PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/10/2021	Prepared by:	N. Shravya
PO/WO no.	79729	PO / WO Date.	17/8/2021
Supplier Name	Summit Sales LLP	PO/WO amount	3108/-
Firm/Company	Modi properties Pvt. Ltd	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1	18951	23/8/21	3108/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges): 3108/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3777	19/8/21	–	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3108/-
Amount E – PO / WO value:	3108/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	11/10/2021

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shravya	[signature]					
Date	5/10/21	5/10/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

Invoice No.	18951
Invoice Date.	23-08-2021
PO No.	79729
PO Date.	17-08-2021
Req ID	68487
Req Date	16-08-2021
Loc Req No	183111

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8507 - Stone - granite - Steel Grey - 19mm - sft 1'0 x 7'0 - 05 nos	6802	35	68.25	2,388.75	18	429.98
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		35	7.00	245.00	18	44.10
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	237.04	237.04	Total Taxable Amount	2,633.75	474.08
			Total Invoice Amount	3,107.83	

Rupees : Three Thousand One Hundred Seven and Paise Eighty Three Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 83663
Date: 24/8
Sign: L

for Summit Sales LLP

Authorised signatory

2/8/21

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi properties pvt ltd.

Site: HO

DC No.	3777
Date	: 19/8/21.
Vehicle No.	: TS10UB9291
P.O. / W.O. No.	: 79729
P.O. / W.O. Date	: 17/8/21

Sl. No.	PARTICULARS	Quantity
1	Steel grey granite 1'.0 x 7'.0 = 05 (nos)	
2		35.00 sft
3	hamali	35 sft
4		
5		
6		
7		
8		
9		
10		
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14		
15		
16		
17		
18		
19		
20		

GSTIN :

Received the above materials in good condition.

Received by Madhu

Date : 19/8/21

Stamp: M. madhu

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

 01-10-2021 16:40:55 Orig

79729
12.08.21 2:08:30

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	79729	183111
Doc Date	17-08-2021	
Quote No	Nil	
Quote Date	17-08-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8507 - Stone - granite - Steel Grey - 19mm - sft *1'0 x 7'0 - 05 nos*	35.00	68.25	0.00	18.00	2,818.73
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	35.00	7.00	0.00	18.00	289.10
					Total Order Value . . .	**3,107.83**

Rupees : Three Thousand One Hundred Seven and Paise Eighty Two Only.

Terms and Conditions :-

Specification /	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Soham Mansion 2nd floor soffit work purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	16-08-2021
Site & Phase :	HEAD OFFICE	Time:	15:45PM
Supplier		Req. No.	183111
Material required before date:	Urgent	ID No.	68487

No	Description	Size	Quantity	Units	Inward No	Date
1	Steel grey granite	1'x7'	05	NOS		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks ; Towards 2nd floor soffit work purpose

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	16-08-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
16 AUG 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi properties (p) Ltd

DC No.	3777
Date	: 19/8/21.
Vehicle No.	: TS10UB9795
P.O. / W.O. No.	: 79729
P.O. / W.O. Date	: 17/8/21

Sl. No.	PARTICULARS	Quantity
1	Steel grey granite 1'.0 x 7'.0 = 05 (N/01)	35.00 sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
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19		
20		

INWARD
Inward No: 303 Dt: 19/08/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

GSTIN :

Received the above materials in good condition.

Received by : Madhu

Date : 19/8/21

Stamp:

SUMMIT SALES LLP
IN WARD
No: 23432
Date: 24/8
Sign:
R.R. DIST.

For SUMMIT SALES LLP

Authorised Signatory

de
3777
19/8

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	18951
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	23-08-2021
	PO No.	79729
	PO Date.	17-08-2021
	Req ID	68487
GSTIN : 36AABCM4761E1ZM	Req Date	16-08-2021
	Loc Req No	183111

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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3							
4							
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10							
11							
12							
13							
14							
15							

INWARD
Inward No: 3777 Dt: 02/09/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

Received

IGST	CGST	SGST			
	237.04	237.04	Total Taxable Amount	2,633.75	474.08
			Total Invoice Amount	3,107.83	

Rupees : Three Thousand One Hundred Seven and Paise Eighty Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction