Remarks from site on the 'Requisition by Site Report' of purchase division

Company.	THE RESERVE OF THE PARTY OF THE	Orchids-LLP	Date		16-10-2021	THE REPORT OF THE PARTY OF THE
		Orchids	Prepa	ared by:	K Sneha	
		0-21 To 16-10-21	Appr	oved by:	A SURESH	
Report Date 16-10		-2021				经产品的基础
List of requis	itions numbers	missing in the repo	ort':			
List of requis	itions where Po	O/WO not prepared	3 working days	after requisition	n:	
Req No.	Req Date	Serial no of Item Des		iption Reason for not prep		not preparing PO/WO"
-	-	-		No. Section 1		经国际企业的
List of requis	itions where Po	D/WO is prepared a	and items have no	t been received	at site beyond th	he lead time:
Req No. Req Date		Serial no of item in Req.	Item Description		Details of discussion with supplier ^{\$}	
-	-		-	-		
	asses issued thi	s week:	Nil I	From No.	- Tol	No
Delivery van						
Inward repor	t (MRN/other)	& stock report ema	ailed in pdf format	to purchase?		Yes
Items not ord	lered but receiv	ed: -				
Items not ord	lered but receiv	ed: -				
Other correct	lered but receiv	ed: -				
Other correct Details of ste	lered but receive tions & remarks	ed: -	Wt. for 12 mtr rod – kgs	Stock at site – no of	Stock at site in Kgs	n Previous stock in Kgs
Other correct Details of ste	lered but receive tions & remarked tel & cement ster	ed: - s: ock Wt per mtr	Wt. for 12 mtr	Stock at		n Previous stock in Kgs
Other correct Details of ste Sl. No	lered but receive tions & remarks the left & cement stored and the left with the left	ed: - s: ock Wt per mtr kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Kgs	
Items not ord Other correct Details of ste Sl. No	lered but receive tions & remarks to the cell & cement sto Tor size	ed: - s: ock Wt per mtr kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods Nil	Kgs Nil	Nil
Items not ord Other correct Details of ste Sl. No 1. 2.	lered but receive tions & remarks to the cell & cement stored Tor size Smm	ed: - book Wt per mtr kgs .395 .617	Wt. for 12 mtr rod – kgs 4.74 7.404	Stock at site – no of rods Nil Nil	Kgs Nil Nil	Nil Nil
Items not ord Other correct Details of ste Sl. No 1. 2. 3.	lered but receive tions & remarks bel & cement stored Tor size 8mm 10mm 12mm	ed: - book Wt per mtr kgs .395 .617 .89	Wt. for 12 mtr rod – kgs 4.74 7.404 10.68	Stock at site – no of rods Nil Nil	Kgs Nil Nil Nil	Nil Nil Nil
Items not ord Other correct Details of ste Sl. No 1. 2. 3. 4.	lered but receive tions & remarks bel & cement steed & cement stee	ed: - book Wt per mtr kgs .395 .617 .89 1.58	Wt. for 12 mtr rod – kgs 4.74 7.404 10.68 18.96	Stock at site – no of rods Nil Nil Nil	Kgs Nil Nil Nil Nil	Nil Nil Nil Nil
Items not ord Other correct Details of ste Sl. No 1. 2. 3. 4. 5.	lered but receive tions & remarks bel & cement store 8mm	ed: - book Wt per mtr kgs .395 .617 .89 .1.58 .2.47	Wt. for 12 mtr rod – kgs 4.74 7.404 10.68 18.96 29.64	Stock at site – no of rods Nil Nil Nil Nil Nil	Kgs Nil Nil Nil Nil Nil Nil	Nil Nil Nil Nil Nil
Items not ord Other correct Details of ste Sl. No 1. 2. 3. 4. 5. 6.	lered but receive tions & remarks bel & cement store 8mm	ed: - book Wt per mtr kgs .395 .617 .89 .1.58 .2.47 .3.86	Wt. for 12 mtr rod – kgs 4.74 7.404 10.68 18.96 29.64 46.32	Stock at site – no of rods Nil Nil Nil Nil Nil Nil	Kgs Nil Nil Nil Nil Nil Nil Nil Nil	Nil Nil Nil Nil Nil Nil
Items not ord Other correct Details of ste Sl. No 1. 2. 3. 4. 5. 6. 7.	lered but receive tions & remarks bel & cement steed & cement stee	ed: - book Wt per mtr kgs .395 .617 .89 .1.58 .2.47 .3.86	Wt. for 12 mtr rod – kgs 4.74 7.404 10.68 18.96 29.64 46.32	Stock at site – no of rods Nil Nil Nil Nil Nil Nil Nil	Kgs Nil	Nil
Items not ord Other correct Details of ste Sl. No 1. 2. 3. 4. 5. 6. 7. 8.	lered but receive tions & remarks bel & cement steed & cement stee	wt per mtr kgs 395 617 89 1.58 2.47 3.86 6.32 OPC last weeks/stock,	Wt. for 12 mtr rod – kgs 4.74 7.404 10.68 18.96 29.64 46.32 75.84	Stock at site – no of rods Nil	Kgs Nil	Nil
Items not ord Other correct Details of ste SI. No 1. 2. 3. 4. 5. 6. 7. 8. OPC stock	lered but receive tions & remarks bel & cement steed & cement stee	ed: - bock Wt per mtr kgs .395 .617 .89 .1.58 .2.47 .3.86 .6.32 OPC last	Wt. for 12 mtr rod – kgs 4.74 7.404 10.68 18.96 29.64 46.32 75.84	Stock at site – no of rods Nil	Kgs Nil	Nil

Send a copy of the consisting requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing theritems not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Snehot