

PURCHASE DIVISION
Advice for approval for credit to supplier

(E) (m)

Date:		19/10/21		Prepared by:		Sueha	
PO/WO no.		81054		PO / WO Date.		27/9/21	
Supplier Name		elegant enterprises		PO/WO amount		27,719/-	
Firm/Company		EVR Pvt Ltd		Project		Innopolis	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	EE2122-0294	29/10/21		4,620.-			
2	EE2122-0290	29/10/21		23,099.-			
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						27,719/-	
Sl. No.	DC No.	DC Date	MRN No.	DC matches MRN			
1.	—	—	97323	☒ Yes ☐ No			
2.	—	—	97338	☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges						—	
Amount C – Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						27,719/-	
Amount E – PO / WO value:						27,719/-	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☒ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			25/10/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sueha						
Date	19/10/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

[illegible]

Purchase Order



81054

27.09.21 3:07:17

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From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	81054	163882
Doc Date	27-09-2021	
Quote No	NIL	
Quote Date	22-09-2021	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4697 - Electrical - wires - Copper wire - NA - mtrs Polycab 2core x 105Sq.mm copper flexible wire	600.00	39.15	0.00	18.00	27,718.20
Total Order Value . . .					27,718.20

Rupees : Twenty Seven Thousand Seven Hundred Eighteen and Paise Twenty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms Against Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Mr. Sanjay - 9502288244

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Above order is for fire alarm in 2727 building at GVRC site purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks nil

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	GV Research Centers Pvt Ltd	Date:	22-09-2021
Site & Phase :	Innopolis	Time:	11:00
Supplier		Req. No.	163882
Material required before date:		ID No.	69606

No	Description	Size	Quantity	Units	Inward No	Date
1.	Flexible Cable Copper- Polycab (Preferably)	2 core x 1.5 sq mm	600	meters	81054	
2.	1 inch dia Conduit -Polycab (Preferably).	1.5 mm thickness	500	meters	81056	
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						

Remarks: For Fire Alarm in 2727 building at GVRC site.

Prepared By :	M.Likhitha	Approved by	Bala Murali
Sign.& Date :	22-09-2021	Sign. & Date	13-09-2021

Note:

[Handwritten Signature]
22/09/2021

[Handwritten Signature]
27 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE