

PURCHASE DIVISION  
Advice for approval for credit to supplier

(E) M

Date:		21/10/2021		Prepared by:		Bhavani	
PO/WO no.		81345		PO / WO Date.		6/10/2021	
Supplier Name		SSUP		PO/WO amount		1005	
Firm/Company		Nilgiri Estates		Project		NE	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	19786	9/10/21		1005			
2				/			
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1005	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	16938 .-	9/10/21	97756	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :_ Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1005	
Amount E – PO / WO value:						1005	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. _____ <input checked="" type="checkbox"/> No				
Payment – due date			25/10/2021				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	21/10/21	21/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

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## Summit Sales LLP

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-10-2021

Customer Details				Invoice No.	19786			
Nilgiri Estates				Invoice Date.	09-10-2021			
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad				PO No.	81345			
				PO Date.	06-10-2021			
				Req ID	69571			
				Req Date	21-09-2021			
GSTIN : 36AAHFN0766F1ZA				Loc Req No	175384			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	3518 - Computers and Peripherals - Pen Drive - other		2	426.00	852.00	18	153.36	
	Sandisk							
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
	IGST	CGST	SGST	Total Taxable Amount	852.00		153.36	
		76.68	76.68	Total Invoice Amount	1,005.36			

Rupees : One Thousand Five and Paise Thirty Six Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

**Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 09-10-2021

Customer Details		DC No.	16938
Nilgiri Estates		DC Date.	09-10-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	81345
		PO Date.	06-10-2021
		Req ID	69571
GSTIN : 36AAHFN0766F1ZA		Req Date	21-09-2021
		Loc Req No	175384
Description of Goods		HSN/SAC	Qty
1	3518 - Computers and Peripherals - Pen Drive - other - nos		2
2			
3			
4			
5			
6			
7			
8			
9			
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for Summit Sales LLP



Authorised signatory

*P. Anand*

Subject to Hyderabad Jurisdiction



# Purchase Order



81345

05.10.21 5:00:32

Page(s) 1 Of 1

06-Oct-21 11:21:42 AM

From Company : **Nilgiri Estates**  
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.  
G S T No. : 36AAHFN0766F1ZA

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	81345	175384
Doc Date	06-10-2021	
Quote No	Nil	
Quote Date	06-10-2021	
SupplyType	Supply	

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3518 - Computers and Peripherals - Pen Drive - other - nos Sandisk	2.00	426.00	0.00	18.00	1,005.36
<b>Total Order Value . . .</b>					<b>1,005.36</b>

Rupees : One Thousand Five and Paise Thirty Six Only.

**Terms and Conditions :-**

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for office purpose
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	

For **Nilgiri Estates**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

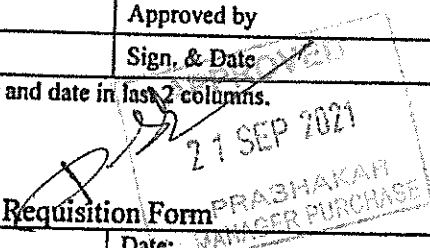

**Requisition Form**

1213

Company Name:		NILGIRI ESTATE		Date:		21-09-2021	
Site & Phase :		NILGIRI ESTATES		Time:		15:10	
Supplier				Req. No.		172384	
Material required before date:			Urgent		ID No.		
					69571		
No	Description	Size	Quantity	Units	Inward No	Date	
1	Pen drive	STD	02	no's			
2							
3							
4							
5							
6							
7							
8							
9							
10							

*Order on 21/9/21*  
*[Signature]*

Remarks: For office use purpose

Prepared By		Sadhana		Approved by		Akheel	
Sign. & Date		21-09-2021		Sign. & Date		Certified by:	
							
				 Project Manager Nilgiri Estates			

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Nilgiri Estate		Date:			
Site & Phase :		Nilgiri Estate		Time:			
Supplier				Req. No.			
Material required before date:					ID No.		
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Remarks:

Prepared By				Approved by			
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-10-2021

<b>Customer Details</b> Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad  GSTIN : 36AAHFN0766F1ZA	DC No.	16938
	DC Date.	09-10-2021
	PO No.	81345
	PO Date.	06-10-2021
	Req ID	69571
	Req Date	21-09-2021
	Loc Req No	175384

	Description of Goods	HSN/SAC	Qty
1	3518 - Computers and Peripherals - Pen Drive - other - nos		2
2			
3			
4			
5			
6			
7			
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INWARD

Inward No: 22750	DT: 10/10/21
MRN No: 97756	DT: 13/10/21
Received By: <i>[Signature]</i>	Sign: <i>[Signature]</i>

**Nilgiri Estates**



for Summit Sales LLP

*[Handwritten Signature]*

Authorised signatory

Subject to Hyderabad Jurisdiction



TAX INVOICE

**Summit Sales LLP** **TRANSIT COPY**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-10-2021

**Customer Details**

Nilgiri Estates  
 Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

Invoice No. 19786  
 Invoice Date. 09-10-2021  
 PO No. 81345  
 PO Date. 06-10-2021  
 Req ID 69571  
 Req Date 21-09-2021  
 Loc Req No 175384

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3518 - Computers and Peripherals - Pen Drive - other		2	426.00	852.00	18	153.36
	Sandisk						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

**INWARD**  
 Inward No: 2230 Dt: 9/10/21  
 MRN No: 97756 Dt: 13/10/21  
 Received By: [Signature]  
 Nilgiri Estates



IGST	CGST	SGST	Total Taxable Amount	852.00	153.36
	76.68	76.68	Total Invoice Amount	1,005.36	

Rupees : One Thousand Five and Paise Thirty Six Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP  
 [Signature]  
 Authorised signatory