

Prepared by:	Bhavani				
Report Date	16-10-2021				
Site	MCMET				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Descsription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
162147	09-10-2021	Expansive Mortar	Po to be issue		
List of requisitions Where PO/WO is prepared and items have not received at site					
162142	02-09-2021	Templets	Collect From SSLLP		
162145	29-09-2021	Rod Cutting Blades	Coordinate With The Supplier		