

PURCHASE DIVISION
Advice for approval for credit to supplier

10

Date: 11/10/21		Prepared by: Henda					
PO/WO no. 81339		PO / WO Date. 5/10/21					
Supplier Name: Sri Laxmi Garment Store		PO/WO amount: 17,417/-					
Firm/Company: S S LLP		Project: Shul Sweep					
Sl. No.	Bill No.	Bill Date	Bill amount				
1	210	11/10/21	17,417/-				
2							
3							
4							
Amount A - Bills total (Excluding Transport & Hamali Charges): 17,417/-							
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	-	-	97-93	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B - Other Credits : Transportation charges							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:							
Amount E - PO / WO value:				17,417/-			
Amount F - Difference (A - E): GST-18%				17,417/-			
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)					
Excess / short material received		<input checked="" type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No					
Payment - due date		16/10/21					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

M/s. Summit Sales LLP
M.G. Road

Invoice No.: 210
Date: 01/10/21
Transporter:
L.R. No.: P-81339

Party's GSTIN 36ACQES2044C1Z7

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	MS Gate Wheel Big	36 Nos	200/-	7200	00
	MS. Gate Handle (Big)	36 Nos	210/-	7560	00
Total				14760	00
SGST @ 9%				1328	40
CGST @ 9%				1328	40
IGST @ 18%					
Roundup					20
Grand Total				17417	00

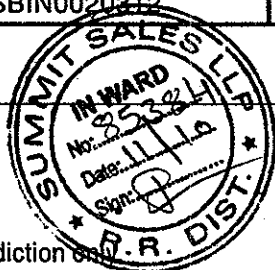
INWARD
Inward No: 10556 Dt: 11/10/21
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

INWARD
Inward No: 1097 Dt: 9/10/21
MRN No: 97293 Dt: 11/10/21
Received By: Sign:
SUMMIT SALES LLP

Bank Details:
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words : _____

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction
Goods once sold will not be taken back or Exchange



For Sri Laxmi Ganesh Steels & Hardware

Signature

Purchase Order

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05-10-2021 16:57:35



05.10.21 5:00:32

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Laxmi Ganesh Steels & Hardware
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH,
Secunderabad

GSTIN 36ARPPK9655D2ZA

9246205245/9542575725

Doc No	81339	169073
Doc Date	05-10-2021	
Quote No	210	
Quote Date	01-10-2021	
SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6092 - Miscellaneous - Wheelset - Other - Nos MS Wheels - Big	36.00	200.00	0.00	18.00	8,496.00
2 2166 - Carpentry - hardware - SS Door Handle - other - nos MS Hangles - Big	36.00	210.00	0.00	18.00	8,920.80
Total Order Value . . .					17,416.80

Rupees : Seventeen Thousand Four Hundred Sixteen and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Included in the above price

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay NIL

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject the item not conforming to the specifications . Above order for GVRC & NGH gate purpose.

Completion Date NIL

Measurement NIL

Security NIL

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Name : _____

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Steels & Hardware**

Date : ___/___/___

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	05/10/2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	13:00
Supplier		Req. No.	169073
Material required before date:		ID No.	70005

No	Description	Size	Quantity	Units	Inward No	Date
1	MS GATE WHEELS	BIG	36	NOS		
2	MS GATE HANDLES	BIG	36	NOS		
3						
4						
5						
6						
7						
8						

81339

APPROVED

05 SEP 2021

MINISH PARIKH
MANAGER PROCUREMENT

Remarks: ABOVE ORDER FOR GVRC AND POCHARAM SITE GATE PURPOSE.

Prepared By	T.D. MURTHY	Sign. & Date
Date:	05/10/2021	

Note: On receipt of material at site write inward number and date in last 2 columns.