

PURCHASE DIVISION
Advice for approval for credit to supplier

② 4/10 M 6

Date: 30/9/21		Prepared by: Heda	
PO/WO no. 80657		PO / WO Date. 15/9/21	
Supplier Name: Ellendule Enterprises		PO/WO amount: 7,476/-	
Firm/Company: 55248		Project: SHW SNUP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	198	15/9/21	7,476/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 7,476/-			
Sl. No.	DC No	DC. Date	MRN No.
1.			
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: 7,476/-			
Amount F – Difference (A – E): GST-18% 7,476/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes – Rs. 1/- ☐ No Paid 7,476/-	
Payment – due date			
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

6570



ELLENDULA ENTERPRISES

5-5-215, 216 & 217, Near Lala Temple, Ranigunj, Secunderabad - 003. (T.S)
Dealers In : Hardware, All Kinds of Meshes, Wire Netting & General Order Suppliers

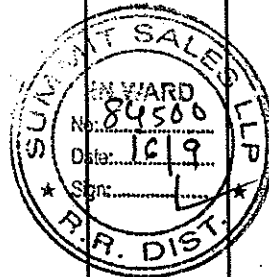
Invoice No.	Invoice Date :	15/09/2021
State : TELANGANA	Code : 36	Electronics Reference No.
Destination	Despatched Through :	

BUYER DETAILS

Name	SUMMIT SALES LLP.
Address	MG Road.
State	Telangana
Code :	
Buyer GSTIN	36ACQFS2044C1Z7

Description of Goods	HSN Code	Qty.	Uom	Rate	Amount
4x 66 YAX 16G MS Expn mesh	7814 3900	264 SFT	24/2	6336	6336

INWARD	
Inward No: 10545	Dt: 15/9/21
MRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	



Total Invoice Amount In Words	Total Amount Before Tax
Seven thousand four hundred & twenty six only	6336
	CGST% 570
	SGST% 570
	IGST% 28
	Total Value 7476
ELLENDULA ENTERPRISES * Bank : CENTRAL BANK OF INDIA A/C : 3307190945 * Branch : Ranigunj, Sec-bad, IFSC Code : CBIN0281365	For ELLENDULA ENTERPRISES AUTHORIZED SIGNATURE
E.& O.E. 1. Goods once sold will not be taken back. 2. If the payment is not made within 7 days interest @24% will be charged. 3. All disputes will be settled at Hyderabad Jurisdiction.	

Purchase Order

Page(s) 1 Of 1

15-09-2021 11:49:47 AM

Orig



80657

14.09.21 11:35:34

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ellendula Enterprises

5-5-215, 216&217, near lala temple, Ranigunj, Secunderabad.

040-27712023

Doc No	80657	169012
Doc Date	15-09-2021	
Quote No	NIL	
Quote Date	15-09-2021	
SupplyType	Supply	

Kind Attn : **Mr Srinivas**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 2287 - Carpentry - hardware - MS Mesh - Others - sft Welded mesh 16guage	264.00	24.00	0.00	18.00	7,476.48

Total Order Value . . .

7,476.48

Rupees : Seven Thousand Four Hundred Seventy Six and Paise Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ___ brand/company
Payment Terms	100% as advance
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs 7,476/- Dt Cheque---
Other Terms	Payment as per actual receipt of material. Above material for pump frame purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Ellendula Enterprises**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		15-09-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		11:00PM	
Supplier				Req. No.		169012	
Material required before date:				ID No.		69332	
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	MS Welded Mesh	16guage	264	Sft			
Remarks: For Stock Replenishing Purpose							
Prepared By		Bhavani					
Sign. & Date		15-09-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

PO
80657

