

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

⑥ M

Date:		5/10/21		Prepared by:		Sneha	
PO/WO no.		80839		PO / WO Date.		21/9/21	
Supplier Name		Summit Sales Up		PO/WO amount		1,041/-	
Firm/Company		villa orchids Up		Project		villa orchids	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	19550	25/9/21		1,041/-			
2							
3				/			
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,041/-	
Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN			
1.	19550	25/9/21	97068	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.	16728			<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits : Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,041/-	
Amount E – PO / WO value:						1,041/-	
Amount F – Difference (A – E): GST-18%						/	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No				
Payment – due date			11/10/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha						
Date	5/10/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

**Summit Sales LLP**

**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 25-09-2021

Customer Details				Invoice No.	19550		
Villa Orchids LLP				Invoice Date.	25-09-2021		
Behind Janapriya, Kowkur, Hyderabad				PO No.	80839		
GSTIN : 36AANFG4817C1ZH				PO Date.	21-09-2021		
				Req ID	69538		
				Req Date	21-09-2021		
				Loc Req No	63708		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6602 - Paints - Wall Care Putti - NA - kgs 30kg	3214	1	882.00	882.00	18	158.76
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				882.00		158.76	
CGST		79.38					
SGST		79.38					
Total Taxable Amount				882.00		158.76	
Total Invoice Amount						1,040.76	

Rupees : One Thousand Fourty and Paise Seventy Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorized signature  
[Signature]

# Purchase Order



80839  
18.09.21 11:28:02

Copy

Page(s) 1 Of 1  
21-09-2021 13:30:04

From Company : **Villa Orchids LLP**  
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad  GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	80839	63708
	Doc Date	21-09-2021	
	Quote No	Nil	
	Quote Date	20-09-2021	
	SupplyType	Supply	

Kind Attn : **Hamendra,Prabhakar**  
Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6602 - Paints - Wall Care Putti - NA - kgs 30kg	1.00	882.00	0.00	18.00	1,040.76
<b>Total Order Value . . .</b>					<b>1,040.76</b>

Rupees : One Thousand Fourty and Paise Seventy Six Only.

### Terms and Conditions :-

- Specification / As per details given in the quotation.
- Payment Terms After Delivery & Production of bill
- Tax All taxes included in above price.
- Delivery Date Next Working Day.
- Delivery Location Villa Orchids  
kowkur, Alwal  
Phone . . .
- Penalty For Delay Nil
- Transportation Transport cost shall be borne by us.
- Warranty Nil
- Advance Paid Nil
- Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for 286 287 purpose.
- Completion Date NA
- Measurment NA
- Security Nil
- Remarks

For: **Villa Orchids LLP**  
Authorised Signatory  
  
22/09/2021

Accepted the above Terms And Conditions  
For **Summit Sales LLP**

Name : \_\_\_\_\_ Date : \_\_\_/\_\_\_/\_\_\_

## Requisition Form

1208

Company Name:	Villa Orchids LLP	Date:	21-09-2021
Site & Phase :	VOC	Time:	10:00
Supplier		Req. No.	63708
Material required before date:	23-09-2021	ID No.	69538

No	Description	Size	Quantity	Units	Inward No	Date
1	Putty	25kgs	01	bag		
2						
3						
4						
5	80839					
6						
7						
8						
9						
10						

**APPROVED**

22 SEP 2021

MINISH PARIKH  
MANAGER PROCUREMENT  
A. Suresh

Remarks: - For 286,287 Purpose			
Prepared By	N .Sharvya	Approved by	
Sign. & Date	21-09-2021	Sign. & Date	21-09-2021

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#54-1873 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNR: 36ACQFS2044C1Z7

Date: 25-09-2021

Supplier: Modip Properties - Copy

Customer Details

Villa Orchids LLP

Behind Janapriya, Kowkur, Hyderabad

DC No	16728
DC Date	25-09-2021
PG No	89239
PG Date	21-09-2021
Req ID	69538
Req Date	21-09-2021
Loc Req No	03708

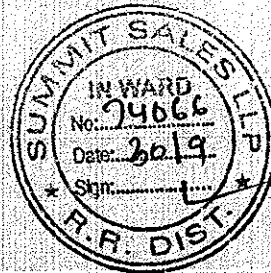
GSTIN: 36AANFG4817C1ZH

	Description of Goods	HSN/SAC	Qty
1	6602 - Paints - Wall Care Patti - NA - kgs	3214	1
2			
3			
4			
5			
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**INWARD**  
 Inward No: 1045 Dt: 25/09/21  
 MRN No: 77068 Dt: 29/09/21  
 Received By: [Signature] Sign: [Signature]  
**VILLA ORCHIDS LLP**  
 16:32

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorized Signatory

[Handwritten signature]



TAX INVOICE

**Summit Sales LLP**

**TRANSIT COPY**

#5-4-187/3 & 4, II Floor, Soham Munston, M.G.Road, Secunderabad - 500003

Email: purchase@smoodproperties.com

Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1, 25-09-2021

**Customer Details**  
 Villa Orchids LLP  
 Behind Janapriya, Kowkur, Hyderabad

Invoice No.	19550
Invoice Date	25-09-2021
PO No.	80839
PO Date	21-09-2021
Req ID	69538
Req Date	21-09-2021
Loc Req No	63708

GSTIN: 36AANFG4817C1ZH

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6602 - Paints - Wall Care Putti - NA - kgs 30kg	3214	1	882.00	882.00	18	158.76
2							
3							
4							
5							
6							
7							
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12							
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14							
15							

**INWARD**  
 Inward No: 1045 Dt: 25/09/21  
 MRN No: 97268 Dt: 28/09/21  
 Received By: [Signature] Amt: 10  
**VILLA ORCHIDS LLP**

IGST	CGST	SGST	Total Taxable Amount	882.00	158.76
	79.38	79.38	Total Invoice Amount	1,040.76	

Rupees - One Thousand Fourty and Paise Seventy Six Only

for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction