

PURCHASE DIVISION
Advice for approval for credit to supplier

(8)

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Date:		8/10/21		Prepared by:		Sreha	
PO/WO no.		80545		PO / WO Date.		11/9/21	
Supplier Name		Elegant Enterprises		PO/WO amount		6,018/-	
Firm/Company		Modi Realty pvt ltd		Project		N.H	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	EE2122-0271	21/9/21		6,018/-			
2							
3							
4							
Amount A - Bills total(Excluding Transport & Hamali Charges):						6,018/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	-	-	9.6747	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B -Other Credits : Transportation charges						-	
Amount C -Other Debits :						-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:						6,018/-	
Amount E - PO / WO value:						6,018/-	
Amount F - Difference (A - E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved - within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No - wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes - Rs. /- ☒ No				
Payment - due date			11/10/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	Sreha						
Date	8/10/21	8/10/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

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80545

08.09.21 4:57:38

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-1
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Elegant Enterprises 5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003. GSTIN 36AJBPK0412E1ZY 66385358 9985113450/9885073880	Doc No	80545	181697
	Doc Date	11-09-2021	
	Quote No	Nil	
	Quote Date	06-09-2021	
	SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4620 - Electrical - other - Meters - Three Phase - nos	3.00	1,700.00	0.00	18.00	6,018.00
Total Order Value . . .					6,018.00
Rupees : Six Thousand Eighteen Only.					

Terms and Conditions :-

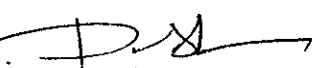
Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. 9849497484
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office labour quarters bore well construction activity purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Realty Pocharam LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : 

Name : _____

Date : __/__/__

Content

Requisition Form

1144

Company Name:		Modi Realty pocharam LLP		Date:		06-09-2021	
Site & Phase :		Niligiri Heights		Time:		15:30 PM	
Supplier				Req. No.		181697	
Material required before date:		10.9.21		ID No.		69139	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Electrical sub meters	3phase	3	No's			
2							
3							
4							
5							
6							
7							
8							
9							
Remarks: For site office ,labour quarters,bore well,construction activity purpose							
Prepared By		P.sneha		Approved by			
Sign. & Date		06-09-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
7 SEP 2021
P. PRASHAKAR
Sr. MANAGER PURCHASE

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