W (E)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/10/21	Prepared by:	Bhavani
PO/WO no.	80828	PO / WO Date.	20/9/21
Supplier Name	SSUP	PO/WO amount	793
Firm/Company	Nilgiri Estate	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	19514	23/9/21	793
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			793

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	16695	23/9/21	96851	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	793
Amount E – PO / WO value:	793
Amount F – Difference (A – E): GST-18%	
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	11/10/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bavani	[signature]					
Date	4/10/21	4/10/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	19514
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	23-09-2021
	PO No.	80828
	PO Date.	20-09-2021
	Req ID	69521
GSTIN : 36AAHFN0766F1ZA	Req Date	20-09-2021
	Loc Req No	175381

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2	304.50	609.00	18	109.62
2	3517 - Computers and Peripherals - Mouse pad - NA		2	31.50	63.00	18	11.34
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	672.00		120.96
	60.48	60.48	Total Invoice Amount		792.96	

Rupees : Seven Hundred Ninty Two and Paise Ninty Six Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 84790 Date: 23/9 Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

 20-09-2021 16:37:10

Purchase Order

80828
18.09.21 11:28:02

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	80828	175381
Doc Date	20-09-2021	
Quote No	Nil	
Quote Date	20-09-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3516 - Computers and Peripherals - Mouse - NA - nos	2.00	304.50	0.00	18.00	718.62
2	3517 - Computers and Peripherals - Mouse pad - NA - nos	2.00	31.50	0.00	18.00	74.34
					Total Order Value . . .	**792.96**

Rupees : Seven Hundred Ninty Two and Paise Ninty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Nilgiri Estates*
Authorised Signatory

Name : 22/09/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : __/__/____

1205

Requisition Form

Company Name:	NILGIRI ESTATE	Date:	20-09-2021
Site & Phase :	NILGIRI ESTATES	Time:	11:48
Supplier		Req. No.	175381
Material required before date:	Urgent	ID No.	69521

No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop mouse	std	02	no's		
2	Mouse pads	std	02	nos		
3						
4	80828					
5						
6						
7						
8						
9						
10						

Remarks:For office Use purpose.

Prepared By	Sadhana	Approved by	Akheel
Sign.& Date	20-09-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
20 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Certified by:
Project Manager
Nilgiri Estates

Requisition Form

Company Name:	Nilgiri Estate	Date:	
Site & Phase :	Nilgiri Estate	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	16695
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	23-09-2021
	PO No.	80828
	PO Date.	20-09-2021
	Req ID	69521
GSTIN : 36AAHFN0766F1ZA	Req Date	20-09-2021
	Loc Req No	175381

	Description of Goods	HSN/SAC	Qty
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2
2	3517 - Computers and Peripherals - Mouse pad - NA - nos		2
3			
4			
5			
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28			
29			
30			

INWARD
Inward No: 22735 Dt: 23/9/21
MRN No: 96851 Dt: 25/9/21
Received By: Ashish Sign
Nilgiri Estates

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
INWARD
No. 29123
Date 1/10
Sign
R.R. DIST.

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

...r / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

...stomer Details

...ilgiri Estates

Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

Invoice No.	19514
Invoice Date.	23-09-2021
PO No.	80828
PO Date	20-09-2021
Req ID	69521
Req Date	20-09-2021
Loc Req No	175381

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2	304.50	609.00	18	109.62
2	3517 - Computers and Peripherals - Mouse pad - NA		2	31.50	63.00	18	11.34
3							
4							
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6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD

Inward No: 22737 Dt: 23/9/21

MRN No: 96851 Dt: 25/9/21

Received By: Sign

Nilgiri Estates

IGST	CGST	SGST				
			Total Taxable Amount	672.00		120.96
	60.48	60.48	Total Invoice Amount		792.96	

Rupees : Seven Hundred Ninty Two and Paise Ninty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory