PURCHASE DIVISION
Advice for approval for credit to supplier

M✓ ⓔ 4/10

:	28/9/21	Prepared by:	Hemendra
VO no.	80848	PO / WO Date.	21/9/21
lier Name	Veerabhadra Engg	PO/WO amount	3,780/-
/Company	SSLLP	Project	SLLP
o.	Bill No.	Bill Date	Bill amount
	444	23/9/21	3,780/-

unt A – Bills total(Excluding Transport & Hamali Charges):	3,780/-

[l]o.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	96982	☐ ~~Yes~~ ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

unt B –Other Credits :_Transportation charges	—
unt C –Other Debits :	—
unt D (D=A+B-C) – Amount to be credited to the supplier:	3,780/-
unt E – PO / WO value:	3,780/-
unt F – Difference (A – E): GST-18%	—

ntity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
ifference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
ess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
se PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
vance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ~~☐ No~~
ment – due date	5/10/21
narks:	

APPROVED
01 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
n:							
e							

s: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach tional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see hment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve

IN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 663388

Cell : 7989596

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

ne : Summit sales LLP.

ress : DOC - 80848 - 169023

GSTIN No : 36ACQFS204AC1Z7

e : T.S State Code : 36

Invoice No. : 444

Invoice Date : 23/9/2021

DC No. :

State : Telangana State Code :

nsportation Mode : Vehicle Number : Date of Supply :

Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
yellow cloth ✓		120 nos	15/-	1800=0		
mop cloth ✓		120 nos	15/-	1800=0		

INWARD

Inward No: 17036 Dt: 28/9/21

MRN No: 96982 Dt: 28/9/21

Received By: Sign:

SUMMIT SALES LLP

ount in words :

Total Amount before Tax	3600=0
Add SGST	90=0
Add CGST	90=0
Add IGST	
Round Off	
Total Amount after Tax	3780=0
Total Tax Amount	

GRAND TOTAL 3780=0

k Details :

No. 303011023425

nch : General Bazar, Secunderabad,

C Code : KKBK0007450

n Branch : Kotak Mahindra Bank

ms & Conditions :

l Cheques Should be in Favour of

/s. Veerabhadra Enterprises, Hyderabad only

heques Subject to realisation.

SUMMIT SALES LLP INWARD No: 84948 Date: 28/9

Certified that the particulars given above are true and corr

For Veerabhadra Enterprises

Purchase Order

 22-09-2021 16:35:42

80848
18.09.21 11:28:02 '.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises	**Doc No**	80848	169023
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc Date**	21-09-2021	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	21-09-2021	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4008 - Consumables - Cleaning Cloth - other - nos *Yellow*	120.00	15.00	0.00	5.00	1,890.00
2	4040 - Consumables - Mopping Cloth - NA - nos *White*	120.00	15.00	0.00	5.00	1,890.00
					Total Order Value . . .	**3,780.00**

Rupees : Three Thousand Seven Hundred Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Site / Phase	SUMMIT HOUSING LLP	Time	[illegible]
Supplier		Req. No	69544
Material required before date		ID No	Inward No / Date

S No	Description	Size	Quantity	Units	Inward No	Date
1	Ordinary Blue Pens		200	Nos		
2	Ordinary Black Pens		100	Nos		
3	Marker Black		40	Nos		
4	Marker Blue		40	Nos		
5	Marker Red		20	Nos		
6	Staples	Small	10	Nos		
7	Stapler	Big	10	Nos		
8	Pencil Box		10	Nos		
9	Calculator		10	Nos		
10	Paper Bundles	A4	50	Nos		
11	Ring Binder	A3	24	Nos		
12	Binder Clips	19mm	60	Nos	80853	
13	Binder Clips	25mm	24	Nos		
14	Binder Clips	32mm	12	Nos		
15	File Folders Blue	F/C	200	Nos		
16	Project Folders	A4	200	Nos		
17	Project Folders	A3	500	Nos		
18	Mouse		10	Nos		
19	Box File	Big	30	Nos		
20	Cello Tape	1"	24	Nos		
21	Cello Tape	2"	24	Nos		
22	Brown Tape	2"	24	Nos		
23	Reams		400	Nos		
24	Mopping Cloth 80818		120	Nos		
25	Yellow Cloth		120	Nos		

Remarks For Stock Replenishing Purpose

APPROVED BY
20 SEP 2021
[illegible]