Reply to remarks on requisition by site report.						
Prepared by:		Minish				
Report from/to		03-10-21 TO 09-10-21				
Report Date		19-10-2021		Date		
Site:		GHT		Remarks by Shiva Krishna		
Requisition No	Requisition Date	Material Descscription	Purchase Manager - Remarks	Material delivered?	If material is not delivered - is delay justified?	
List of requisitions where PO/WO not prepared 3 working days after requisitions						
140740	27-08-21	MS Sliding Gates	under fabrication			
140786	22-09-21	Printer	Online Purchase			
140792	25-09-21	PVC False Ceiling Material	Colour to finalize			
140805	30-09-21	fan rod	Contact supplier			
140717	13-08-21	powder coated grills	under fabrication			
140766	09-09-21	Cement	Partly delivered balance this week			
140768	09-09-21	Panel doors	Partly delivered balance this week			
140798	25-09-21	L-Angle	Contact supplier			
140808	05-10-21	Ceiling fan	Contact supplier			