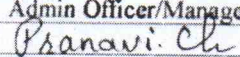


Prepared by:	T.D. Murthy				
Report Date	14-10-2021				
Site	Modi Housing PVT LTD				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
Nil	Nil	Nil	Nil		
List of requisitions Where PO/WO is prepared and items have not received at site					
185014	08-07-2021	Curb stone	Hold by site Eng. - site not ready		

T.D. Murthy

14/10/21

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	MHPLSOV		Date:	09-10-2021		
Site:	Silver Oak Villas part-III		Prepared by:	Ch.Pranavi		
Report From / To	01-10-2021 to 09-10-2021(fri to sat)		Approved by:	K Purshotham		
Report Date	09-10-2021					
List of requisitions numbers missing in the report*:						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO*		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ⁵		
185014	08--07-21	1	Curb stone	Holding for a while site not ready		
No. of gate passes issued this week: Nil / 5 From No. Nil To No. Nil						
Delivery van site visit on: 1			04-10-2021, 6-10-2021, 8-10-2021, 09-10-2021			
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes / No		
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	-	-	
2.	10mm	.617	7.404	-	-	
3.	12mm	.89	10.68	-	-	
4.	16mm	1.58	18.96	-	-	
5.	20mm	2.47	29.64	-	-	
6.	25mm	3.86	46.32	-	-	
7.	32mm	6.32	75.84	-	-	
8.	Binding wire	-		Nil	Nil	Nil
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	80	PPC/PSC last weeks stock 111
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign						
Date		09-10-2021		09-10-2021		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumar@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

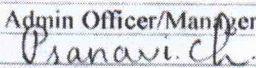
Prepared by:		T.D. Murthy			
Report Date		14-10-2021			
Site		Silver Oak Villas - III			
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
183652	01-09-2021	Epson M20 printer	Online purchase		
183660	08-09-2021	Plates	Delivered		
List of requisitions Where PO/WO is prepared and items have not received at site					
183672	16-09-2021	Regal Beige and Crema Marfil tiles	Stock available at SSLLP, please pick it up		
183673	20-09-2021	Electrical wires	Delivered		
183676	28-09-2021	Electrical Conducting materials	Stock available at SSLLP, please pick it up		
183679	24-09-2021	Electrical Conducting materials	Delivered		
183681	04-10-2021	Electrical Conducting materials	Delivered		
183682	04-10-2021	Electrical Conducting materials	Delivered		
183683	04-10-2021	Blue sheet covers 03 nos	Delivered		
183686	06-10-2021	Electrical Conducting materials	Stock available at SSLLP, please pick it up		
183688	06-10-2021	Torch light	Delivered		
183689	06-10-2021	Carpentry main doors	Stock available at SSLLP, please pick it up		

T.D. Murthy

 14/10/21

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak Villas part-III	Date:	09-10-2021
Site	Silver Oak Villas part-III	Prepared by:	Ch. Pranavi
Report From / To	01-10-2021 to 09-10-2021 (fri to sat)	Approved by:	K Purshotham
Report Date	09-10-2021		
List of requisitions numbers missing in the report*			
List of requisitions where PO/WO not prepared 3 working days after requisition:			
Req No.	Req Date	Serial no of item in Req	Item Description
183652	01-09-2021	01	Epson M20 printer.
183660	08-09-2021	1-3	Plates
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time			
Req No	Req Date	Serial no of item in Req.	Item Description
183672	16-09-2021	1-2	Regal beige and crema marfil tiles
183673	20-09-2021	02	Electrical wires (yellow and black color)
183676	28-09-2021	1-8	Electrical conducting materials for slabs
183679	24-09-2021	1 to 8	Electrical conducting - internal material
183681	04-10-2021	1-8	Electrical conducting - internal materia
183682	04-10-2021	1-8	Electrical conducting - internal materia
183683	04-10-2021	1	Blue sheets 3 Nos pending
183686	06-10-2021	1 to 8	Electrical conducting materials for slab
183688	06-10-2021	1-2	Torch Lights
183689	06-10-2021	1-5	Carpentry main door frames
183690	06-10-2021	1-5	Carpentry main door frames
No. of gate passes issued this week: Nil / 5 From No. Nil To No. Nil			
Delivery van site visit on: 04-10-2021, 6-10-2021, 8-10-2021, 09-10-2021			
Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes / No			
Items not ordered but received:			
Other corrections & remarks:			
Details of steel & cement stock			
Sl No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs
1	8mm	395	4.74
2	10mm	617	7.404
3	12mm	89	10.68
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5	20mm	2.47	29.64
6	25mm	3.86	46.32
7	32mm	6.32	75.84
8	Binding wire	-	Nil
OPC stock	Nil	OPC last weeks stock	Nil
			PPC/PSC stock
			PPC/PSC last weeks stock

Details	Project Manager	Admin Officer/Manager	Admin Audit
Sign			
Date	09-10-2021	09-10-2021	

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MIs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material. 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!