PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	06/10/2021	Prepared by:	N. Shravya
PO/WO no.	80402	PO / WO Date.	7/9/2021
Supplier Name	Rita Seeds	PO/WO amount	10,850/-
Firm/Company	Modi Properties Pvt Ltd.	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	10	22/9/2021	10,850/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,850/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	96775	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,850/-
Amount E – PO / WO value:	10,850/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No~~ (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ ~~No~~
Payment – due date	11/10/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shravya	[signature]					
Date	6/10/21	7/10/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

KAPK8182D1Z8 **TAX INVOICE** ☎ : 23222835
: 66778470

RITA SEEDS STORE

N : ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS
OFIL, CIBA, STANES PRODUCTS & AGRICULTURAL IMPLEMENTS ETC.
3-6-295/4, Hyderguda, Hyderabad-29 (T.S.) INDIA

10

Date 22-9-2021

Modi properties pvt Ltd
Sec-bad DOC no. 80402/177968 dt 17/9/21

Sl. No.	PARTICULARS	Qty.	Rate	Amount Rs.	Ps.
1.	organic manure	50 kg		1350	0
2.	Neem cake	5 bags	700/-	3500	0
3.	Compost	30 bags	200/-	6000	0
			TOTAL	10850	00

M. Shekar
9000978917
22-9-21

INWARD
Inward No: 7549 Dt: 22/9/21
MRN No: 96778 Dt: 23/9/21
Received By: Sign: Nizam
MODI PROPERTIES PVT LTD. Sy No. 82/1

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.

For RITA SEEDS STORE

Signature

SUMMIT SALES LLP
IN WARD
No: 84800
Date: 24/9
Sign:
R.R. DIST.

8481

Purchase Order

80402
08.09.21 4:55:57

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Rita Seeds Basheerbagh, Secunderabad. **GSTIN** 36AKAPK8182D1Z8 23222835,65168470 9949015953	**Doc No**	80402	177968
	Doc Date	07-09-2021	
	Quote No	Nil	
	Quote Date	14-06-2021	
	SupplyType	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3144 - Chemicals - D.A.P - NA - Kgs *20kg*	1.00	1,350.00	0.00	0.00	1,350.00
2	3121 - Chemicals - Neem care powder - NA - kgs *40 kgs bag*	5.00	700.00	0.00	0.00	3,500.00
3	3167 - Chemicals - Vermicompost - NA - bags *20kg*	30.00	200.00	0.00	0.00	6,000.00
					Total Order Value . . .	**10,850.00**

Rupees : Ten Thousand Eight Hundred Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy.82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for gardening purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

11/09/2021

Name : ______________

Contact - -

Accepted the above Terms And Conditions

For *Rita Seeds*

Name : ______________

Date : __/__/____

1130

Requisition "Form

Company Name:	Modi Properties Pvt Ltd	Date:	03.09.2020
Site & Phase :	May Flower Platinum	Time:	12.30
Supplier		Req.No.	177968
Material required before date:	06.09.2021	ID No.	69057

No	Description	Size	Quantity	Units	Inward No	Date
1	Varmi compost 450 - (150)	20kgs	30	Bags		
2	Neem powder 700 (	40kgs	5	Bags		
3	DAP	20kgs	20	Kgs		
4	80402					
5						
6						
7						
8						
9						
10						

Remarks; Towards Gardening use purpose

APPROVED
11 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	K .Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	03.09.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.