PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/10/24	Prepared by:	Pande
PO/WO no.	80962	PO / WO Date.	25/9/24
Supplier Name	Sri Laxmi Ganesh Steel	PO/WO amount hardware	8,030/-
Firm/Company	SSLU	Project	ShUP Sw...
Sl. No.	Bill No.	Bill Date	Bill amount
1	202	25/9/24	8,030/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,030/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	97188	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,030/-
Amount E – PO / WO value:	8,030/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___/- ☑ No
Payment – due date	13/10/24
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 05 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh,Design Articals

6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com Po No 80962

M/s. Summit Sales LLP
M.G. Road

Party's GSTIN 36ACQFS2044C1Z7

Invoice No.: 202
Date : 25/9/21
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Welding Rod	1 Box	3,180=00	3180=	00
	Machine Blades 14"	25 No	145/=	3625=	00
			Total	6805=	00
			SGST @ 9 %	612=	45
			CGST @ 9 %	612=	45
			IGST @ 18 %		
			Roundup		10
			Grand Total	8030=	00

INWARD
Inward No: 10552 Dt: 26/9/21
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 9742
Date: 4/10/21
Sign:
R.R. DIST.

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words :

INWARD
Inward No: 19061 Dt: 29/9/21
MRN No: 97188 Dt: 4/10/21
Received By: Sign:
SUMMIT SALES LLP

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

Purchase Order

 25-09-2021 11:34:13

Orig 80962 22.09.21 4:26:50

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad **GSTIN** 36ARPPK9655D2ZA 9246205245/9542575725	**Doc No**	80962	169047
	Doc Date	25-09-2021	
	Quote No	Nil	
	Quote Date	25-09-2021	
	SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9574 - Tools - Welding Rod - NA - nos *12 pcs Box*	1.00	3,180.00	0.00	18.00	3,752.40
2	9550 - Tools - Machine Blade - other - nos *14"*	25.00	145.00	0.00	18.00	4,277.50
					Total Order Value . . .	**8,029.90**

Rupees : Eight Thousand Twenty Nine and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivary & Production of bill
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	NIL
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for fabrication work purpose.
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name : 25/09/2021

Accepted the above Terms And Conditions

For *Sri Laxmi Ganesh Steels & Hardware*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	25-09-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169047
Material required before date:		ID No.	69680

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Welding Rods		1	Box		
2	Cutting wheel 80962	14"	25	Nos		

Remarks:For MS Fabrication Work Purpose

Prepared By	Bhavani		
Sign.& Date	25-09-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
25 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT