PURCHASE DIVISION
Advice for approval for credit to supplier

Ⓛ M

Date:	20/10/2021	Prepared by:	N. Shravya
PO/WO no.	80730	PO / WO Date.	17/9/2021
Supplier Name	Ganesh Tube Traders	PO/WO amount	29,736/-
Firm/Company	GV Research centers pvt Ltd	Project	Innopolis.
Sl. No.	Bill No.	Bill Date	Bill amount
1	380	1/10/2021	29,736/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			29,736/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	97496	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	2,950/-
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	32,686/-
Amount E – PO / WO value:	29,736/-
Amount F – Difference (A – E): GST-18%	-2950/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	25/10/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shravya	[signature]					
Date	20/10/2021	28/10/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GANESH TUBE TRADERS

TAX INVOICE

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor: Clair

Bill To :	
G V RESEARCH CENTERS PVT LTD BIOTECH PARK PHASE 11, GONOME VILLAGE, SHAMIRPET, MEDCHAL 36AAHCG4562D1ZP Telangana	Invoice No. : **380** Ref. No. : **80730** Invoice Date : **1-Oct-2021**
Ship To : **G V RESEARCH CENTERS PVT LTD** BIOTECH PARK PHASE 11, GONOME VILLAGE, SHAMIRPET, MEDCHAL 36AAHCG4562D1ZP Telangana	Destination : **Thurkapally** Vehicle No. : AP10W3193 E-way Bill No : Despatch From :

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**WALL PUTTY** *30kg*	321490	18 %	**30 NO**	840.00	NO		**25,200.00**
	TRANSPORTATION CHARGES							**2,500.00**
	CGST							**2,493.00**
	SGST							**2,493.00**
							Total:	**32,686.00**

INWARD
Inward No: 5051 Dt: 2/10/21
97496 9/10/21
Received By:
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
INWARD
No: SS427
Date: 9/10/21
Sign:

Total Amount In Words: INR Thirty Two Thousand Six Hundred Eighty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
321490	27,700.00	9%	2,493.00	9%	2,493.00	4,986.00
Total	27,700.00		2,493.00		2,493.00	4,986.00

Tax Amount (in words) : **INR Four Thousand Nine Hundred Eighty Six Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

For GANESH TUBE TRADERS

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 17-09-2021 13:26:07

80730
14.09.21 11:35:45

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Ganesh Tube Traders	**Doc No**	80730	163848
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc Date**	17-09-2021	
	Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	17-09-2021	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6602 - Paints - Wall Care Putti - NA - kgs *30kg*	30.00	840.00	0.00	18.00	29,736.00
					Total Order Value . . .	**29,736.00**

Rupees : Twenty Nine Thousand Seven Hundred Thirty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for 2727 block painting work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

17/09/2021

Name : ____________

Accepted the above Terms And Conditions

For *Ganesh Tube Traders*

Name : ____________

Date : __/__/____

Purchase Order

 17-09-2021 13:26:07 Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
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Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

17/09/2021

Name : ____________

Accepted the above Terms And Conditions

For *Ganesh Tube Traders*

Name : ____________

Date : __/__/____

1190

Requisition Form

Company Name:	GVRC	Date:	16.09.2021
Site & Phase :	INNOPOLIS	Time:	15.00
Supplier		Req. No.	163848
Material required before date:		ID No.	69428

No	Description	Size	Quantity	Units	Inward No	Date
1	Birla Wallcare Putty	40kg	30	nos		
2						
3						
4						
5	80730					
6						
7						
8						
9						
10						

APPROVED
17 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks : towards 2727 block, painting work purpose.

Prepared By	Md Anwar Baig	Approved by	C. Balamuralikrishna
Sign.& Date	16.09.2021	Sign. & Date	16.09.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

16/09/2021