Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		Silver (Dak Villas part-	m	Date:			09-10-2021					
Site: Silver			r Oak Villas part-III			Prepared by:			Ch. Pranavi				
Report From / To 01-10- sat)			-2021 to 09-10-2021(fri to		Approved by:		K	Purshothan	m				
Report Date		09-10-2	2021										
	sitions nur	mbers mi	ssing in the rep	ort*:									
			VO not prepared		g days	after requis	ition	:					
Req No.	Req Date Serial no of item in Req			Item Description			Reason for not preparing PO/WO"						
183652	01-0	9-2021	01	Epso	Epson M20 printer.								
183660	08-09	-2021	1-3		Plate	es							
List of requis	sitions wh	ere POA	VO is prepared	and items h	ave no	t been recei	ved a	at site	beyond the	e lea	d time:		
Req No. Req Date			Serial no of item in Req.		Item Description		Details of discussion with supplier ⁵						
183672	16-0	9-2021	1-2		Regal beige and co			No stock At SSLLP					
183673	83673 20-09-2021 02		02	Electrical wires (yellow and black color)			Present stock not available at supplier						
183676		2021	1-8	materia	Electrical conducting materials for slabs		Mo	nday			will be de		
183679	24-09	9-2021	1 to 8		Electrical conducting - internal material			nday			will be de		
183681	04-10	-2021	1-8	internal	Electrical conducting - internal materia			esday			will be de		
183682	04-10)-2021	1-8	internal	Electrical conducting - internal materia			esday	_		will be de		
183683)-2021	1	pending	Blue sheets 3 Nos pending		Tue	esday			will be de		
183686	06-10-2021		1 to 8	Electrical con materials for			Mo	nday			will be de		
183688		-2021	1-2	Torch I			Mo	nday			will be de		
183689		-2021	1-5	Carpen frames			Stock is available and will be delivered by Tuesday						
183690 06-10-2021			1-5	frames			Tue	esday			will be de		
No. of gate p			/eek:	Nil / 5		From No.		Nill	To N		N	Gll	
Delivery van	site visit	on:1				-10-2021, 8		2021,	09-10-202		res / No		
			stock report ema	mea in par	Torinat	to purchase	. .)	es / NO		
Items not ord													
Other correct													
Details of ste	1			Wt. for 12	2	Stock at s	ita	Chai	de at alta !=		Previous sto	ak in V	
Sl. No	Tor size		Wt per mtr kgs	rod – kgs		no of ro			Previous sto	ock in Kgs			
1.	8mm		.395		4.74	-		-		-			
2.	10mm		.617		7.404	-	-	-		_			
3.	12mm		.89		10.68	-		-		_			
4.	16mm		1.58		18.96	-		-		-			
5.	20mm		2.47	A CONTRACTOR OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN T	29.64	-		-		-			
6.	25mm		3.86		46.32	-		-		-			
7.	32mm		6.32		75.84	-		-					
8.	Binding	wire	-			Nill		Nill	-		Nill		
OPC stock	Nill		OPC last weeks stock	Nill	PPC/PSC stock			Nill			C/PSC last eks stock	Nill	

Details	Preject Manager	Admin Officer/Manager	Admin Audit
Sign		Pranavi. Ch.	
Date	09/10-2021	09-10-2021	

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and raikumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on IX's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not renchable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company: MHP		HPLSOV	250 (09-10-2021			
Site: Silve		lver Oak Villas part-	er Oak Villas part-III				Ch.Pranavi					
Report From / To 01-10 sat)		-10-2021 to 09-10-2	0-2021 to 09-10-2021(fri to				K Purshotham					
Report Date		0-10-2021)-2021									
List of requi	sitions number	ers missing in the rep	ort*:									
List of requi	sitions where	PO/WO not prepare	d 3 working	days	after requis	sition:						
Req No. Req Date			Item	Desc	escription		Reason for not preparing PO/WO#					
List of requi	sitions where	PO/WO is prepared	and items ha	ve no	ot been recei	ived at s	ite beyon	d the	lead time:			
Reg No.	Req Da	te Serial no of	Serial no of Item		Description		Details of discussion with suppliers					
req re.	req 24	item in Req.			•							
185014	0807-2		Curb sto	ne		Holding for		r a while site not ready				
No. of gate r	asses issued t	his week:	Nil / 5		From No. Nil		Vill To No			Nill		
	site visit on:		04-10-20	021, 6	5-10-2021, 8	3-10-202	1, 09-10-	2021				
Inward repor	ailed in pdf f	orma	ormat to purchase?			Yes / No						
	lered but rece											
	tions & remar											
	el & cement											
SI. No	Tor size	Wt per mtr	Wt. for 12	mtr	Stock at si	ite St	te Stock at site in		Previous stock in Kgs			
		kgs	rod – kgs		– no of ro	ds K	gs					
1.	8mm	.395		4.74	-	-						
2.	10mm	.617	7	.404	-	- -						
3.	12mm	.89	1	0.68	-	-						
4.	16mm	1.58		8.96	•	-						
5.	20mm	2.47		9.64	-							
6.	25mm	3.86		6.32	•		-					
7.	32mm	6.32	7	5.84	-							
8.	Binding wir				Nill	Ni			Nill			
OPC stock	Nill	OPC last	Nill		PPC/PSC	80			PC/PSC last	111		
1			weeks stock		stock			_	weeks stock			
Details		Project Manage	Project Manager			Admin Officer/Manager			Admin Audit			
Sign		*	*			Psanavi Ch.						
Date		09-10-2021			09-10-202	1 —						

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumaru@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company: Silve		Silver	er Oak Villas LLP Da			te: 09-10-20			0-2021	21			
Site: Silver		Silver				Prepared by:			Ch. Pranavi				
Report From / To 01-10 sat)			0-2021 to 09-10-2021(fri to			Approved by:			K Purshotham				
Report Date													
List of requi	sitions nun	nbers m	issing in the rep	ort*:									
List of requi	sitions who	ere PO/	WO not prepare	d 3 working	g days	after requis	sition:						
Req No.			Serial no of			scription		Reason for not preparing PO/WO#					
			item in Req										
and the same of th	156564 18-09-2021					dows							
List of requi	sitions who	ere PO/	WO is prepared	and items ha	ave no	ot been recei	ived a	it site be	eyond the	he lead	d time:		
Req No.	Req	Date	Serial no of item in Req.	Item	Item Description			Details of discussion with supplier ^s					
156566 18-09-2021			01	Metal d	Metal dust bins			Material available and will be delivered by Monday					
156571	04-10-	2021	1	Led blu	bs		Mat				and will be delivered by Today		
No. of gate passes issued this week:			4/		From No. 597			Tol	No.	5978			
Delivery var	site visit o	on:1			021. 6	5-10-2021. 8	10-2021, 8-10-2021, 09-10-2021						
			stock report ema	ailed in pdf f	ed in pdf format to purchase?					Yes / No			
Items not ord													
Other correc	tions & ren	narks:											
Details of ste	eel & ceme	nt stock	[
Sl. No Tor size			Wt per mtr	Wt. for 12 mtr rod – kgs		Stock at site - no of rods				P	Previous stock in Kgs		
1.	8mm		.395		4.74	- 110 01 100	_	Kgs -		-			
2.	10mm	-	.617		4.74	-	-			-			
3.	12mm		.89	10.68		-	-	-		+			
4.	16mm		1.58		8.96	-		-		+			
5.	20mm		2.47		9.64	-				_			
6.	25mm		3.86		6.32	-	-	-					
7.	32mm		6.32		5.84	-		-		_			
8.	Binding	wire				Nill		Nill		Nill			
OPC stock			OPC last weeks stock	Nill		PPC/PSC stock				PPC/PSC last Nill weeks stock		Nill	
Details			Project Manage				ficer/N	cer/Manager		Admin Audit			
Sign			1 Toject Ivianagei			Admin Officer/Manager			*	Auill	III Auuit		
		-	09-10-2021			09-10-2021							
Date			09-10-2021	07-10-E0E1									

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