PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/10/21	Prepared by:	Sneha
PO/WO no.	77885	PO / WO Date.	21/6/21
Supplier Name	Summit Sales Llp	PO/WO amount	5,104/-
Firm/Company	GVRC pvt Ltd	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	18374	19/7/21	1,423/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,423/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,104/-
Amount E – PO / WO value:	1,423/-
Amount F – Difference (A – E): GST-18%	3681/-
Quantity received as per PO /WO	☑ Yes ☐ ~~Excess received~~ ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes~~ ☐ ~~No~~ (explained below)
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ ~~No~~ – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	11/10/21
Remarks:	– final bill –

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	7/10/21	7/10/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

1529
15685

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centres Pvt Ltd	Invoice No.	18374
Sy no, 542, Genome Valley, Thurkapally	Invoice Date.	19-07-2021
	PO No.	77885
	PO Date.	21-06-2021
	Req ID	66828
GSTIN : 36AAHCG4562D1ZP	Req Date	19-06-2021
	Loc Req No	163566

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7533 - Stationery - other - Highlighter - NA - nos	9608	5	20.00	100.00	12	12.00
2	7578 - Stationery - other - Ring Binder - other - nos A3-		3	187.00	561.00	18	100.98
3	7571 - Stationery - other - Projects folder - NA - nos A3-01,A4-01 EACH 100 NOS		100	5.50	550.00	18	99.00
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IGST	CGST	SGST	Total Taxable Amount	1,211.00	211.98
	105.99	105.99	Total Invoice Amount	1,422.98	

Rupees : One Thousand Four Hundred Twenty Two and Paise Ninty Eight Only.

SUMMIT SALES LLP
IN WARD
No: 82464
Date: 20/7
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	15685
GV Research Centres Pvt Ltd	DC Date.	19-07-2021
Sy no, 542, Genome Valley, Thurkapally	PO No.	77885
	PO Date.	21-06-2021
	Req ID	66828
GSTIN : 36AAHCG4562D1ZP	Req Date	19-06-2021
	Loc Req No	163566

	Description of Goods	HSN/SAC	Qty
1	7533 - Stationery - other - Highlighter - NA - nos	9608	5
2	7578 - Stationery - other - Ring Binder - other - nos		3
3	7571 - Stationery - other - Projects folder - NA - nos		100
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Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD

for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centres Pvt Ltd	DC No.	15685
Sy no, 542, Genome Valley, Thurkapally, Hyderabad, 500078	DC Date.	19-07-2021
	PO No.	77885
	PO Date.	21-06-2021
GSTIN : 36AAHCG4562D1ZP	Req ID	66828
	Req Date	19-06-2021
	Loc Req No	163566

	Description of Goods	HSN/SAC	Qty
1	7533 - Stationery - other - Highlighter - NA - nos	9608	5
2	7578 - Stationery - other - Ring Binder - other - nos		3
3	7571 - Stationery - other - Projects folder - NA - nos		100
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

77885
19.06.21 11:30:41

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	77885	163566
Doc Date	21-06-2021	
Quote No	NILL	
Quote Date	21-06-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7563 - Stationery - other - Pencil - NA - boxes	2.00	42.00	0.00	12.00	94.08
2	7515 - Stationery - other - Chalkpiece - NA - boxes	10.00	6.30	0.00	0.00	63.00
3	7512 - Stationery - other - CD Marker - NA - nos	10.00	18.90	0.00	12.00	211.68
4	7533 - Stationery - other - Highlighter - NA - nos	10.00	20.00	0.00	12.00	224.00
5	7573 - Stationery - other - Punch - other - nos *Big*	2.00	104.00	0.00	18.00	245.44
6	7583 - Stationery - other - Scale - NA - nos	3.00	10.00	0.00	18.00	35.40
7	7560 - Stationery - other - Pen - NA - nos *Blue-20,Black-20*	40.00	3.50	0.00	12.00	156.80
8	7578 - Stationery - other - Ring Binder - other - nos *A3-*	6.00	187.00	0.00	18.00	1,323.96
9	7571 - Stationery - other - Projects folder - NA - nos *A3-01,A4-01 EACH 100 NOS*	200.00	5.50	0.00	18.00	1,298.00
10	4066 - Consumables - Water bottle - NA - nos	12.00	55.00	0.00	18.00	778.80
11	7578 - Stationery - other - Ring Binder - other - nos *A 4*	6.00	95.00	0.00	18.00	672.60

Rupees : Five Thousand One Hundred Three and Paise Seventy Six Only. **Total Order Value . . .** **5,103.76**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penalty For Delay	Nil

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : 22/06/2021

Part Bill
Invoice No! 17828
Amount - 601.80
Date - 23-06-2021
Invoice - 17837
Amount 3792.98
Date - ~~17837~~ 23-6-2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : / /

Requisition Form

Company Name:	GVRC	Date:	19-06-2021
Site & Phase :	Innopolis	Time:	18.00
Supplier		Req. No.	163566
Material required before date:	Urgent	ID No.	66828

No	Description	Size	Quantity	Units	Inward No	Date
1.	Pencils	-	02	Pkts		
2.	Chalk Piece	-	10	Pkts		
3.	OHP / CD Markers	-	10	Nos		
4.	Highlighters	-	10	Nos		
5.	Punching Machine	Big	02	Nos		
6.	Scales	-	03	Nos		
7.	Blue Pens	-	20	Nos		
8.	Black Pens	-	20	Nos		
9.	Ring Binder files	A3	06	Nos		
10.	Ring Binder Files	A4	06	Nos		
11	Sheet Protectors	A3	01	Pkt		
12	Sheet Protectors	A4	01	Pkt		
13	Water Bottles	1 ltr	12	Nos		

Remarks: For Site office use purpose

Prepared By	T.Rahul	Approved by	Venkatesh
Sign.& Date	19-06-2021	Sign. & Date	19.06.21

Note:

8 OCT 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE