PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/10/2024	Prepared by:	N. Shravya
PO/WO no.	79228	PO / WO Date.	31/7/2024
Supplier Name	Shiv Shakti Machine Tools	PO/WO amount	590/-
Firm/Company	GVI Reserch centers pvt Ltd.	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	1897	2/8/2024	2,950/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,950/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	–	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,950/-
Amount E – PO / WO value:	590/-
Amount F – Difference (A – E): GST-18%	2360/-

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/ □ No
Payment – due date	18/10/2024
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shravya	[illegible]					
Date	13/10/24	12/10/24					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M

Tax Invoice

Shiv Shakti Machine Tools Hardware and Electricals 2-3-7, M.G Road, Secunderabad. Ph: 040-40030129 GSTIN/UIN: 36ADQFS9120G1ZQ State Name : Telangana, Code : 36 E-Mail : ssmtsecunderabad@gmail.com	Invoice No. **2021-22/1897/SS**	Dated **2-Aug-2021**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **1897**	Other Reference(s)
Buyer **GV Research Center Pvt Ltd.** 5-4-187/3&4, IInd Floor , Soham Mansion, M.G Road, Secunderbad. GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **79228-163675**	Dated **31-Jul-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Cut Off Wheel 105*1.2mm DW**	68042390	**100 pc**	25.00	pc		**2,500.00**
	CGST						**225.00**
	SGST						**225.00**
	Total		**100 pc**				**₹ 2,950.00**

INWARD
Inward No. 4389 Dt: 3/8/21
MRN No: Dt:
Received By: Sign

G.V.R.C. PVT. LTD.

Amount Chargeable (in words) *E. & O.E*

INR Two Thousand Nine Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
68042390	2,500.00	9%	225.00	9%	225.00	450.00
Total	**2,500.00**		**225.00**		**225.00**	**450.00**

Tax Amount (in words) : **INR Four Hundred Fifty Only**

Company's Bank Details
Bank Name : **ICICI Bank**
A/c No. : **112105501160**
Branch & IFS Code : **M.G Road & ICIC0001121**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.Interest will be charged on overdue invoices @ 24 % P.A if more than 45 days.

for Shiv Shakti Machine Tools Hardware and Electricals

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP
IN WARD
No. 83622
Date 4/8
Sign
R.R. DIST.

Purchase Order

 02-08-2021 3:33:17 PM

79228
31.07.21 2:16:54

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Shiv Shakti Machine Tools Hardware & Electricals 2-3-7, MG Road, Beside ICICI Bank, Secunderbad-03,(T,S)	**Doc No**	79228	163675
	Doc Date	31-07-2021	
	Quote No	Nil	
GSTIN 36ADQFS9120G1ZQ	**Quote Date**	01-02-2021	
8121002491 8374457644	**SupplyType**	Supply	

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *rod cutting blade 4"*	20.00	25.00	0.00	18.00	590.00
			Total Order Value . . .			**590.00**

Rupees : Five Hundred Ninty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of the Bill
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	NIL
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for site use.
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 12/08/2021

Accepted the above Terms And Conditions

For *Shiv Shakti Machine Tools Hardware &*

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	GVRC	Date:	31.07.2021
Site & Phase :	Innopolis	Time:	16:22
Supplier		Req. No.	163675
Material required before date:	Urgent	ID No.	68035

No	Description	Size	Quantity	Units	Inward No	Date
1.	Rod Cutting Blade 79228	4"	20	Nos		
2.	Gova Rope ~~79227~~	-	30	Nos		
3.	Lappam pati	-	20	Nos		
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: For Rods cutting purpose and scaffolding work purpose

APPROVED
12 AUG 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	T.Rahul	Approved by	Ratnadeep
Sign.& Date	31.07.2021	Sign. & Date	31.07.2021

Note: