOL DRINKS		912	00
towards Purchasing of water bottle for			
Mr. Six Cabine & others			
Rupees NINE HUNDRED TWELVE			
Cheque No.		Dated	
Paid by <u>Cheque</u>		Drawn on Bank	
<u>Cash</u>			
APPROVED BY			
		912	00

[Signature]

Prepared by

Approved by

Receiver's Signature

30 MAR 2021
G. JAI KUMAR
MANAGER-H.R. & ADMIN.

CASH MEMO / TAX INVOICE

GANESH WATER SUPPLY & COOL DRINKS

3-1-241, Somasundaram Street, Near Manju Theatre,
Secunderabad-500 003. Telangana.
Cell: 9290588807, 9246538874

No.:

Date:

30/05/24

M/s.

SSUP

S.No.	PARTICULARS	Qty.	RATE	AMOUNT	
				Rs.	P.
1)	1/2 lt. water Bottles	24	10/-	240/-	
2)	water Bottles 1000 Cottling		336/-	672/-	
INWARD Inward No: 962 Dt: 30/03/24 MRN No: Dt: Received By: <i>[Signature]</i> Sign: <i>[Signature]</i> MODI PROPERTIES					
Rupees in words :			TOTAL	912/-	

TIN No. 36575436865

For GANESH WATER SUPPLY & COOL DRINKS

[Signature]
Authorised Signature

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES

Soham Mansion, 5-4-187/3 And 4,

3rd Floor, M.G. Road,

SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : 30/03/21

Paid to	Rs.	Ps.
PATNABDEEP SUPER MARKET	946	00
towards Purchase of milk & biscuits & sugar babies		
Rupees NINE hundred forty six Rupees only		
Paid by <u>Cash</u>		
Cheque No. _____		
Dated _____		
Drawn on Bank _____		
APPROVED BY _____		
	946	00

Prepared by [Signature]

Receiver's Signature

30 MAR 2021
Approved by
G. JAIN
MANAGER-H.R. & ADMIN

2860

RATNADEEP RETAIL PRIVATE LIMITED
(Formerly Known as RATNADEEP S M P L)
#1229/148/14/1, SINDHI COLONY, HYD-03
GSTIN:36AABCR8939B1ZB, PH:9100499956
CIN:U51399TG1995PTC019385

***** TAX INVOICE *****

Bill: RDS32/2/00240049 CID : SMF
Date : 30/03/2021 Time: 16:27:32

Description	Rate	Qty	Amount
HSN CGST% Value	SGST%		Value
PARRYS PURE R	65.00	4.00	260.00
[17019910 6.00	13.93	6.00	13.93]
VIJAYA MILK S	23.00	14.00	322.00
[04012000 2.50	7.67	2.50	7.67]
SUN-EAST MOMS	10.00	16.00	160.00
[1905 9.00	12.20	9.00	12.20]
BRITANNIA G00	10.00	3.00	30.00
[19053100 9.00	2.29	9.00	2.29]
BRITANNIA G00	10.00	11.00	110.00
[19053100 9.00	8.39	9.00	8.39]
BRITANNIA G00	10.00	6.00	60.00
[19053100 9.00	4.58	9.00	4.58]
CARRS BAG BIG	4.00	1.00	4.00
[8923 9.00	0.31	9.00	0.31]

Items/Qty 7/ 55
Sub Total RS 946.00
TOTAL RS 946.00

GST/Tax Desc. Sales(Incl.) GST/Tax
GST/Tax @ 5.00 % 322.00 15.33
[CGST@2.50% 7.67] [SGST@2.50% 7.67]
GST/Tax @ 12.00 % 260.00 27.86
[CGST@6.00% 13.93] [SGST@6.00% 13.93]
GST/Tax @ 18.00 % 364.00 55.53
[CGST@9.00% 27.77] [SGST@9.00% 27.77]
Tendered-PLUTUS RS 946.00
Card #4294
Appr #066096

For Queries & Complaints
WhatsApp us on 9100811811

PACKED BY :CASHIER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3 And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

A/c. _____ Date: 2/4/2021

Paid to	Vigraat Vision	Rs.	Ps.
towards	10 cards of staff size no. 385	1050	-
Rupees	One Thousand and Fifty only		
Paid by	Cheque <u> </u> Cash <u> </u>		
	Cheque No. <u> </u>		
	Dated <u> </u>		
	Drawn on Bank <u> </u>		
		1050	-

Prepared by

Receiver's Signature

APPROVED BY

APPROVED BY

G. JAI KUMAR
MANAGER-H.R. & ADMIN.

Creative Designs

12-13-40, Kalyani Complex, St. No.5, Beside Sanman Hotel, Tarnaka,
Secunderabad-500 017. Cell: 9849987214

S.No: 385

E-mail: viraatvision@gmail.com

M/s. Summit Sales Lp Date: 14/3/21
Hyderabad

Rupees: One thousand Fifty only

For Viraat Vision

Summit Sa LLP

Common Expenses Department
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad

Journal Voucher

No. : JOU/10003

Dated : 10-Apr-21

Particulars	Debit	Credit
OIE-Repairs & Maintenance-Equipment To ECARD-SSLLP COMEXP SUNEEL K	5,500.00	5,500.00
On Account of : Being amt cr to Suneel K expenses card towards Canono 2900 printer repairing and service charges & HP Laser Jet 1018 (MPPL 2100; MPPL 1500 & GVRC 1900)	₹ 5,500.00	₹ 5,500.00

Prepared by: rajkumar.n

Approved by

Weekly - Petty cash /expense card statement.

Name		K. Suneel		Statement date			
Prepared by		Suneel		Sign			
From period		2/4/21		To period		9/4/21	
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	modi Properties	MPPL	Canon 2900 Printer repair & service charge	2100/-	☐ Y ☐ N	☐ Y ☐ N	
2.	modi Properties	MPPL	Canon 2900 Printer repair & service charge	1500/-	☐ Y ☐ N	☐ Y ☐ N	
3.	G.V.R.C.	G.V.R.C.	HP Laser 1018 Printer repair & service charge	1900/-	☐ Y ☐ N	☐ Y ☐ N	
4.					☐ Y ☐ N	☐ Y ☐ N	
5.					☐ Y ☐ N	☐ Y ☐ N	
6.					☐ Y ☐ N	☐ Y ☐ N	
7.					☐ Y ☐ N	☐ Y ☐ N	
8.					☐ Y ☐ N	☐ Y ☐ N	
9.					☐ Y ☐ N	☐ Y ☐ N	
10.	Total	Five thousand five hundred only		5,500/-			
Amount to be credited by		☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.					
Approved by:		Div. Manager		Accounts Manager BY		MD	
Sign:				18 APR 2021			
Date:				M. JAYA PRAKASH			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received-withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

DEBIT VOUCHER

modi Properties

Voucher No. _____

A/c. _____ Date : 9/4/21

Paid to		Rs.	Ps.
24 manthar technologies.		2100/-	
towards Canon 2000 Printer. Teflen and Pressure			
Roller Replacement			
Rupees Two thousand one hundred only		2100/-	
Paid by <u>Cheque</u> Cash		Dated _____ Cheque No. _____ Drawn on Bank _____	

APPROVED BY

0 APR 2021

AYYA PRAKASH
Approved by accounts
Sr. Manager

Prepared by

Receiver's Signature

INVOICE

Cell 9618413067

24 MANTRA TECHNOLOGIES# 1-9-19/153, Opp. Kartik Apartments, Ramnagar,
HYDERABAD - 20.

No.

655

Date : 1/4/2021

Name

Summith Sales LLP

S.No.	DESCRIPTION	QTY.	RATE	TOTAL
1)	Canon 2900 printer Toner and pressure Rollers Replacement	1	2100	2100/-
			TOTAL	2100/-

Goods once sold will not be taken back.

For : 24 MANTRA TECHNOLOGIES

Sharanth

DEBIT VOUCHER

medi Properties

Voucher No. _____

A/c. _____ Date : 9/4/21

Paid to		Rs.	Ps.
24 Mantra technologies			
towards Canon 2900 Printer Clutch gear Replacement		1500/-	
and Service Charges			
Rupees One thousand five hundred only			
Cheque No.			
Paid by <u>Cheque</u> <u>Cash</u>			
Dated <u>08 APR 2021</u>			
APPROVED BY			
Drawn on Bank			
		1500/-	

Prepared by

Receiver's Signature

08 APR 2021
APPROVED BY
Sr. Manager Accounts

INVOICE

Cell 9618413067

24 MANTRA TECHNOLOGIES# 1-9-19/153, Opp. Kartik Apartments, Ramnagar,
HYDERABAD - 20.

No. 656

Date : 1/04/2021

Name Summit Sales LLP

S.No.	DESCRIPTION	QTY.	RATE	TOTAL
1)	Canon 2900 printer clutch Gear Replaced and Service charges	1	1500	1500/-
			TOTAL	1500/-

Goods once sold will not be taken back.

Signature
For : 24 MANTRA TECHNOLOGIES

DEBIT VOUCHER

G.V Research Center Pvt. Ltd.

Voucher No. _____

A/c. _____ Date : 9/4/21

Paid to		Rs.	Ps.
24 months technologies			
towards HP Laser 1018 Printer Toner Sensor And		1900/-	
Pickup. Roller Replacement.			
Rupees One thousand nine hundred only			
Cheque No. _____			
Paid by	Cheque		
	Cash		
Cheque No. _____			
Dated _____			
Drawn on Bank _____			
1900/-			

APPROVED BY
 08 APR 2021
 M. JAYA DEKASH
 Sr. Manager Accounts
 Approved by

Prepared by

Receiver's Signature



INVOICE

Cell : 9618413067

24 MANTRA TECHNOLOGIES# 1-9-19/153, Opp. Kartik Apartments, Ramnagar,
HYDERABAD - 20.

No.

657

Date : 1/04/2021

Name

Summit Sales LLP

S.No.	DESCRIPTION	QTY.	RATE	TOTAL
1)	Hp LaserJet 1018 printer Toner Sensor and pickup rollers Replacement	1	1900	1900/-
			TOTAL	1900/-

Goods once sold will not be taken back.

For : 24 MANTRA TECHNOLOGIES

Shavali

Summit Sales LP

Common Expenses Department
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad

Journal Voucher

No. : JOU/10003

Dated : 16-Apr-21

Particulars	Debit	Credit
OIE-Petro/Disiel/Oil		
To BPCL	13,000.00	13,000.00
On Account of : Being amt cr to BPCL towards HO Generator backup from 19. 03.21 to 14.04.21 as per attached sheet and enclosed bills.		
	₹ 13,000.00	₹ 13,000.00

Prepared by: rajkumar.n

Approved by

SS12P Common responds to Duster

[illegible]

Summit Sak LLP

Common Expenses Departement
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad

Journal Voucher

No. : JOU/10004 ✓

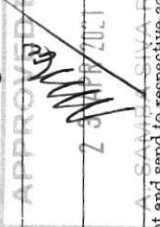
Dated : 23-Apr-21

Particulars	Debit	Credit
OE-Electricity Supply	200.00	
PROMOUD-Print Media	480.00	
PROMOUD-Print Media	1,520.00	
To ECARD - SSLLPCOMPEXP SHANKAR D		2,200.00
On Account of : Being amt cr to Shanker D expenses card towards Ho Phase problem on 20.04.21; SSLLP rubber stamps made of Investments; MD's rubber stamp for approval's and address stamp; round seal & Designated partners stamps;		
	₹ 2,200.00	₹ 2,200.00

Prepared by: rajkumar.n

Approved by

Weekly - Petty cash /expense card statement.

Name	D. Gliva Shewar		Statement date	23/04/21		
Prepared by	D. Gliva Shewar		Sign	<i>Gliva</i>		
From period	20/04/21		To period	23/04/21		
SI No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	SS LLP COMMON EXPENSES		E-DEPT (KROVER)	200	☒ Y ☒ N	☐ Y ☒ N
2.	SS LLP COMMON EXPENSES		ROZAN & CO BILL NO:- 258	480	☒ Y ☐ N	☐ Y ☒ N
3. ✓	SS LLP COMMON EXPENSES		ROZAN & CO BILL NO:- 254	1000	☒ Y ☐ N	☐ Y ☒ N
4.	SS LLP COMMON EXPENSES		ROZAN & CO BILL NO:- 253	520	☒ Y ☐ N	☐ Y ☒ N
5. ✓	SOHAM MODE		AIRTEL BILL PAYMENT	706	☒ Y ☐ N	☐ Y ☒ N
6.	M B MC		INDIA POST	25	☒ Y ☐ N	☐ Y ☒ N
7. ✓	M B MC		MEL SEVA CHARGES	50	☒ Y ☐ N	☐ Y ☒ N
8. ✓	MODE REALITY GENOMALLEY LLP		ROZAN & CO. BILL NO:- 4449	190	☒ Y ☐ N	☐ Y ☒ N
9.	G.V.R.C. PV7.2TD.		ROZAN & CO. BILL NO:- 2005	240	☒ Y ☐ N	☐ Y ☒ N
10. ✓	G.V.R.C. PV7. LTD.		DELLAN CHRONICLE HOLDINGS LTD	4052	☒ Y ☐ N	☐ Y ☒ N
11.	Total:			7463		
Amount to be credited by:	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:					
Approved by:	Div. Manager	Accountant	Accounts Manager	MD		
Sign:	 APPROVED BY 23 APR 2021		 APPROVED 23 APR 2021			
Date:	23 APR 2021					

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

8275

Voucher No. _____

A/c: _____ Date: 20/04/21

[illegible]

Prepared by 20104124

Approved by JAI KUMAR Receiver's Signature
G. AGM-HR & Admin

20 APR 2021

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

A/C.

Date :

21/04/21

Paid to	Shree ACO	Rs.	450	Ps.	50
towards	Purchase of Robert's				
	Date 10.12.2005				
	Rupees four hundred and fifty paise only				
Paid by	Cheque ☒ Cash ☐	Cheque No.	Dated	Drawn on Bank	
		APPROVED BY			

Prepared by 

G. JAI KUMAR Approved by
AGM-HR & Admin

Receiver's Signature

ESTD:1958

RAJA & CO.,**RUBBER STAMP MAKERS**7-2-658/1, Rashtrapathi Road,
SECUNDERABAD-500 003

Ph:27704625, SMS/WhatsApp:9032008263

E-mail:rajastamps2018@gmail.com

M/s. Summit SalesLLP.No. **255**Date: 21/04/24

Sl.

PARTICULARS

AMOUNT

No.

Rs.

Ps.

1 Rubber Stamp 4 nos

480

00

INWARD	
Inward No: 1413	Dr: 21/04/24
MRN No:	Dr:
Received By: <u>Ganesh</u>	Sign: <u>[Signature]</u>
MODIPR	ER

480 00

TOTAL

As per Specimen Attached

For RAJA & Co.

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

A/c: _____ Date: 21/04/21

22 APR 2021
G. JAYAKUMAR Approved by
AGM-HR & Admin

Prepared by

Receiver's Signature

ESTD:1938

RAJA & CO.,**RUBBER STAMP MAKERS**

7-2-658/1, Rashtrapathi Road,

SECUNDERABAD-500 003.

Ph:27704625, SMS/WhtsApp:9032008263

E-mail:rajastamps2018@gmail.com

M/s.

Samar's SALE
LLP

No.

254

Date:

21/04/24

Sl.

No.

PARTICULARS

AMOUNT

Rs.

Ps.

1

Rubber Stamp 5 nos

1000 00

High Value/quantity beyond limits

Processed-post approval

Approval for technical details/clarification

Replacement stock

Other

For MDS APPROVAL

High Value/quantity beyond limits

Processed-post approval

Approval for technical details/clarification

Replacement stock

Other

INWARD

Inward No: 1011

Dt: 21/04/24

MRN No:

Dt:

Received By:

Sign:

Samarjit

[Signature]

MODI PROPERTIES

1000 00

TOTAL

As per Specimen Attached

For RAJA & Co.

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____
A/c. _____

Date: 21/04/21

Paid to	<u>Rs. 500</u>	Rs.	Ps.
towards	<u>Payment of Rubber Stamp</u>	<u>520</u>	<u>00</u>
	<u>Serial 253</u>		
Rupees	<u>five hundred</u>		
	<u>only</u>		
Paid by	Cheque ☒ Cash ☒		
Cheque No. _____			
Dated _____			
APPROVED BY			
22 APR 2021			
G. JAIN Approved by AGM-HR & Admin			
Prepared by <u>Shw</u>			
Drawn on Bank			
		<u>520</u>	<u>00</u>

Receiver's Signature 

ESTD:1938

RAJA & CO.,**BBER STAMP MAKERS**

7-2-658/1, Rashtrapathi Road,

SECUNDERABAD-500 003

Ph:27704625, SMS/WhtsApp:9032008263

E-mail:rajastamps2018@gmail.com

M/s. *Summit Sales**LLP*

No.

253

Date:

21/04/21

Sl.

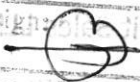
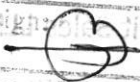
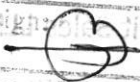
No.

PARTICULARS

AMOUNT

Rs.

Ps.

1	<i>25318 Stamp to Raja</i>	<i>520</i>	<i>00</i>										
<table><tr><th colspan="2">INWARD</th></tr><tr><td>Inward No: <i>1012</i></td><td>Dr: <i>21/04/21</i></td></tr><tr><td>MRN No:</td><td>Dr:</td></tr><tr><td>Received By: <i>Samir</i></td><td></td></tr><tr><td colspan="2">Designated Partner</td></tr></table>		INWARD		Inward No: <i>1012</i>	Dr: <i>21/04/21</i>	MRN No:	Dr:	Received By: <i>Samir</i>		Designated Partner		<i>520</i>	<i>00</i>
INWARD													
Inward No: <i>1012</i>	Dr: <i>21/04/21</i>												
MRN No:	Dr:												
Received By: <i>Samir</i>													
Designated Partner													
TOTAL													

As per Specimen Attached

For RAJA & Co.

Weekly - Petty cash /expense card statement.

Name	D. Shive Shewcar		Statement date	23/04/21		
Prepared by	D. Shive Shewcar		Sign	[Signature]		
From period	21/04/21		To period	23/04/21		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	SSUR LOGISTICS		Food Allowances (S.K. Pooja)	275	☒	☒
2.	SSUR LOGISTICS		Local purchase m.s. pipe	1021	☐	☐
3.	SSUR LOGISTICS		S.K. ENTERPRISES	2270	☐	☐
4.	SSUR LOGISTICS		Toll charges (CH Korum)	93	☐	☐
5.	SSUR LOGISTICS		Food Allowances "	275	☐	☐
6.	SSUR LOGISTICS		Toll charges (Korum Road)	155	☐	☐
7.	SSUR LOGISTICS		Local purchase V. Chandu "	910	☐	☐
8.	SSUR LOGISTICS		Food Allowances "	275	☐	☐
9.	SSUR LOGISTICS		Over Charge from manganer	550	☐	☐
10.	SSUR LOGISTICS		ICICI BANK FEE Debit	1706	☐	☐
11.	Total:			7520		

Amount to be credited by ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	[Signature]	[Signature]	[Signature]	[Signature]
Date:	23 APR 2021	23 APR 2021	23 APR 2021	23 APR 2021

Notes: 1. Scanned copy of this statement to be submitted to the Accounts Manager by Friday 24th April 2021. 2. Original vouchers to be attached to this statement and sent to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement of Saturday 24th April 2021 with vouchers of last week is not received withhold further payment and salary. 4. Employee must maintain photocopy of all bills/vouchers for 3 months. 5. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

Summit Sales LLP

Common Expenses Departement
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad

Journal Voucher**No. : JOU/10005****Dated : 30-Apr-21**

Particulars	Debit	Credit
OEUD-Consultancy Charges	10,000.00	
To SP-Bala Gopal		10,000.00
New Ref JOU/10001		
On Account of : Being amt to C Balagopal towards Retainership charges for the month of Apr ' 21		
	₹ 10,000.00	₹ 10,000.00

Prepared by: rajkumar.n

Approved by: 

Summit Sales LLP

Common Expenses Department
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad

Journal Voucher

No. : JOU/10006

Dated : 30-Apr-21

Particulars	Debit	Credit
OE-TDS	1,000.00	
To TDS-10% Professional Charges		1,000.00
On Account of : Being amt credited to TDS Payable towards C Balagopal TDS Deduction monthly for the month of Apr ' 21.	₹ 1,000.00	₹ 1,000.00

Prepared by: rajkumar.n

Approved by

Summit Sales LLP
Common Expenses Department
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad

Journal Voucher

Dated : 30-Apr-21

Particulars		Debit	Credit
OEUD-Consultancy Charges	Dr		
To TDS-10% Professional Charges		7,500.00	750.00
To SP-T.Krishna Mohan			6,750.00
New Ref JOU/10003	Cr		
On Account of :			
Being T Krishna Mohan towards Data base monthly maintenance charges for the month of Apr ' 21.			
		₹ 7,500.00	₹ 7,500.00

On Account of :

Being T Krishna Mohan towards Data base monthly maintenance charges for the month of Apr ' 21.

mm

Prepared by: rajkumar.n

Approved by

Summit Sales LP
Common Expenses Department
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad

Journal Voucher

No. : JOU/10008

Dated : 30-Apr-21

Particulars	Debit	Credit
OIE- Office Expenses	737.00	
OIE-Repairs & Maintenance-Automobiles	1,000.00	
OIE- Office Expenses	336.00	
To ECARD - SSLLPCOMPEXP SHANKAR D		2,073.00
On Account of :		
Being amt cr to Shanker expenses card towards purchase of Milk, Biscuits , carry bags & others; purchase of Collar 5lts to HO Generator; and purchase of water bottles against Bill NO:- 060		
	₹ 2,073.00	₹ 2,073.00

Prepared by: rajkumar.n

Approved by

Weekly - Petty cash /expense card statement.

Name	Statement date	Sign	To period	Description of expense	Amount	Bill enclosed	GST bill
D. Shive Shankar	30/04/21	Shive	30/04/21				
D. Shive Shankar							
From period							
SI No	Debit to company	Debit to project					
1.	SS LLP Common EXPENSES			RATNADEEP RETAIL PVT LTD	737	☒ Y ☐ N	☒ Y ☐ N
2.	SS LLP Common EXPENSES			C.H. YELNATHAN & SONS H.O. General	1000	☒ Y ☐ N	☐ Y ☒ N
3.	SS LLP Common EXPENSES			IronCen WATER SUPPLY & COOL PANS	336	☒ Y ☐ N	☐ Y ☒ N
4.	MEHTA & MODI REALTY (P) LLP			General WATER SUPPLY & COOL PANS	336	☒ Y ☐ N	☐ Y ☒ N
5.	M PRL			Roza & Co. Station 323	160	☒ Y ☐ N	☐ Y ☒ N
6.	NILGIRI ESTATES			Roza & Co. Station 321	160	☒ Y ☐ N	☐ Y ☒ N
7.	VISTA HOMES			Roza & Co. Station 322	160	☒ Y ☐ N	☐ Y ☒ N
8.	MEHTA & MODI REALTY (S) LLP			Roza & Co. Station 1606	240	☒ Y ☐ N	☐ Y ☒ N
9.						☐ Y ☐ N	☐ Y ☐ N
10.						☐ Y ☐ N	☐ Y ☐ N
11.				Total:	31291		
Amount to be credited by							
Approved by:							
Sign:							
Date:							

☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Div. Manager: APPROVED BY
 Accounts Manager: APPROVED BY
 MD:

30 APR 2021

30 APR 2021

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send the respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employer must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

AGM-HR & Admin

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003,

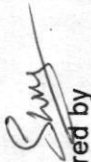
Voucher No. _____

A/c. _____

Date : 30/04/21

Paid to	RATNADEEP RETAIL - PVT LTD	Rs.	Ps.
towards	Purchase of more of biscuits & coney	737	00
	Drafter RPS32/2100248652		
Rupees	Seven Hundred Twenty Seven only		
Paid by	Cheque / Cash		
	Cheque No.	Dated	Drawn on Bank

APPROVED BY

Prepared by 

30 APR 2021 Approved by

G. JAI KUMAR
AGM-HR & Admin

Receiver's Signature



RATNADEEP RETAIL PRIVATE LIMITED
 Formerly Known as RATNADEEP S.M.F.L.
 #1-8-229/14&14/1, SINDHI COLONY, HYD-03
 GSTIN:36AABCR8939B1ZB, PH:9100499956
 CIN:U51399TG1995PTCO19385

***** TAX INVOICE *****

Bill : RDS32/2/00248652 CID : RAKES
 Date : 23/04/2021 Time: 13:58:04

Description	Rate	Qty	Amount
CHSN CGST% Value SGST% Value			
NANDINI GOODL	55.00	4.00	220.00
ED4012000 2.50	5.24	2.50	5.24
SUNFEAST MOMS	30.00	5.00	150.00
C1905 9.00	11.44	9.00	11.44
BRITANNIA GOO	10.00	9.00	90.00
C19053100 9.00	6.86	9.00	6.86
BRITANNIA 50	10.00	6.00	60.00
C19053100 9.00	4.58	9.00	4.58
SUNFEAST MOMS	10.00	9.00	90.00
C1905 9.00	6.86	9.00	6.86
BRITANNIA GOO	10.00	12.00	120.00
C19053100 9.00	9.15	9.00	9.15
CARRY BAG RS.	7.00	1.00	7.00
C-3923 9.00	0.53	9.00	0.53

Items/Qty : 7/ 46
 Sub Total 737.00
 TOTAL 737.00

GST/Tax Desc. Sales(Incl.) GST/Tax
 GST/Tax @ 5.00 % 220.00 10.48
 [CGST@2.50% 5.24] [SGST@2.50% 5.24]
 GST/Tax @ 18.00 % 517.00 78.87
 [CGST@9.00% 39.42] [SGST@9.00% 39.42]
 Tendered-PLUTUS RS 737.00
 Card #4294
 Appr #024523

For Queries & Complaints
 WhatsApp us on 9100911811

PACKED BY :CASHIER

DEBIT VOUCHER

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

Voucher No. _____

A/c. _____ Date : 24/04/21

Paid to	C.H. VEGNATHAN & SONS	Rs.	Ps.
towards	PURCHASE OF COLOUR SLIPS	1000	00
	Drum:- 575 H.O. Generator		
	Rupees One Thousand Rupees Only		
Paid by	Cheque ☒ Cash ☐		
	Cheque No. _____ Dated _____		
	Drawn on Bank _____		
		1000	00

APPROVED BY

30 APR 2021
G. JAI KUMAR
AGM-HR & Admin

Prepared by
[Signature]

Receiver's Signature

[Signature Box]

575

No.

CASH BILL

D/22/4/21

CH. YEGNAIAH & SONS

SECUNDERABAD.

H.O.: 5-3-361, R.P. Road, Secunderabad.

M/s. S.S.P. Channarayana & Co.

Qty.	Particulars	Rate	Amount	
			Rs.	Ps.
548	Carpet		1000	
	E. & O.E.		1000	

TIN No. 36620110592

GST No. 36AABFC0937F1ZU

Signature

SUMMIT SALES LLP COMMON EXPENSES
Soham Mansion, 5-4-187/3, And 4,
3rd Floor, M.G. Road,
SECUNDERABAD-500 003.

A/C.

Date _____

24/04/21

[illegible]Prepared by 

30 APR 2021

G. JAI KUMAR
AGM-HR & Admin

Receiver's Signature

GANESH WATER SUPPLY & COOL DRINKS

3-1-241, Somasundaram Street, Near Manj Theatre,

Secunderabad-500 003. Telangana.

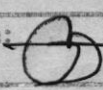
Cell : 9290588807, 9246538874

No.: 060

Date: 24/06/21

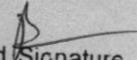
SSCLP Common EXPENSES
~~SSCLP~~

M/s.

S.No.	PARTICULARS	Qty.	RATE	AMOUNT	
				Rs.	P.
1	water charges	1	336	336	00
INWARD Inward No: 1022 Dt: 24/6/21 MRN No: Dt: Received By: Jamarat Sign:  MODI PROPERTIES				336	00
Rupees in words :			TOTAL		

TIN No. 36575436865

For GANESH WATER SUPPLY & COOL DRINKS

Authorised Signature 

Summit Sak LLP

Common Expenses Department

5-4-187/3 & 4, M G Road

Ranigunj, Secunderabad

Journal Voucher

No. : JOU/10009

Dated : 30-Apr-21

Particulars	Debit	Credit
OIE-Petrol/Disiel/Oil	12,000.00	
To BPCL		12,000.00
On Account of : Being amt cr to BPCL towards HO Generator backup from 15. 04.21 to 29.04.21 as per attached sheet and enclosed bills.		
	₹ 12,000.00	₹ 12,000.00

Prepared by: rajkumar.n

Approved by

HEAD OFFICE LOG BOOK - GENERATOR

32218 Common Set Gen: H-0 DUST

Name and number of generator:		Fuel in litres	Refueled by Name	Signature	Start Time	End Time	Total Hours	Location of Installation:		Amount paid	Balance in petrocard	Remarks	Security Sign.	Admin. / Audit Sign.
Capacity:	Date							Average per hour = C/G	Rebaid amount					
A	28/4/21		E	D		16:35	18:45	H				L	M	N
	29/4/21					8:00	8:30							
	29/4/21					10:00	12:30							
	29/4/21	45.43	D. Shrivastava						4000/-					
	30/4/21					16:15	18:25		Amount: 12000/-					
	30/4/21					8:00	8:30		checked					
APPROVED BY 30 APR 2021 G. JAI KUMAR AGM-HR & Admin pay - 12000/- to BPCL APPROVED BY 30 APR 2021 G. JAI KUMAR AGM-HR & Admin														
Prepared by: Verified by: Approved by:														

15/4/21

21/4/21

21/4/21

20/4/21

[illegible]

Name and number of generator:			Refueled by Name	Signature	Start Time	End Time	Total Hours	Location of Installation:			Amount paid	Balance in petrocard	Remarks	Security Sign.	Admin. / Audit Sign.
Capacity:	Time	Fuel in litres						Average per hour = C/G	Reload amount	I					
A	B	C	E	D	E	F	G	H	I	J	K	L	M	N	
15/4/24					11:10	13:20	2.10h					Comm	B		15/4/24
"					17:05	18:35	1.30h					Hande	B		
16/4/24					8:00	8:30	30m					Comm	B		
"					10:15	12:30	2.15h					Comm	B		
17/4/24					16:10	17:50	1.40h					Hande	B		24/4/24
"					8:00	8:30	30m					Comm	B		
"					11:35	13:50	2.15h					Comm	B		
18/4/24					11:30	14:20	2.50h					Comm	B		
19/4/24					8:00	8:30	30m					Comm	B		
"					14:20	17:35	3.15h					Comm	B		
20/4/24					8:00	8:30	30m					Comm	B		
"					12:10	14:00	1.50h					Comm	B		
20/4/24	16:40	45.43	D.8kino							4000/-		Comm	B		20/4/24
"					17:05	18:40	1.35h					Comm	B		
"					19:10	20:30	1.20h					Comm	B		
21/4/24					8:00	8:30	30m					Comm	B		
"					11:10	13:30	2.20h					Comm	B		
"					14:10	17:50	3.40h					Comm	B		
"					19:05	20:10	1.05h					Comm	B		
															Approved by:
															Verified by:
															Prepared by:

Ranigumji

Prepared by:

Summit Sa' LLP
Common Expenses Department
5-4-187/3 & 4, M G Road
Ranigunj, Secunderabad

No. : J0U/10010

Dated : 30-Apr-21

Particulars	Debit	Credit
PROMOUD-Print Media	Dr 5,500.00	
SAL-Food & Berverage	Dr 1,500.00	
OE-Automobile & Hire Charges	Dr 190.00	
OIE-Petrol/Diesel/Oil	Dr 2,625.00	
OIEUD-Rent & Amenity Charges	Dr 2,800.00	
To ECARD-M Nagarjuna		12,615.00
On Account of :		
Being amt cr to Nagarjuna expenses card towards Flyer paper inserts , petrol from Hyd to Medhak, Medhak to Sangareddy, Lodge charges, and food allowances for project of BRGV; GH; GMR, Vista; AGH; MHPLSOVLLP; NE; KNM; MPL		
	₹ 12,615.00	₹ 12,615.00

On Account of :

Being amt or to Nagarajuna expenses card towards Flyer paper inserts , petrol from Hyd to Medhak, Medhak to Sangareddy, Lodge charges, and food allowances for project of BRGV; GHT; GMR; Vista; AGH; MHPLSOVLLP; NE; KNM; MPL

Prepared by: rajkumar.n

Approved by

Weekly - Petty cash / expense card statement.

Name		M. Nagarajuna		Statement date	26/04/2021
Prepared by		M. Nagarajuna		Sign	<i>[Signature]</i>
From period		23/04/2021		To period	24/04/2021
SI No	Debit to company	Description of expense	Amount	Bill enclosed	GST bill
1.	Summit Sales LLP	All projects	Paper size flyer Paper insert - 10k	Y	N
2.	"	"	Food Expenses 2 No's for 3 days	Y	N
3.	"	"	Toll charges to opraan up/down	Y	N
4.	"	"	Petrol charges 225 x 7 up/down	Y	N
5.	"	"	Petrol charges 150 x 7 up/down	Y	N
6.	"	"	Lodge bill at Sangareddy	Y	N
7.	"	"	Lodge bill at Medhake	Y	N
8.	Total	Twelve thousand Six hundred & 15/-			
Amount to be credited by		Transfer to Happy card, Cash reimbursement, Transfer to personal a/c.			
Approved by:		Div. Manager	Accountant	Accounts Manager	MD
Sign:		<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Date:					

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. Original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

Note: Transfer to Happy card :- HCS (Yes bank)

[Signature]
26/04/2021

MANAGING DIRECTOR
SOLHAC
- 1 MAY 2021

DEBIT VOUCHER

Summit Sales UP

Voucher No. _____

A/c. _____ Date: 26/04/2021

Paid to	Rs.	Ps.
Petrol charges (Conveyance) Personal car	1575/-	
towards Petrol charges to Medhak UP/Dom	1050/-	
Petrol charges to Sengereddy UP/Dom		
Rupees Two thousand Six hundred		
Twenty five only		
Paid by <u>Cheque</u>		
<u>Cash</u>	2625/-	

Drawn on Bank

Dated

Cheque No.

Prepared by

Approved by

Receiver's Signature

APPROVED
29 APR 2021
E. PRASAD
MANAGER-PROMOTIONS

DEBIT VOUCHER

Summit Seides Up

(2)

Voucher No. _____

A/c. _____ Date : 26/04/2021

Paid to	Rs.	Ps.
odge bill at Medhark of Sengeredde	1500/-	
odge bill at Medhark of Sengeredde	1300/-	
Nagadijuna & Seelish		
Rupees Two Thousand Eight hundred		
only		
Paid by <u>Cheque</u> Cash		
Cheque No. _____		
Dated _____		
Drawn on Bank		
2800/-		

Prepared by _____

Approved by _____

29 APR 2021

APPROVED BY

Receiver's Signature

E. PRASAD
MANAGER-PROMOTIONS

DE T VOUCHER

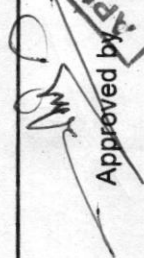
Summit Sales Up

Voucher No. _____

A/c. _____ Date: 26/04/2021

Paid to	Rs.	Ps.
Toll charges at toporan	190/-	
towards Toll charges at toporan up/down		
Rupees		
One hundred & Ninety		
Rupees only		
Cheque No.		
Dated		
Drawn on Bank		
Paid by		
Cash	190/-	

Prepared by 

Approved by 

APPROVED BY
29 APR 2021
MANAGER-PROVISIONS

Receiver's Signature 

Summit Sales LP

Voucher No. _____

A/c. _____
Date 26 6 2022

Paid to	All project Paper in early		Rs.	Ps.
towards	Medhak & Sangareddy		5,500/-	
	10,000/- No's			
Rupees	Five thousand five hundred only			
Paid by	Cheque	Cheque No.	Dated	
	Cash			

Prepared by

Approved by

Receiver's Signature

DEBIT VOUCHER

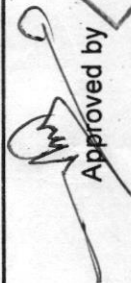
Gumist Sales Lp

Voucher No. _____

A/c. _____ Date: 26/04/2021

Paid to	Rs.	Ps.
Food Supences outstation for 3 days.	1500/-	
towards Food Supences for Negeri Jawa		
Setish		
Rupees Fifteen hundred only		
Cheque No. Paid by Dated Drawn on Bank 		
	1500/-	

Prepared by 

Approved by 

APPROVED BY
29 APR 2021
E. PRASAD
MANAGER, FINANCIALS

Receiver's Signature 