PURCHASE DIVISION

Advice for approval for credit to supplier

M

Date:	05/10/2021	Prepared by:	MINISH.
PO/WO no.	80331	PO / WO Date.	06/09/2021
Supplier Name	Shweta Computers	PO/WO amount	3,700/-
Firm/Company	Mehta & Modi Realty Kolbhur LLP	Project	GHT.
Sl. No.		Bill Date	Bill amount
1.	19848.	23/09/2021	3,700/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,700/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				~~□ Yes □ No~~
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B – Other Credits :	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,700/-
Amount E – PO / WO value:	3,700/-
Amount F – Difference (A – E):	-NIL-

Quantity received as per PO /WO	✓ □ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	✓ □ Yes ~~□ No – wait for balance material □ No (explained below)~~
Advance paid / PDC given (deduct when paying)	✓ □ Yes – Rs. ___/- □ No 100% Advance Paid.
Payment – due date	–
Remarks:	

Approved by	Purchase Officer	Purchase Manager	AGM Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			05 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

☐ Original for Recepient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS

SHOP NO. 1,2,3 AND 4, GROUND FLOOR , CHENOY TRADE CENTRE ,
PARKLANE ,SECUNDERABADTELANGANAHYDERABAD 500003
State Name 36 - Telangana
Phone:040-66143437,66143438,66143439,
Email:Shwetacomputers@shwetagroup.com
GSTIN:36ACUFS2935A1ZZ
PAN:ACUFS2935A

Bill To :
MEHTA & MODI REALTY KOWKUR LLP
5 4 187 3 and 4, 2nd Floor, Soham Mansion, M G Road
Secunderabad, Hyderabad, Telangana, 500003
PH:8919278620
HYDERABAD - 500003
State : 36 - Telangana
PO NO:80331 DATED:06-09-2021

Ship to:

Invoice No. : 00019848
Invoice Date : 23/09/2021
GSTIN : 36ABLFM7631F1Z3
PAN : ABLFM7631F

Sl	Product Description	HSN/ SAC	Qty	Rate (incl GST)	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	IGST %	IGST Amt
1	HDD 1 TB LAPTOP SGT	84717020	1	3700.00	3135.59	3135.59	9.00	282.20	9.00	282.20	0.00	0.00
						3135.59						
	CGST				9.00	282.20						
	SGST				9.00	282.20						
	ROUND OFF				0.00	0.01						
	Grand Total:		1			3700.00		282.20		282.20		

INWARD
Inward No: 395 Dt: 23/9/21
MRN No: Dt:
Received By: Jamarsith Sign:
MODI PROPERTIES

Rupees Three Thousand Seven Hundred Only.

Bank Details :
HDFC BANK PARADISE **A/C NO** : 50200010045314, **IFSC**: HDFC0000042
Terms & Condition :
1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to **HYDERABAD** jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumbales products etc

SUMMIT SALES LLP R.R. DIST.
INWARD No: 85020 Date: 1.10 Sign:

E.&O.E
For **SHWETA COMPUTERS**

SHWETA COMPUTERS SEC-BAD

Authorised Signatory

Printed from aceERP www.coral.in

Purchase Order

 06-09-2021 12:37:54

80331
Origi 02.09.21 4:46:56

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Shweta Computers Shop no. 1 to 4 & 1A, 2A, 58A, 59A, Chenoy Trade Centre, Parklane, Secunderabad - 500 003. **GSTIN** 36ACUFS2935A1ZZ 9248091726	**Doc No**	80331	183163
	Doc Date	06-09-2021	
	Quote No	Nil	
	Quote Date	29-06-2021	
	SupplyType	Supply	

Kind Attn : Mr.Irfan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3529 - Computers and Peripherals - Hard Disk - NA - Nos *1 TB*	1.00	3,700.00	0.00	0.00	3,700.00
					Total Order Value . . .	**3,700.00**

Rupees : Three Thousand Seven Hundred Only.

Terms and Conditions :-

Specification /	All items shall be of Dell brand
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	3700 /-
Other Terms	We reserve the right to reject items not conforming to quality and specifications. above order for Anand Metha sir Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name : 06/09/2021

Accepted the above Terms And Conditions
For ***Shweta Computers***

Name : ______________________

Date : __/__/____

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Requisition Form

Company Name:	Mehta & modi Realty kowkoor	Date:	03-09-21
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	183163
Material required before date:		ID No.	69058

No	Description	Size	Quantity	Units	Inward No	Date
1	1TB laptop Hard disk		1	No		
2						
3						
4						
5						
6	80331					
7						
8						
9						
10						

APPROVED
06 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: This is for Anand mehta sir laptop

Prepared By	K.Suneel	Approved by	
Sign.& Date	03-09-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.