Ⓔ 11/10 Ⓜ

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/10/24	Prepared by:	Ho dha
PO/WO no.	81198	PO / WO Date.	30/9/24
Supplier Name	Akshaya Traders	PO/WO amount	5,084/-
Firm/Company	SSLLP	Project	SKLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1482	4/10/24	5,084/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,084/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	97402	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,084/-
Amount E – PO / WO value:	5,084/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	18/10/24
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

APPROVED
11 SEP 2024
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Cell : 9958611144
9381004542

AKSHAYA TRADERS

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES, BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.
H.No. 6-4-392/1, New Bholakpur, Secunderabad - 500 003. T.S.

GSTIN : 36BFYPA0121AZ3

Invoice No. 1482

Date 4/10/2021

Name Summit Sales LLP GSTIN 36ACQFS2D44G1Z7

Address P.O. No. B1198

State State Code

Sl. No.	PARTICULARS	HSN CODE	Qty.	Rate	Amount	5%	12%	18%	Amount
1	Crow bar	1718	5	450	2250	—	—	—	2250-
2	Spade with handle	1724	20	120	2400			432	2832.
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

Total Amount		4650-
Add CGST 9%	216	
Add SGST 9%	216	
Total GST	432	
Total Amount		5082.

T. md. 7337528678

SUMMIT SALES LLP IN WARD No: 85285 Date: 7-10-21 Sign: 2 R.R. DIST.

Mode of Payment :
Cash / Cheque / Cheque No.

INWARD
Inward No: 17069 Dt: 5-10-21
MRN No: 97402 Dt: 7/10/21
Received By: Sign:
SUMMIT SALES LLP

Rupees inwords................................

Receiver's Signature

For AKSHAYA TRADERS

Proprietor

Purchase Order

81198
27.09.21 3:10:21

 30-09-2021 13:45:32

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Akshaya Traders 6-4-392/1, New Bholakpur, Secunderbad	**Doc No**	81198	169053
	Doc Date	30-09-2021	
GSTIN 36BFYPA0121A1Z3	**Quote No**	Nil	
	Quote Date	01-08-2021	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9513 - Tools - Crowbar - other - nos	5.00	450.00	0.00	0.00	2,250.00
2	9570 - Tools - Spade with handle - NA - nos	20.00	120.00	0.00	18.00	2,832.00
					Total Order Value . . .	**5,082.00**

Rupees : Five Thousand Eighty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Akshaya Traders***

1257

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	27-09-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169053
Material required before date:		ID No.	69826

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Recron		400	Nos		
2	Mastic pad-Armour Board	6’x4’	20	Nos		
3	Plastic Blue Sheet	12x18	4320	Sft		
4	Spade With Handle		20	Nos		
5	Labour Helmets Female		100	Nos		
6	Staff&Visitor Helmets		50	Nos		
7	Paper	A4	50	Bundles		
8	Fevistic		30	Nos		
9	Labour Helmets Male		200	Nos		
10	Safety Indication Ribbon		20	Nos		
11	Crowbar 81198		5	Nos		
12	Marker Pens-Blue		40	Nos		
13	Marker Pens-Black		40	Nos		
14	Marker Pens-Red		20	Nos		
15	Epson Ink		20	Nos		
16	Brown Tapes	2”	24	Nos		
17	Highlighter-All Colours		30	Nos		

Remarks:For Replenishing Stock Purpose			
Prepared By	Bhavani		
Sign.& Date	27-09-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
28 SEP 2021
SOHAM MODI
MANAGING DIRECTOR