

PURCHASE DIVISION
Advice for approval for credit to supplier

05/10
M

Date: 5/10/21		Prepared by: H. S. S.	
PO/WO no. 80965		PO / WO Date. 25/9/21	
Supplier Name: Hyderabad Electricals Pvt. Ltd.		PO/WO amount: 21,72,87/-	
Firm/Company: SSKL		Project: SSKL	
Sl. No.	Bill No.	Bill Date	Bill amount
1	2089	29/9/21	21,72,87/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges): 21,72,87/-			
Sl. No.	DC No.	DC. Date	MRN No.
1.	556	29/9/21	92153
2.			
3.			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value: 21,72,87/-			
Amount F - Difference (A - E): GST-18% 21,72,87/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		13/10/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

DELIVERY CHALLAN



REFLECTIONS
ELECTRICALS PVT. LTD.
5-4-1877, M.G. Road, R.P. Road & M.G. Road
Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. Summit Sales LLP.
Site: Chorlapally
Hyderabad.
Date: 29/09/21 No.: 556

Invoice No. No. of Cases Date Way Bill No.

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
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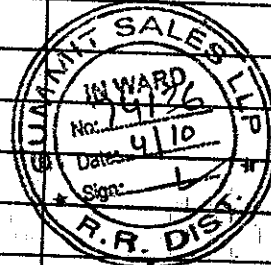
Doc No: 80965/16903 dt 25/09/21

1	DS30565 LED Batten 5W 600K	40	Nos.		Invoice No. 2089 dt 29/09/21
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2	LL20-111-XXX-65 NE3 LED Batten 10W 600K	20	Nos		
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3	DS32065 LED Batten 20W 600K	40	Nos.		
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INWARD	
Inward No: 17047	Dt: 29/9/21
MRN No: 47153	Dt: 01/10/21
Received By:	Sign: Sy
SUMMIT SALES LLP	



I received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Received by

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

28-09-2021 11:35:29



80965

22.09.21 4:26:50

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ
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Doc No	80965	169031
Doc Date	25-09-2021	
Quote No	NIL	
Quote Date	20-09-2021	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

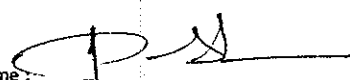
Item Name	Qty	Rate	Dis%	GST	Amount
1 4662 - Electrical - other - Tubelight fitting - 2ft - nos 1' tube light fitting	40.00	160.00	0.00	12.00	7,168.00
2 4662 - Electrical - other - Tubelight fitting - 2ft - nos	20.00	214.00	0.00	12.00	4,793.60
3 4663 - Electrical - other - Tubelight fitting - 4ft - nos	40.00	218.00	0.00	12.00	9,766.40
Total Order Value . . .					21,728.00
Rupees : Twenty One Thousand Seven Hundred Twenty Eight Only.					

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions
For **Reflections Electricals Pvt. Ltd.,**

Date : __/__/__

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		20-09-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		11:00PM	
Supplier				Req. No.		169031	
Material required before date:				ID No.		69600	
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	Surface Mounted Tube Light	1'	40	Nos			
2	Surface Mounted Tube Light	2'	20	Nos			
3	Surface Mounted Tube Light	4'	40	Nos			
Remarks: For Stock Replenishing Purpose							
Prepared By		Bhavani					
Sign. & Date		20-09-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY

22 SEP 2021

SOHAM MODI
MANAGING DIRECTOR

80965