Remarks from site on the 'Requisition by Site Report' of purchase division

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Company:	GVRC		Date:	09.10.2021	
Site: Innopolis			Prepared by:	Sridevi	
Report From / T		021 to 08.10.2021	Approved by:	Bala Murali krishna	
Report Date	09.10.2				
		issing in the report			
			3 working days after requisition:		
Req No.	Req Date	S.no	Item Description	Reason for not preparing PO/WO#	
163690	04.08.2021	1	MS Shutters	Po to be issue, Rates negotiation.	
163746	18.08.2021	1	Laptop	Po Not Issued	
163798	03.09.2021	1 to 2	Chillers	Po Not Issued	
163844	15.09.2021	1 & 2	Laptop Bag and adopter	Po Not Issued	
163856	17.09.2021	1	MCCB	Po Not Issued	
163872	18.09.2021	1 to 4	Traffin cone 750 mm ht with 4 mtrs chain	Po Not Issued	
163884	22.09.2021	1	Barrie Gate Stickers	Po Not Issued	
163910	25.09.2021	1	Electrical motor srater	Po Not Issued	
163913	27.09.2021	1	Lugs Crimping Machine	Po Not Issued	
163943	01.10.2021	1 to 8	C Channels	Po Not Issued	
163953	04.10.2021	1	Tool kit with Box (Spaners)	Po Not Issued	
163961	04.10.2021	1	Plywood Sheet	Po Not Issued	
163964	04.10.2021	1	Filter sand	Po Not Issued	
	ons where PO/V		d items have not been received a		
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s	
163510	03.06.2021	1 to 4	Tiles	Party Delivered	
163580	25.06.2021	1	Nitco Tiles	1684 Boxes balance	
163662	27.07,2021	1 to 13	LT Panels	Supplier not rechable	
163677	31.07.2021	1	AMC For Generator	Supplier not rechable	
163688	04.08.2021	1 & 2	Effulent treatment plant ETP	Last Week of October-2021	
y ·			and STP		
163693	04.08.2021	1	DG Set	By End of October-2021	
163694	04.08.2021	1	MS Gate outer frame	Partly received from supplier.	
163740	16.08.2021	1	Grundfls make centrifugal pump	Material will dispatch on 15.10.2021	
163786	01.09.2021	1 to 15	Nut Bolts	Supplier is arranging for material	
163797	03.09.2021	1 to 6	UPS	By End of October-2021.	
163808	04.09.2021	1	Flat Files 100 Nos	Delay by Rohit he is not delivering	
163829	09.09.2021	1 to 39	Chiller Piping Material Partly received from supplier, Su arranging for balance mate		
163830	09.09.2021	1 to 2	Rest room cubical and Supplier is arranging for material bathroom partition.		
163834	09.09.2021	1	Shutters	Supplier is arranging for material	
163889	23.09.2021	1	Safety Equipments	Partly received from supplier, Supplier is arranging for balance material	
163898	24.09.2021	1	250x250x10mm Plates	Supplier is arranging for material	
163905	25.09.2021	1 to 2	Janata Paste, Roff stone Solution	Partly Received from SSLLP.	
163914	27.09.2021	1	Trolly with Rubber Wheels	Supplier is asking for payment	
163916	27.09.2021	1	Aluminium Armoured Cable	Supplier is arranging for material	
163918	27.09.2021	1 to 4	PVC Plumbling Material	Supplier is arranging for material	
				By Friday it will be delivered.	
163933	30.09.2021	1 to 2	Flush doors	By Friday if will be delivered	

163939	30.09.2021	1	Shabad Stone		Partly Received from SSLLP,On requirement we will get on material.		
	01.10.2021	1	Exhaus	Exhaust Fans		Supplier is arranging for material	
163942	01.10.2021				Under Fabrication		
163945	01.10.2021	1	MS Stand		Supplier is arranging for material		
163946	01.10.2021	1	Aluminium lowers		Ready with supplier and Ssllp,we will get		
163947	01.10.2021	1 to 12	Electrical Material		on Wednesday.		
		12	Wi	res	Ready at ssllp	we will get on Wednesday.	
163953	04.10.2021	1 to 3	MS Stand		Under Fabrication		
163955	04.10.2021	1				Supplier is arranging for material	
163958	04.10.2021	1 to 4	Hammers,pad locks,torch lights,lati.		Supplier	J W W B - C	
		1		Gova Ropes		Ready with supplier, We will get on	
163959	04.10.2021	1	Gova Ropes		Wednesday.		
163974	06.10.2021	1	CC Hume pipes		Suppliers is not Reachable.		
103974	00.10.2021						
					Nil To N	lo. Nil	
No. of gate pa	asses issued this	week:		From No.	NII 101	10.	
n 1'	itinit on:		2 nd to 8 th	1 0		Yes / No	
Inward report	t (MRN/other) &	stock report ema	iled in pdf format	to purchase?		103/110	
Items not ord	ered but received	l:					
Other correct	ions & remarks:						
	el & cement stoc	k		T a . 1	Stock at site in	Previous stock in Kgs	
	Tor size	Wt per mtr	Wt. for 12 mtr	Stock at site -		1 Tevious stock in 14gs	
		kgs	rod – kgs	no of rods	Kgs	474	
1.	8mm	.395	4.74	40	189	700	
2.	10mm	.617	7.404	50	370 680	2000	
3.	12mm	.89	10.68	120		3800	
4.	16mm	1.58	18.96	120	2275	4500	
5	20mm	2.47	29.64	110	3200	4300	

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that in which numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills 6. Report to be signed by Admin manager & the Requisitions, clearly showing the items not received on a daily basis. the Requisitions, clearly showing the items not received on a daily basis. Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers this report within one week. 10. Follow up for WO is the responsibility of ongen must call all suppliers on a daily basis for follow in the responsibility of the respons

100

15

PPC/PSC

stock

6900

2432

PPC/PSC last

Admin Audit

weeks stock

575

4332

1137

20

Admin Officer/Manager

880

46.32

75.84

Nil

2.47

3.86

6.32

weeks stock

Project Manager

OPC last

5.

6

7

OPC stock

Details Sign

20mm

25mm

32mm

Binding wire

1 1 OCT 2021

Bala Murali Krishna Project Managar