② 12/10 ⓜ

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/10/21	Prepared by:	Hemendra
PO/WO no.	81343	PO / WO Date.	6/10/21
Supplier Name	Sri Balaji Enterprises	PO/WO amount	60,628/-
Firm/Company	SSLLP	Project	SLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	115	8/10/21	63,342/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			60,628/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	97501	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	2300/- + 18%	2,714/-
Amount C –Other Debits :		–
Amount D (D=A+B-C) – Amount to be credited to the supplier:		63,342/-
Amount E – PO / WO value:		60,628/-
Amount F – Difference (A – E): GST-18%		2,714/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	18/10/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature]				
Date							

APPROVED
12 OCT 2021
MINISH PARIKH
MANAGER

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

e-Way Bill

E-Way Bill No:	1213 8653 0526
E-Way Bill Date:	08/10/2021 12:04 PM
Generated By:	36AEI PJ049 4H1ZF - SRI BALAJI ENTERPRISES
Valid From:	08/10/2021 12:04 PM [23Kms]
Valid Until:	09/10/2021

Part - A

GSTIN of Supplier	36AEIPJ0494H1ZF,SRI BALAJI ENTERPRISES
Place of Dispatch	Hyderabad,TELANGANA-500001
GSTIN of Recipient	36ACQ FS204 4C1Z7 ,SUMMIT SALES LLP
Place of Delivery	CHERLAPLLY,TELANGANA-500051
Document No.	115
Document Date	08/10/2021
Transaction Type:	Regular
Value of Goods	` 63342.4
HSN Code	4418 - M(+1)
Reason for Transportation	Outward - Supply
Transporter	

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS12UB9077	Hyderabad	08/10/2021 12:04 PM	36AEIPJ0494H1ZF	-	-

121386530526

SRI BALAJI ENTERPRISES SBE HYD.

e-Way Bill

E-Way Bill No:	1213 8653 0526
E-Way Bill Date:	08/10/2021 12:04 PM
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Part - A

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Document No.	115
Document Date	08/10/2021
Transaction Type:	Regular
Value of Goods	` 63342.4
HSN Code	4418 - M(+1)
Reason for Transportation	Outward - Supply
Transporter	

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS12UB9077	Hyderabad	08/10/2021 12:04 PM	36AEIPJ0494H1ZF	-	-

121386530526

SRI BALAJI ENTERPRISES SBE HYD.

81343
05.10.21 5:00:32

Purchase Order

 06-Oct-21 10:51:46 AM

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises	**Doc No**	81343	169067
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	06-10-2021	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	06-10-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	20.00	1,777.00	0.00	18.00	41,937.20
2	2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	80.00	360.00	45.00	18.00	18,691.20
			Total Order Value . . .			**60,628.40**

Rupees : Sixty Thousand Six Hundred Twenty Eight and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand All items shall be of good quality, Doors are mango woodframes with masonite skin two sides, hardwood filling inside Rs. 120+185 per sft.

Payment Terms After delivery and production of bill

Tax Inclusive of all GST taxes

TPT – 2,774/-

Delivery Date with in 5 days.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Cost Extra.

Warranty Doors one year replacement warranty for damage.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock replanish, purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Sri Balaji Enterprises*

Name : ____________

Date : __/__/____

1278

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	01-10-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169067
Material required before date:		ID No.	69978

S. No	Description	Size	Quantity	Units	Inward No	Date
1	NON WPC Panel Door 81343	26"x82"	20	Nos		
2	SS Hinges		80	Nos		

Remarks:For Stock Replenishing Purpose			
Prepared By	Bhavani		APPROVED BY 04 OCT 2021 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	01-10-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.