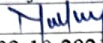


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Aedis Developers LLP	Date:	09-10-2021			
Site:	MGA	Prepared by:	Pushpalatha			
Report From / To	2-10-2021 to 08-10-2021	Approved by:	Madhu			
Report Date	09-10-2021					
List of requisitions numbers missing in the report*:						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#		
100514	06-10-2021	1 to 14	SS Name Plate	PO to be issue		
100506	04-10-2021	1	Diesel Barrel Cans	PO to be issue		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s		
100519	07-10-2021	1 to 10	GI Material	Spoken with supplier, Monday we are receiving GI Material		
100517	05-10-2021	1,2	Switches	Material is Ready at SSLLP, we will get material within two working days.		
100516	07-10-2021	1	Electrical wires	Material is Ready at SSLLP, we will get material on Monday		
100515	07-10-2021	1	Door Beeding	Material is Ready at SSLLP, we will get material within two working days.		
100513	06-10-2021	1 to 5	SS Name plate	Spoken with supplier, Monday we are receiving SS Name plate		
100512	08-10-2021	1	Eco Drain pipe	Ready with supplier, we are getting material on Tuesday.		
100511	05-10-2021	1 to 5	Switches	Material is Ready at SSLLP, We are getting material on Tuesday.		
100510	05-10-2021	1 to 5	Electrical wires	Material is Ready at SSLLP, we will get material within two working days.		
100509	05-10-2021	1 to 2	MS pipe	Partly received from supplier		
100508	05-10-2021	1 to 8	MS Round pipe	Partly received from supplier		
100505	29.09.2021	1	Solid bricks	Partly received from supplier		
100500	22-09-2021	1	Armoured Cable	Spoken with supplier, Monday we are receiving Armoured cable.		
100499	22-09-2021	1 to 9	Electrical items	.Partly received from supplier		
100497	22-09-2021	1 to 12	Electricl wires	Partly received from SSLLP		
100490	18-09-2021	1	MI Cameras	Spoken with supplier, Monday we are receiving MI Cameras		
100484	14-09-2021	1	MS Window grills	Material is Ready at SSLLP, we are getting material within two days.		
100473	06-09-2021	1	Stainless Steel sink	Partly received from SSLLP		
100457	27-08-2021	1	False ceiling	Spoken with supplier, Monday we are receiving false ceiling		
100430	28-07-2021	1	RO Plant	Spoken with Supplier , By next week we will get RO Plant		
No. of gate passes issued this week:		01	From No.	1362	To No.	1362
Delivery van site visit on:		5 th 6 th 7 th				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?					Yes / No	
Items not ordered but received:						
Other corrections & remarks:						

Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74			
2.	10mm	.617	7.404			
3.	12mm	.89	10.68			
4.	16mm	1.58	18.96			
5.	20mm	2.47	29.64			
6.	25mm	3.86	46.32			
7.	32mm	6.32	75.84			
8.	Binding wire					
OPC stock		OPC last weeks stock		PPC/PSC stock	60	PPC/PSC last weeks stock
Details	Project Manager			Admin Officer/Manager		Admin Audit
Sign						
Date	09-10-2021			09-10-2021		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, asharya@modiproperties.com and rajkumari@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!