6

PURCHASE DIVISION
Advice for approval for credit to supplier

© 5/10 ~~M~~

Date:	5/10/21	Prepared by:	[signature]
PO/WO no.	81138	PO / WO Date.	28/9/24
Supplier Name	Anisha Assoaali	PO/WO amount	14,585/-
Firm/Company	SSLLP	Project	SLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1			
2	145	30/9/24	14,938/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			14,584/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				
2.	134	30/9/24	97186	☑ Yes ☐ No
3.				☐ Yes ☐ No
				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	300/- + 18%	354/-
Amount C – Other Debits :		—
Amount D (D=A+B-C) – Amount to be credited to the supplier:		14,938/-
Amount E – PO / WO value:		14,585/-
Amount F – Difference (A – E): GST-18%		353/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	13/10/24
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 05 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

DELIVERY CHALLAN

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ✆ : 040-48509804, Mob : 9246589804
E-mail : anishaassociates68@gmail.com

No. 134 Date : 30/09/2021

To M/s Summit Sales llp

Po no: 81138 dt 28/09/2021

S.No.	DESCRIPTION	Packing	Quantity
1)	Tile grout Grey	1 kg ~~70~~	70 nos
	white	1 kg	70 nos
2)	Dampguard	1 kg	20 nos

INWARD
Inward No: 17050 Dt: 30/9/21
MRN No 97186 Dt: 4/10/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 74139 Date: 4/10/21 Sign:

GSTIN : 36ABTPV3594Q1Z8

For ANISHA ASSOCIATES

Customer Signature

TAX INVOICE

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer/To M/s Summit Sales llp
M.G Road Sec-Bad
GTNo: 36 ACOFS 2044 C1Z7

No. 145 Date : 30/09/2021
Your order No. 81138 Date 28/9/2021
Our D.C. No. 134 Date : 30/09/2021
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Tile grout silk Ivory	1 Kg	70	40.00	2800	00
2)	Tile grout snow white	1 Kg	70	40.00	2800	00
3)	Dampguard	1 Kg	20	338.00	6760	00
	Transportation charges				300	00
				Total Taxable	12660	00
				CGST @ 9%	1139	00
				SGTS @ 9%	1139	00
				IGST @	/	
				TOTAL	14,938	00

SUMMIT SALES LLP R.R. DIST
INWARD
No: 85/40
Date: 4/10/21
Sign:

INWARD
Inward No: 7050 Dt: 30/9/21
MRN No: 97186. Dt: 4/10/21
Received By: Sign:
SUMMIT SALES LLP

Rupees Fourteen Thousand Nine Hundred and Thirty Eight Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashiva
For Anisha Associates

Purchase Order

 29-09-2021 12:07:34

81138
27.09.21 3:10:20

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad. **GSTIN** 36ABTPV3594Q1Z8 NA 66209804 9246589804	**Doc No**	81138	169045
	Doc Date	28-09-2021	
	Quote No	Nil	
	Quote Date	28-09-2021	
	SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *Silk-70 White-70*	140.00	40.00	0.00	18.00	6,608.00
2	3108 - Chemicals - Damp Guard - NA - kgs	20.00	338.00	0.00	18.00	7,976.80
	Total Order Value . . .					**14,584.80**

Rupees : Fourteen Thousand Five Hundred Eighty Four and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

SUMMIT SALES LLP
IN WARD
No:..................
Date:..................
Sign:..................
R.R. DIST.

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions
For *Anisha Associates*

Name : ____________

Date : __/__/____

12/15

Requisition Form

Company Name:	SUMMIT SALES LLP		
Site & Phase :	SUMMIT HOUSING LLP	Date:	25-09-2021
Supplier		Time:	11:00PM
Material required before date:		Req. No.	169045
		ID No.	69775

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Tile Grout-Silk	1kg	70	Kgs		
2	Tile Grout-White 81138	1kg	70	Kgs		
3	MYK Arment		20	Kgs		

Remarks:For Stock Replenishing Purpose

Prepared By	Bhavani		
Sign.& Date	25-09-2021	Sign. & Date	APPROVED BY 27 SEP 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No:..........
Date:..........
Sign:..........